

**COMMISSIONERS' PROCEEDINGS**  
**Week of August 13, 2012**

Commissioners Tom S. Stroschein and David McGraw met in regular session on Monday, August 13, 2012 and Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met again on Wednesday, August 15, 2012 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of a five year incremental increase for Debbie Jacobs, Property Conveyance Technician; Assessor, Revaluation; Department 02A, Line 14, effective August 1, 2012.
- Filed Separation From Employment for Maria Vidot, Probation Officer Intern, Probation Services, Department 08A, Line 09, effective May 30, 2012.
- Filed Separation From Employment for Ryan Sargent, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 08, effective July 31, 2012.
- Approval to hire Cortney Casperson, Part-time Irregular, Tracker, Youth Services Tracker, Department 08C, Line 06, effective August 15, 2012.
- Approval of an Indemnity Bond for Reed Kaus in the amount of \$549.40.
- Approval of an Indemnity Bond for Rachel Rausch in the amount of \$15.38.
- Approval of tuition aid for Douglas Niles (North Idaho College).
- Approval of tuition aid for Jacob McMillan (College of Southern Idaho).
- Filed NACo Prescription Drug Discount Card Program report through June 2012.

Adopted, signed and filed Resolution 2012-22 to transfer Commissioners' Proceedings to State Archives for Storage.

Approved, signed and filed a Retail Alcohol Beverage License for The Breakfast Club of Moscow Inc. dba The Breakfast Club of Moscow, 501 S. Main St., Moscow.

Approved, signed and filed a request to appoint officers to the Local Emergency Planning Committee (LEPC).

Reviewed and Approved Monthly Claims Report.

By Motion and Order, approved Drug Court/Mental Health Court expenditures by Latah County Drug Court and mental health Court Coordinator, Shawna Hopple, and approve: expenditures shall be for Latah County Drug and Mental Health Court, shall be under the Supervision of the District Court Judge and County Clerk/Auditor, shall be in accordance with Accounting Requirements, procedures will be reviewed by County

Clerk an District Judge every 6 months or more as needed.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:23 p.m. on August 13, 2012, to consider personnel matters. Adjourned at 3:27 p.m.

Signed and filed Fire District Information from Gary Houde to Clerk Susan Petersen. No action taken at this time.

By Motion and Order, the Latah County Board of County Commissioners and the Viola Community Center Committee will review the submitted proposals, evaluate and rank said proposals based on specific criteria, as advertised; award will be made by the Board of County Commissioners on Monday, August 20, 2012 at 1:30 p.m. Proposals submitted by: 10N design + plan one Architects, Design West Architects, Castellaw Kom Architects, DKMullin Architects, and LLCM Architecture & Planning.

Approved, signed and filed Notice of Public Hearing on proposed grant funds for culvert replacement for Troy/Genesee Highway flood damage to be published by County Clerk.

Adopted, signed and filed Resolution 2012-23 to adopt Certifications for the Idaho Community Development Block Grant (ICDBG) for the replacement project on the Troy/Genesee Highway within the South Latah Highway District.

Adopted, signed and filed Resolution 2012-24 Fair Housing Resolution.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:00 a.m. on August 15, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:45 a.m.; no cases were approved or denied.

By Motion and Order, approved and signed an Educational Program Agreement between Latah County Youth Advocacy Council and Montana State University for technical support via phone and e-mail of a trained PCN Guide as outlined in Attachment A of said Agreement for one year beginning October 1, 2012 in the amount of \$3,000.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:00 a.m. on August 15, 2012, to consider personnel matters. Adjourned at 11:30 a.m.

Signed and filed information regarding cost of decommissioning sheriff's office vehicles, Clerk to prepare voucher.

Reviewed and Approved Claims Report.

Approved, signed and filed a Request to Certify Unpaid Fee's to Property Taxes from Treasurer Lois Reed, dated August 15, 2012; Latah County Solid Waste, Helmer Water & Sewer District, City of Kendrick Water/Sewer/Garbage/Disposal Fees, City of Bovill Water/Sewer/Garbage Fees, Princeton-Hampton Sewer District, North Tomer Butte Water & Sewer District, City of Potlatch, City of Deary, Latah County Treasurer/Tax Collector (Unpaid Yield Timber Taxes, Unpaid Taxes).

Signed and filed the Courthouse Security Committee Meeting Minutes dated July 24, 2012.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Lichti  
Deputy Clerk for the Board of Latah County Commissioners