

COMMISSIONERS' PROCEEDINGS
Week of October 29, 2012

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Monday, October 29, 2012 and again on Wednesday, October 31, 2012 the following actions were taken:

By Motion and Order, approve the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of October 15, 2012.
- Approval of the Commissioners' Proceedings for the week of October 22, 2012.
- Approval of tuition aid for Kayla Sedlacek (NIC).
- File fully executed Virgil Phillips Farm Property Lease with City of Moscow.

By Motion and Order, approved the Chair's signature on the Lanting-Leonard Short Plat (SP#861) for the Leonard Rezone (#833) for Jerry Leonard on Parcel Number RP39N04W063625A.

By Motion and Order, approved and signed the Certificate of Title and Notice of Release of Liability for vehicles declared surplus for sale at public auction on Sunday, November 4 as follows: 1998 Jeep Cherokee (1J4FJ68SXWL234728); 2006 Ford Crown Vic (2FAHP71W06X146134); 1996 Chevy Van (1GNNG35KXTF117096); 2002 Jeep Liberty (1J4GL48K22W355619); 1999 Ford Explorer (1FMZU34X9XZA97933); 1980 Chevy 1 Ton Truck (CKM33AZ108211); 1993 Ford Escort (1FAPP14J8PW256905); 1996 Jeep Cherokee (1J4FJ68S5TL232753); 1990 Chevy Pickup (1GCFK24KXLE130550); 1997 Lowe Aluminum Boat (OMCS9788L697); and 1999 Yamaha ATV (JY44KBW09XA083090).

By Motion and Order, approved and signed a Life and Disability Insurance Application between Latah County and LifeMap Assurance Company for supplemental and voluntary insurance for eligible Latah County employees. Critical Illness plan with Wellness rider to be paid by County, with voluntary Accident and Long Term Disability being available for purchase by employees. Plan to be effective December 2, 2012.

By Motion and Order, approved and signed Contract between Latah County and Computer Arts, Inc. (CAI) for information services, software and licensing fees for fiscal year 2012-2013 as follows: Addendum A: Annual License fees for all CAI county software applications (\$42,743.05); Addendum B: Annual CAI county support full support fees (\$9,775.00) plus travel expense of \$80.00 per day, per person; Addendum C: Annual Networking, Hardware and IT services fees (PC hourly rate and travel expenses as listed); and Addendum D: Annual Public Safety Software maintenance (\$18,465.00) and support fees (\$3,000.00) plus travel and miscellaneous expenses as listed.

Approved, signed and filed the hire of Richard Robbins, Deputy Clerk, Elections,

Department 01C, Line 05, effective October 31, 2012.

Approved, signed and filed a request to surplus equipment – Sheriff's Office.

Approved, signed and filed a GIS Fee Waiver Request for City of Genesee and JP Stravens.

By Motion and Order, approved and signed a Professional Services Agreement between Latah County and Gary Eggers for work associated with maintenance and repairs at Moose Creek Reservoir and Blue Lagoons effective October 1, 2012 through September 30, 2013 in an amount not to exceed \$2,400.00.

Signed and filed Idaho Community Development Block Grant Award Letter from Idaho Department of Commerce dated October 23, 2012.

By Motion and Order, approved the Chair's signature on a Notice of Intent to Request Release of Funds to Idaho Department of Commerce for the project known as the Troy-Genesee Hwy Culvert Replacement project by the South Latah Highway District.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:20 a.m. on October 29, 2012, to discuss records that are exempt from public disclosure. Adjourned at 10:45 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:10 a.m. on October 29, 2012, to consider personnel matters. Adjourned at 12:10 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:15 p.m. on October 29, 2012, to consider personnel matters. Adjourned at 2:57 p.m.

Signed and filed year end budget information from Planning and Building.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:00 a.m. on October 31, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:20 a.m.; six cases were approved and no cases were denied.

By Motion and Order, approved the 2013 Latah County Solid Waste Fees for residential and commercial accounts to be in effect January 1, 2013. There will be a no increase to residential and commercial service levels. The Latah County tag fee remains \$1.50 each for 2013. All accounts in Area "D" serviced by Empire Disposal will be billed a 3-can rate for the 90-gallon tote service received. See the attached tables dated October 22, 2012 for the 2013 Solid Waste Fees. Latah County received a 2.7% increase for collection services based on the CPI and disposal fees increased from \$67.95 to \$73.95 for MSW (household waste) and \$29.80 to \$30.10 for N-MSW (demolition waste). Latah County solid waste programs allow rural residential accounts to receive weekly garbage collection services, bulky waste sites allows free disposals of 4 passenger tires, 2 appliances, disposal of demolition waste (N-MSW) and recycling services. Free disposal of scrap metal, yard waste, household hazardous waste, and E-waste (TV, computer, notebook/laptop, CPU and towers). Commercial users are required to pay current fees for all disposal of waste. The Latah County solid waste programs and

collection and/or disposal fees are subject to change.

Reviewed and Approved Claims Report.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed fully executed State of Idaho Department of Health and Welfare Contract for the Latah County Sheriff for Process Service for the Child Support Program.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to include items #3-5 (request to surplus equipment, personnel changes for Keith Davis) on the Approve/Deny, Sign and File agenda s items are time sensitive (for inclusion in the County surplus auction on Sunday, November 4 and for October payroll) and therefore can not wait until the next meeting of the Board on Monday, November 5.

By Motion and Order, approved and signed Agreement between Clints & Lam Auctioneers and Latah County; County agrees to pay Auctioneer twenty-five per cent (25%) of gross proceeds, and to share cost of building rental and advertising; Clints & Lam Auctioneers will provide itemized listing of items sold together with final accounting and payment; auction will be held at the Latah County Fairgrounds on Sunday, November 4; effective October 31, 2012.

Approved, signed and filed a request to surplus equipment – ITS.

Approved, signed and filed an amended Personnel Change Request to transfer Keith Davis from Patrol Deputy; Sheriff, Operations; Department 04B, Line 10 to Deputy; Sheriff, Investigations; Department 04C, Line 04 effective October 1, 2011.

Approved, signed and filed a five year incremental increase for Keith Davis, Deputy; Sheriff, Investigations; Department 04C, Line 04, effective October 1, 2012.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2011-2012 Budget as follows: increase Foster Home Finder Contract 46-00 Budget line 46-00-0405-0004, Salary – Family Development Specialist in the amount of \$6,123 from \$49,728 to \$55,851 – revenue Department of Health and Welfare Contract. These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustment.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners