

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, OCTOBER 1, 2012**

9:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- Approval of the Commissioners’ Proceedings for the week of September 24, 2012
- Approval to hire: Kaycee Royer, Extension Intern (Women in Agriculture) (September 24, 2012); *Debby Carscallen, Deputy Coroner (October 1, 2012)*
- File Separation From Employment for: Andrew Rawlings, Law Clerk (September 27, 2012); Barbara Karoses, Auditor/Recorder Extra Help (September 27, 2012); *Sharon Gray, Deputy Treasurer Assistant (October 1, 2012); Linda Gilkey, Deputy Treasurer Assistant (October 1, 2012)*
- File updated officers for the Search and Rescue Council, and update on Table of Organization
- *Approval to transfer: Eric Schumaker, Deputy Coroner from Line 02 to Line 04 (October 1, 2012); Keith Davis from Sheriff Patrol Deputy to Sheriff Investigations Deputy*
- *Approval of an incremental increase for: Donna Reisenauer, Deputy Treasurer III (15 year)*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve a Memorandum of Agreement between Latah County and the State Historic Preservation Office
3. Request to approve the Latah County Polling Places for the November 6, 2012 General Election
4. Request to approve the Idaho Court Pay Activation Form and Authorization Agreement with CitePayUSA for direct deposits/payments to be made to Latah County District Court
5. Request to approve the Amended L-1 Certificate of County Levies for the Taxing Districts
6. Request to approve changes to the Latah County Personnel Policy Handbook
7. Request to approve Employee Benefits Committee Recommendation
8. Request for Indemnity Bond in the amount of \$397.71 for Office Depot
9. Requests to transfer surplus vehicle – Assessor and Extension
10. *Request to surplus equipment – Planning and Building*
11. Review and Approve Claims Report

10:00 AM Civil Counsel

1. Executive Session – Personnel, Records Exempt from Public Disclosure
2. Goodman Tax Deed Discussion
3. Department Update
4. Items for Future Agenda

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF OCTOBER 1, 2012**

- 11:00 AM Parks and Recreation Regular Meeting
1. Cedar Grove Lease Discussion
  2. *Request to approve a Contractor Agreement with R. Wilson Construction, Inc. for a project at Phillips Park*
  3. Department Update
  4. Items for Future Agenda
- 1:30 PM Request to adopt updated Table of Organization

**WEDNESDAY, OCTOBER 3, 2012**

- 9:30 AM Request for Indigent Funds  
*Meeting Place: US Federal Building, 220 East 5<sup>th</sup> Street, Moscow, Room 221*
- 10:45 AM Executive Session – Personnel  
*Meeting Place: US Federal Building, 220 East 5<sup>th</sup> Street, Moscow, Room 221*
- 1:30 PM Executive Session – Records Exempt from Public Disclosure  
Request for Hardship, Parcel Number RPM02500010040A
- 2:00 PM *Executive Session – Personnel, Records Exempt from Public Disclosure*
- 2:30 PM BOCC Weekly Review
1. Personal Property Tax Discussion
  2. IAC Webinars Discussion
  3. *Motor Pool Discussion*
  4. Committee and Meeting Reports
  5. Review and Approve Claims
  6. *Request to approve a Contractor Agreement with R. Wilson Construction, Inc. for a project at Phillips Farm Park*
  7. Items for Future Agenda
- 3:00 PM *Executive Session – Records Exempt from Public Disclosure*  
*Request for Hardship, Parcel Number RPM01640003002BA*
- 3:30 PM *Executive Session – Personnel*

**OTHER MEETINGS**

**MONDAY, OCTOBER 1, 2012**

- 5:30 PM Fair Board, Latah County Fairgrounds – Commissioner Barrett

**TUESDAY, OCTOBER 2, 2012**

- 3:30-5 PM Youth Services Study Table, Room 2B, Courthouse
- 5:30 PM Planning Commission, Room 2B, Courthouse

**WEDNESDAY, OCTOBER 3, 2012**

- 7:30 AM Regional Quarterly Breakfast, Banyon's, Pullman, Washington – Full Board
- 5:30 PM Zoning Commission, Room 2B, Courthouse

**THURSDAY, OCTOBER 4, 2012**

- 8:45 AM – 3:15 PM Mediation, Room 2B, Courthouse
- 3:30-5 PM Youth Services Study Table, Room 2B, Courthouse
- 4:00 PM ***Compensation Committee, Room 3B, Courthouse***
- 4-7 PM Latah County Health and Wellness Fair, Latah County Fairgrounds

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF OCTOBER 1, 2012**

**FRIDAY, OCTOBER 5, 2012**

10 AM & PERSI Workshops, Room 2B, Courthouse  
2 PM

*10/3/2012 11:31 AM Amended Agenda*