

**COMMISSIONERS' PROCEEDINGS**  
**Week of August 27, 2012**

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Monday, August 27, 2012 and again on Wednesday, August 29, 2012 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of tuition aid for Tre Alvarez (North Idaho College).
- Approval of tuition aid for Stephanie Remington (North Idaho College).
- Approval of tuition aid for William Wadley (North Idaho College).
- Filed Separation From Employment for Nathan Bingham, Maintenance Worker; BOCC, Parks & Recreation; Department 05G, Line 02, effective August 27, 2012.
- File Separation From Employment for Daniel Steel, Maintenance Worker; BOCC, Parks & Recreation; Department 05G, Line 03, effective August 27, 2012.
- Approval to hire Isaiah Hoyer, Maintenance Worker; BOCC, Parks & Recreation; Department 05G, Line 02, effective August 27, 2012.

Approved, signed and filed a request for funding assistance for Deary Fire and Ambulance for purchasing a new siren; will allocate \$7,500 from 01-22 (Rural Development).

Approved, signed and filed a Taxpayer's Adjustment on behalf of Jamie Nekich, Parcel Number RPM03200050070A; cancellation due to incorrectly removed homeowner exemption.

Approved, signed and filed a request to surplus equipment – Sheriff's Office; surplus vehicles and continue discussion for final disposition of the vehicles until after talk with each department about them.

By Motion and Order, approved and signed an Idaho Bureau of Homeland Security Application for Assistance (Subgrant Application for Assistance) for the 2012 Emergency Management Performance Grant in the amount of \$28,538.01 for the performance period of October 1, 2011 through September 30, 2013. Disaster Services Coordinator to be the grant administrator.

Approved, signed and filed a Letter of Promulgation for the Rural Areas Evacuation Guide for Latah County.

Approved, signed and filed a request for letter of support for Gritman Medical Center for inclusion in a grant application to the Rural Health Care Access Program for retention incentive for the Troy Clinic.

Approved, signed and filed a building permit fee waiver request by Latah County Parks & Recreation for Latah Trail restroom project near Lenville Road.

By Motion and Order, appointed Shane Anderson to position #6 on the Latah County Fair Board for a term to expire January 19, 2015.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d) & (f), convened in executive session at 10:05 a.m. on August 27, 2012, to discuss records that are exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation. Adjourned at 10:45 a.m.

By Motion and Order, approved and signed a Memorandum of Understanding (MOU) between Latah County and City of Genesee for Latah County to negotiate contracts with City of Moscow and Latah Sanitation, Inc. on behalf of the City of Genesee and to jointly work together to secure a contract with City of Moscow for programs and waste disposal and a contract with Latah Sanitation, Inc. for waste collection services; effective for not more than 18 months from the date of signing of this MOU.

By Motion and Order, approved and signed a Memorandum of Understanding (MOU) between Latah County and City of Bovill for Latah County to negotiate contracts with City of Moscow and Latah Sanitation, Inc. on behalf of the City of Bovill and to jointly work together to secure a contract with City of Moscow for programs and waste disposal and a contract with Latah Sanitation, Inc. for waste collection services; effective for not more than 18 months from the date of signing of this MOU.

By Motion and Order, approved and signed a Memorandum of Understanding (MOU) between Latah County and City of Kendrick for Latah County to negotiate contracts with City of Moscow and Latah Sanitation, Inc. on behalf of the City of Kendrick and to jointly work together to secure a contract with City of Moscow for programs and waste disposal and a contract with Latah Sanitation, Inc. for waste collection services; effective for not more than 18 months from the date of signing of this MOU.

By Motion and Order, approved and signed a Memorandum of Understanding (MOU) between Latah County and City of Juliaetta for Latah County to negotiate contracts with City of Moscow and Latah Sanitation, Inc. on behalf of the City of Juliaetta and to jointly work together to secure a contract with City of Moscow for programs and waste disposal and a contract with Latah Sanitation, Inc. for waste collection services; effective for not more than 18 months from the date of signing of this MOU.

By Motion and Order, accepted the proposal by Pitney Bowes for an upgraded mailing system/machine for the Latah County Courthouse. Proposal amount of \$317.13 per month for the first 12 months, and \$413.13 per month for the remaining 48 months for a Connect+ 2000. Direct staff to work with vendor on contracts as well as installation of new machine.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:05 a.m. on August 29, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:30 a.m.; five cases were approved and one case was denied.

Approved, signed and filed a cover letter dated August 29, 2012 to Department of Commerce for the Idaho Community Development Block Grant (ICDBG) Application, Troy/Genesee Culvert, Latah County.

Approved, signed and filed a request for Latah County to participate in the Clearwater/Nezperce National Forest Plan Revision Process. Board to contact Clearwater County Commissioners to follow-up.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2343, amend the agenda to add an Approve/Deny, Sign and File at the end of the 2:00 p.m. BOCC Weekly Review to consider an Amendment to a Memorandum of Agreement between Latah County and the Idaho State Historical Society and an emergency personnel issue as the items are time sensitive and can not wait until the next meeting of the Board on Wednesday, September 5, 2012.

By Motion and Order, approved and signed an Amendment to Memorandum of Understanding between Latah County the Idaho State Historical Society for a grant under the Certified Local Government Program to extend the term of the grant to September 30, 2012.

By Motion and Order, sitting as the County Board of Canvassers, having canvassed the returns, certified the results of the Potlatch School District No. 285 Supplemental Levy Election held on August 28, 2012 as presented by the County Clerk, Susan R. Petersen, and as per attached. Ballots Cast in favor of authorizing the levy in the amount of \$1,300,000: Yes - 838; No - 406; for a total of number ballots cast being 1,244.

By Motion and Order, a Public Budget Hearing having been held pursuant to Idaho Code 31-1604 at 4:00 p.m. on August 29, 2012 in consideration of the Latah County 2012-2013 Fiscal Year Proposed Budget; the following adjustments were made:

1. a. decrease the Juvenile Justice Lottery Tax 43-00 Budget lines in the following amounts: 43-00-0439-0000 (Travel) \$1,000; 43-00-0522-0003 (Support-Work Camp Project) \$500; 43-00-0525-0000 (Program Expense) \$6,000; 43-00-0688-0002 (Sex Offender Assess Treatment) \$2,500 for a total decrease of \$10,000; and  
b. increase Juvenile Justice Lottery Tax 43-00 Budget line 43-00-0716-0001, Juvenile Detention in the amount of \$10,000.
2. Other Adjustments: Decrease Budget: Rotary Club Ice Rink Lease 121-00 from \$52,000 to \$15,000 (\$10,000 carry forward and \$5,000 anticipated revenue) – decrease budget line 121-00-0521-0000, Operating Expense to \$15,000.

The Budget was set at \$15,119,771 which is not greater than the amount of the tentative budget nor includes an amount to be raised from property taxes greater than the amount advertised; \$15,156,771.

Adopted, signed and filed resolution 2012-25 to fix and determine the amount of the County Fiscal Year 2012-2013 Budget to be \$15,119,771, which is not greater than the amount of the tentative budget nor includes an amount to be raised from property taxes greater than the amount advertised. The amount advertised was \$15,156,771.

By Motion and Order, authorized the Board's signature on the 2012 Dollar Certification of Budget Request (L-2).

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners