

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B  
(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, DECEMBER 10, 2012**

9:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- Approval of the Commissioners’ Proceedings for the week of December 5, 2012
- Approval to hire Brad Rudley, Prosecuting Attorney Legal Extern, effective January 7, 2013
- File Court Assistance Office Monthly Tally for November 2012
- File fully executed Memorandum of Agreement between Latah County and the Idaho Department of Juvenile Corrections
- File fully executed Memorandum of Understanding between Latah County Sheriff’s Office and Office of Highway Safety
- File Public Defender hours for November as submitted by: McCormick & Rokyta, PLLC; D. Ray Barker (Conflict)
- File Veteran Services Office information dated October 16, 2012
- File fully executed Special Use Permit between Latah County, Clearwater County and Potlatch Forest Holdings, Inc. for snowmobile Grooming

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. *Request to approve a Retail Alcohol Beverage License for Colter’s Creek Winery Inc. dba Colter’s Creek, 308 Main St., Juliaetta*
3. Request to approve early closure of the Auditor’s Office on Monday, December 24, 2012
4. Request to approve and sign a FY11 JABG Project Award acceptance document and Certification Form
5. Request to approve and sign a FY12 JABG Project Award acceptance document and Certification Form
6. Request to approve County Vessel Fund Reporting and Remittance Form and Request for Retention of County Vessel Funds to Idaho Department of Parks and Recreation
7. Request to appoint Christine Nauman and Renae Converse to the Wellness Committee
8. Request to approve Sick Leave Bank modifications as recommended by the Employee Benefits Committee
9. Request for Indemnity Bond in the amount of \$200 for Troy Lions Club
10. Request to approve corrected LEVEL Club Rewards Program reward recipients
11. Request to reappoint Karen Owsley to the Historic Preservation Commission
12. Request to appoint members to the Latah County Snowmobile Advisory Board
13. Request for funding assistance by the Troy Volunteer Fire Department and Ambulance
14. Request for Extension of Personal Property Taxes by:
  - Alicia & John Cass, Parcel Number MH03CT25017A

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF DECEMBER 10, 2012**

- Kelly Cooley Sr., Parcel Number MH20CT04003A
- Ronald Nelson/Amy Weber, Parcel Number MH23CT00043AA
- Dennis White Jr., Parcel Number MHB12600170040A
- Nathaniel & Linda Cousins, Parcel Number MH17CT00019AA
- Anna Hendrix, Parcel Number MH01660009011AA
- *Heather Mulder, Parcel Number MHB12600130050A*
- *David & Janice Daniels, Parcel Number MH01780000023AA*

15. *Request to approve and sign the Second Amendment to the Agreement for Inmate Health Care Services between Latah County and Correctional Healthcare Companies, Inc.*

- 10:00 AM Civil Counsel
1. Planning Commission Appointment Discussion
  2. Purchasing at County Sale Policy Update and Discussion
  3. Personal Use of County Property Discussion
  4. Political Activity Policy Discussion
  5. Executive Session – Records Exempt from Public Disclosure and Pending/Imminently Likely Litigation
  6. Department Update
  7. Items for Future Agenda
- 11:00 AM Meeting with Rune Frossmo regarding Solid Waste
- 11:30 AM Auditor Regular Meeting
1. Vehicle Maintenance Discussion
  2. *Vehicles Update*
  3. *ICRMP Incentive Program Update*
  4. *Courthouse Closure Protocol Discussion*
  5. *Elections Storage Update*
  6. *Junior College Funds Discussion*
  7. Items for Future Agenda
- 1:15 PM Pay Monthly Bills
- 1:30 PM Meeting with Velda Carlson regarding Property Taxes (Parcel Number RP41N05W337213A)
- 2:00 PM Meeting with Deanna Bren regarding Homeowner's Exemption on Parcel Number RPP1520045001AA
- 2:30 PM Disaster Services Regular Meeting
1. *Emergency Management Program Grant Update and Discussion*
  2. Department Update
  3. Items for Future Agenda
- 3:00 PM *Planning and Building Regular Meeting*
1. *Planning Commission Members Update*
  2. *Changes to Land Use Ordinance Update*
  3. *Permits Update*
  4. *Items for Future Agenda*

**WEDNESDAY, DECEMBER 12, 2012**

- 9:00 AM Request for Indigent Funds  
*Meeting Place: US Federal Building, 220 East 5<sup>th</sup> Street, Moscow, Room 221*
- 10:15 AM Meeting with Michael Rosen regarding Property Taxes

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF DECEMBER 10, 2012**

- 11:00 AM Parks Regular Meeting
1. Vehicle Replacement Discussion
  2. Department Update
  3. Items for Future Agenda
- 11:30 AM *Treasurer/Auditor Joint Reports for May – November 2012*
- 1:30 PM BOCC Weekly Review
1. *Request for funding assistance by the Troy Volunteer Fire Department and Ambulance*
  2. Committee and Meeting Reports
  3. Schedule/Calendar Review
  4. Review and Approve Claims
  5. Items for Future Agenda
- Approve/Deny, Sign, and File*
1. *Request to appoint Tony Johnson to the Latah County Planning Commission*
  2. *Request to reappoint Margaret Littlejohn to the Latah County Parks and Recreation Board*
  3. *Request to reappoint members to the Arts & Culture Committee*
  4. *Request to approve Tuition Aid for Elizabeth Younger (College of Southern Idaho)*
- 2:15 PM Building and Grounds Regular Meeting
1. Renovations Update
  2. Fairgrounds Generator Update
  3. Brick Repair Update
  4. Basement Storage Update
  5. Department Update
  6. Items for Future Agenda
- 3:00 PM ICRMP Risk Management Discount Program Tailgate Session – Driver Safety Meeting
- Motion to Amend the Agenda*
- 3:15 PM *Executive Session – Records Exempt from Public Disclosure*

**OTHER MEETINGS**

**MONDAY, DECEMBER 10, 2012**

6:30 PM CERT Training, Room 2B, Courthouse

**TUESDAY, DECEMBER 11, 2012**

8:30 AM Pesticide Applicators Testing, Room 2B, Courthouse

10:00 AM *Wellness Planning Group, Room 7B, Courthouse*

6:30 PM CERT Training, Room 2B, Courthouse

**WEDNESDAY, DECEMBER 12, 2012**

5:30 PM Adult MRT, Room 2B, Courthouse

**THURSDAY, DECEMBER 13, 2012**

9 – 11 AM Local Emergency Planning Committee (LEPC), Room 2B, Courthouse

Latah County Office will be closed

12 noon to 1:30 PM

on Thursday December 13, 2012

for the Annual Employee Holiday Party

(District Court and Sheriff's Office to remain open)

12/12/2012 3:10 PM *PROPOSED Amended Agenda*