

**BOARD OF LATAH COUNTY COMMISSIONERS’
SITTING AS A BOARD OF EQUALIZATION
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, NOVEMBER 26, 2012

9:00 AM Open as a Board of Equalization

Consent Calendar:

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

- Approval of the Commissioners’ Proceedings for the weeks of November 12 & 19, 2012
- Approval to hire Haylee Palmer, Extension 4H Afterschool Program Assistant (September 4, 2012)
- File Separation From Employment for Rebecca Trook, Extension Clerical Assistant (October 24, 2012)
- Approval of incremental increases for: Kathi Jo Nygaard, Youth Services Resource Officer (7 year); Sarah Swanson, Youth Services Adult Misdemeanor Probation (7 year); Kyle Gehrlein, Sheriff Detention Deputy (1 year); Martha Groves, Sheriff Communications Specialist (6 month); Jennifer McMillan, Sheriff Communications Specialist (6 month); *Elizabeth Mottern, District Court Deputy Clerk II (3 year)*
- File CEDA Quarterly Report for July 1 – September 30, 2012
- File fully executed Image Management Plus Product Schedule with Ricoh USA, Inc dba IKON Office Solutions for the Prosecuting attorney’s office copier
- File public defender hours for October 2012 as submitted by Charles E. Kovis
- Approval of tuition aid for Johanna Raines (North Idaho College)

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve an Equipment lease with H&H Business Systems for the District Court copier
3. Request to approve Agreement between Latah County and Hayden & Ross, P auditing the financial statements of Latah County for year ending September 30, 2012
4. File Notices of Complaint and Demand for Jury Trial and Summons in a Civil Action to the United States District Court in the case of Keith Nieman vs Latah County
5. Request to approve redistribution of Motor Pool vehicle maintenance to individual departments
6. Request by Disaster Services to request an extension of the Western States Fuel Reduction grant
7. Request to approve and sign a Potlatch Special Use Permit for grooming and maintaining recreation snowmobile trail system
8. Request for temporary building key for Kelli Loftus, Extension
9. Request to approve a temporary second dwelling for Gary and Salie Anderson, Parcel Number RP41N05W163016A

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF NOVEMBER 26, 2012

10. Request to approve the Findings of Fact and Conclusions of Law for AP#870, an appeal by Ernest Brannon
 11. Request for Taxpayer's Adjustments on behalf of:
 - Cary and Lillie Belle Gillis, Parcel Number RP41N03W033663A
 - Jeff Filler, Parcel Number RPM077000D005A
 - Aaron and Brittany Griffin, RP40N02W221222A
 12. Review and Approve Claims Report
- 10:00 AM Civil Counsel
1. Purchasing at County Sale Policy Discussion
 2. Nationwide Building Damage Claim Discussion
 3. Executive Session – Records Exempt from Public Disclosure
 4. Department Update
 5. Items for Future Agenda
- 11:00 AM Meeting with Community Health Association of Spokane regarding potential Moscow Community Health Center
- 2:00 PM Auditor Regular Meeting
1. Year End Reports
 2. Sales Tax Revenues Report
 3. Federal Building Conference Room Use Discussion
 4. ICRMP Incentive Program Discussion
 5. Christmas Eve Discussion
 6. Department Update
 7. Items for Future Agenda

WEDNESDAY, NOVEMBER 28, 2012

- 9:00 AM IAC Webinar – Working with the Media (Room 7B)
- 10:15 AM Meeting with PNW Arms and Latah Economic Development Council
- 1:30 PM Request for Indigent Funds
Meeting Place: US Federal Building, 220 East 5th Street, Moscow, Room 221
- 2:30 PM BOCC Weekly Review
1. *Nez Perce-Clearwater Collaborative Forest Plan Revision Update – Kara Mowery*
 2. Courthouse Recycling Discussion – Amanda Bashaw
 3. Committee and Meeting Reports
 4. Items for Future Agenda
- Approve/Deny, Sign, and File
- Motion to Amend the Agenda for Item #5***
1. Request to appoint member to the Latah County Planning Commission
 2. Request to approve closure of the Probation & Youth Services Department on December 24 and 31, 2012
 3. Request for tuition aid for Melanie Bell (North Idaho College)
 4. Review and Approve Claims
 5. ***Request to approve a Price Quote for Inmate Medical Services at the Latah County Jail***
- 3:30 PM Meeting with Department of Environmental Quality regarding County Issues

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF NOVEMBER 26, 2012

OTHER MEETINGS

MONDAY, NOVEMBER 26, 2012

6:30 PM CERT Training, Room 2B, Courthouse

TUESDAY, NOVEMBER 27, 2012

8:00 AM – Emergency Operations Center Workshop, Room 2B, Courthouse

NOON

1 – 2:30 IAC Webinar Series – Working with the Media, Room 2B, Courthouse
PM

WEDNESDAY, NOVEMBER 28, 2012

9 – 10:30 IAC Webinar Series – Working with the Media, Room 7B, Courthouse
AM

Noon BOCC-Historical Society Lunch, McConnell Mansion – Full Board

THURSDAY, NOVEMBER 29, 2012

9:30 AM *Courthouse Security Committee, Room 2B, Courthouse*

NOON – Employee Chili Cook-off, Room 2B, Courthouse

1:15 PM

FRIDAY, NOVEMBER 30, 2012

9 – 10:30 Wellness Planning Group, Room 2B, Courthouse
AM

4 – 6 PM Tracker Meeting, Room 2B, Courthouse

SATURDAY, DECEMBER 1, 2012

10 AM – 4H Craft Camp, Room 2B, Courthouse

2 PM

11/28/2012 9:27 AM

PROPOSED Amended Agenda