

COMMISSIONERS' PROCEEDINGS
Week of September 3, 2012

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Wednesday, September 5, 2012 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:02 a.m. on September 5, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:20 a.m.; one case was approved and no cases were denied.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to hold an executive session for personnel as the conclusion of the Board's regular meetings today as a continuation of the executive session begun during civil counsel.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of August 20, 2012.
- Approval of the Commissioners' Proceedings for the week of August 27, 2012.
- Approval of Tuition Aid for Zachary Murn (NIC).
- Approval of Tuition Aid for Jake Wright Martin (NIC).
- Filed fully executed Educational Program Agreement between Latah County Youth Advocacy Council and Montana State University.
- File Notice before the Idaho Public Utilities Commission for Notice of Application, Notice of Modified Procedure in the matter of Avista Corporation's Application to Revise Natural Gas Efficiency Programs and Rider Adjustment, Schedules 190 and 191.
- File Notice before the Idaho Public Utilities Commission for Notice of Application, Notice of Modified Procedure in the matter of Avista Corporation's Application to Changes its Rates and Charges (2012 Purchased Gas Cost Adjustment).
- File Notice before the Idaho Public Utilities Commission for Notice of Application, Notice of Modified Procedure in the matter of Avista Corporation's Application to Revise its Electric Energy Efficiency Rider Adjustment, Schedule 91.

Approved, signed and filed a request to change the Surveyor hours on Tuesday and Thursday from 10 a.m. – 12 noon to 1-3 p.m.

By Motion and Order, approved and signed the Idaho Bureau of Homeland Security Sub-Grant Award; Memorandum of Understanding between State of Idaho, Bureau of Homeland Security and Latah County; Standard Assurances; Certifications Regarding

Lobbying; Department, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; and Disclosure of Lobbying Activities statement for the 2011 Homeland Security Grant Program in the amount of \$85,352.72. The performance period for the grant is September 1, 2011 through August 31, 2014 and the Disaster Services Coordinator will be the grant administrator; the purpose of the grant shall be for the following: Training and Exercises, Emergency Planning/THIRA, Critical Infrastructure Protection, CIKR; Fusion Center [Idaho Criminal Intel]; Information Sharing (GIS & webEOC); Interoperable Communications; NIMS; Community Preparedness & Participation; Special Teams or Special Critical Resources; SHSP M&A; CITIZEN CORPS PROGRAM.

Approved, signed and filed a request to surplus equipment – Commissioners' Office.

By Motion and Order, approved and signed a WSCA/NASPO FMV Lease Option C Agreement between Latah County and Pitney Bowes to lease a Connect+ 2000 Series Mail Stream machine and meter (and related equipment as outlines in said agreement), in the amount of \$393.93 per month for 60 months, which includes maintenance, postal updates and meter rental and refills.

By Motion and Order, approved the Chair's signature on a Real Estate Lease between Latah County and Steven and Carol McDowell for the purpose of leasing and renting real property (as described in said Lease) for the purpose of erecting, maintaining and operating a radio transmitter-receiving station and tower (commonly referred to as the South Grade Repeater); said lease is effective through September 30, 2017 with an annual rental in the amount of \$2,000 per year.

By Motion and Order, approved the Chair's signature on the FY2011 JABG Application Form for \$4,500 JABG Allocation with a \$500 cash match to be provided by the County for the Juvenile Detention project. Project period is June 1, 2012 through September 30, 2013. Brian Dulin to be the Project Director.

Reviewed and Approved Claims Report.

Commissioners Jennifer Barrett, Tom S. Stroschein and David McGraw, along with Clerk Susan R. Petersen, attended the City of Moscow/Latah County/Moscow School District/University of Idaho Monthly Lunch Meeting at the University of Idaho Golf Course on Wednesday, September 5, 2012. Minutes are on file.

Approved, signed and filed a Building Permit fee waiver for Latah County Parks & Recreation for the Little Bear Creek Canyon picnic shelter on the Latah Trail.

Approved, signed and filed a request for letter of support for Drug Court/Mental Health Court funding for FY2014.

Denied, signed and filed a request for funding assistance for the Nez Perce County Sheriff's Air Patrol as was not included in the budget.

By Motion and Order, having received proposals for Professional Design Services - Viola Community Center on August 13, 2012, and having received a recommendation by the Viola Community Center Review Committee on said proposals, hereby accept the proposal from DKMullin Architects for architectural services for the Viola Community Center to include a facility plan and appropriate recommendations for construction of the Community Center to meet current and future needs.

By Motion and Order, adopted the Zoning Commission's recommendation of approval, and adopted the Findings of Fact and Conclusions of Law signed by the Latah County Zoning Commission on August 1, 2012, for the request in File Number RZ 859, made by the Viola Community Center, Inc. to rezone approximately 4.66 acres on Parcel Number RP40N06W018491A from Agriculture/Forest (A/F) to Commercial (C).

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (d) & (f), convened in executive session at 10:07 a.m. on September 5, 2012, to discuss records that are exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation. Recess at 10:37 a.m. Reconvene at 3:15 p.m. to discuss personnel. Adjourned at 3:37 p.m.

Approved, signed and filed a Solid Waste Exemption by Patty Ausman, Parcel Number RP40N02W074807A; cancellation of half the amount for June – August in the amount of \$26.40.

By Motion and Order, approved and signed Exhibit A, Schedule of Reimbursement between Latah County and City of Moscow for Solid Waste Disposal and Program Services performed as outlined in said Exhibit, effective October 1, 2012 through September 30, 2013.

Signed and filed notice from Latah Sanitation Inc. regarding Rate Modifications to Solid Waste Collection and Bulky Waste Collection Agreement; increase of 2.711% to be effective January 1, 2013.

By Motion and Order, approved and signed a Memorandum of Understanding (MOU) between Latah County and City of Troy for Latah County to negotiate contracts with City of Moscow and Latah Sanitation, Inc. on behalf of the City of Troy to jointly work together to secure a contract with City of Moscow for programs and waste disposal and a contract with Latah Sanitation, Inc. for waste collection services; effective for not more than 18 months from the date of signing of this MOU.

By Motion and Order, approved and signed a Memorandum of Understanding (MOU) between Latah County and City of Deary for Latah County to negotiate contracts with City of Moscow and Latah Sanitation, Inc. on behalf of the City of Deary to jointly work together to secure a contract with City of Moscow for programs and waste disposal and a contract with Latah Sanitation, Inc. for waste collection services; effective for not more than 18 months from the date of signing of this MOU.

By Motion and Order, approved and signed a Memorandum of Understanding (MOU) between Latah County and City of Potlatch for Latah County to negotiate contracts with City of Moscow and Latah Sanitation, Inc. on behalf of the City of Potlatch to jointly work together to secure a contract with City of Moscow for programs and waste disposal and a contract with Latah Sanitation, Inc. for waste collection services; effective for not more than 18 months from the date of signing of this MOU.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners