

COMMISSIONERS' PROCEEDINGS
Week of July 23, 2012

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Monday, July 23, 2012 and again on Wednesday, July 25, 2012 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of June 25, 2012.
- Approval of the Commissioners' Proceedings for the week of July 2, 2012.
- Approval of the Commissioners' Proceedings for the week of July 9, 2012.
- Approval of the Commissioners' Proceedings for the week of July 16, 2012.
- Filed Clearwater Economic Development Association (CEDA) Quarterly Report (April 1 – June 30, 2012).
- Filed letter dated July 13, 2012 from City of Potlatch regarding solid waste disposal and collections contracts.
- Filed letter dated July 12, 2012 from City of Deary regarding solid waste disposal and collections contracts.
- Filed fully executed Certified Local Government Letter of Agreement and Hold Harmless Indemnity Agreement with Suzanne Julin.
- Approval of tuition aid for Addie Michael (NIC).

Approved, signed and filed a Solid Waste Exemption for Candy Smetana – Estate of Gene LaFors, Parcel Number MH22CT00008A; refund in the amount of \$105.60 as home is vacant and for sale.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Amalgamated Holdings LLC, Parcel Number RP39N02W181806A; cancellation in the amount of \$2,001.48 for yield tax bill for 2011.

By Motion and Order, amended the effective date of a Motion and Order approved on June 25, 2012 to adopt the recommendations of the Employee Benefits Committee to discontinue Short Term Disability with United Heritage, discontinue current cancer benefit with Colonial insurance, discontinue current Aflac supplementary benefit, to approve supplemental benefits with LifeMap, approve administration by Helbling Benefits consulting, approve Wellness rider; the effective date had been approved for October 1, 2012, the effective date is hereby amended to be December 1, 2012.

Adopted, signed and filed Resolution 2012-19 in the matter of the FFY2012 elections for National Forest related Safety Net Payments electing to receive its guaranteed minimum full county payment amount of its share of the Idaho Secure Rural Schools 2012 payment.

Adopted, signed and filed Resolution 2012-20 to elect to receive a full county payment and allocate fifteen percent (15%) for projects under Title II and Title II and fifteen percent (15%) for Title II and zero percent (0%) for Title III.

Reviewed and Approved Claims Report.

By Motion and Order, approved and signed a Latah County Ratification of “Inter-Local Agreement for the Joint Exercise of Powers to Create the Quad-City Drug Task Force” between Nez Perce County, Idaho; Latah County, Idaho; Whitman County, Washington; Asotin County, Washington; Garfield County, Washington; the Nez Perce Tribe; City of Moscow, Idaho; City of Clarkston, Washington; City of Pullman, Washington; City of Colfax, Washington; Washington State University and the Washington State Patrol.

Signed and filed Medical Summary of benefits renewals and other information as submitted by Helbling Employee Benefits.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:25 p.m. on July 23, 2012, to consider personnel matters. Adjourned at 3:00 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:02 a.m. on July 25, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:53 a.m.; five cases were approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:00 a.m. on July 25, 2012, to consider personnel matters. Adjourned at 10:30 a.m.

By Motion and Order, approved the signatures of the Board of Commissioners and the Auditor’s signature on the Statement of Assurances that all pertinent information has been provided for audit year ending September 30, 2011, as prepared by Hayden & Ross, P.S., Certified Public Accountants, Moscow, Idaho.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to include an Approve/Deny, Sign and File agenda after the 2:00 p.m. BOCC Weekly Review for items as published on the proposed agenda (incremental increases and grant fee fund application). Also, amend to include a request to de-image surplus sheriff vehicles. All items are time sensitive and can not wait until the next meeting of the Board on July 30, 2012.

By Motion and Order, approved and signed an Idaho Emergency Communications Commission FY2013 Dedicated Enhanced Emergency Communications Grant Fee Fund Application on behalf of the Latah County Sheriff’s Office in the amount of \$231,366.64 for: 1) Zetron Phone System Upgrade for Dispatch plus Extended Limited Warranty for five years; and 2) Imaging Software Upgrade for case file management. Grant to be administered by Latah County Sheriff’s Office.

Approved, signed and filed the de-imaging of vehicles to be declared surplus by the Latah County Sheriff’s Office.

Reviewed and Approved Claims Report.

Approved, signed and filed an Amended Personnel Change Request Form for a one year incremental increase for Justin Olson, Detention Deputy; Sheriff, Detention; Department 04E, Line 11, effective July 1, 2012.

Approved, signed and filed an Amended Personnel Change Request Form for a six month incremental increase for Tyler Bollman, Patrol Deputy; Sheriff, Operations; Department 04B, Line 14, effective July 1, 2012.

Approved, signed and filed an Amended Personnel Change Request Form for a five year incremental increase for Ronald Manell, Detention Lieutenant; Sheriff, Detention; Department 04E, Line 02, effective July 1, 2012.

Approved, signed and filed an Amended Personnel Change Request Form for a three year incremental increase for Danielle Sunderland, Communications Specialist; Sheriff, Communications; Department 04D, Line 02, effective July 1, 2012.

Approved, signed and filed a two year incremental increase for Brian Pfiffner, Patrol Deputy; Sheriff, Operations; Department 04B, Line 15, effective July 1, 2012.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners