

**COMMISSIONERS' PROCEEDINGS**  
**Week of February 18, 2013**

Commissioners David McGraw and Richard Walser met in regular session on Tuesday, February 19, 2013 and again on Wednesday, February 20, 2013 the following actions were taken:

Commissioners David McGraw and Richard Walser, along with Deputy Clerk Kara Egan and other staff, attended a tour of the Whitcom Facility in Pullman, Washington on Tuesday, February 19, 2013 at 1:00 p.m. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:02 a.m. on February 20, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:28 a.m.; one case was approved and no cases were denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d) & (f), convened in executive session at 10:19 a.m. on February 20, 2013, to discuss records that are exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation. Adjourned at 11:05 a.m.

Signed and filed information presented by John Murray, Mobility Manager for Idaho Transportation District 2 regarding Transportation in Latah County.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of February 4, 2013.
- Filed approved Retail Alcohol Beverage License for Dianna L Ireland dba Ireland's Kozy Korner, 401 2<sup>nd</sup> Ave, Deary.
- Filed approved Retail Alcohol Beverage License for Nicole Tyllas dba Wanderers' Tavern, 205 S Washington St., Moscow.
- Filed approved Retail Alcohol Beverage License for Moscow Lodge BPOE #249 dba Moscow Elks Golf Club, 3080 Highway 8 East, Moscow.
- Approval of tuition aid for Jamie Vowell (College of Western Idaho).
- Approval of tuition aid for Taylor Rosevear (North Idaho College).
- Filed fully executed Personal Property Lease Agreement between Latah County and Good Samaritan Society – Moscow for one bus and one van.
- Filed Clearwater Economic Development Association (CEDA) Quarterly Report.
- Approval of a two year incremental increase for Thomas Idol, Veterans Service Officer/ADA Coordinator; BOCC, Administration; Department 05A, Line 07, effective February 1, 2013.

- Approval of a two year incremental increase for Benjamin Koester, Detention Deputy; Sheriff, Detention; Department 04E, Line 12, effective February 6, 2013.
- Approval of a two year incremental increase for Suzy Ackerman, Deputy Treasurer II, Treasurer, Department 03, Line 04, effective February 1, 2013.
- Filed fully executed Exhibit A, Cooperative Law Enforcement Annual Operating Plan & Financial Plan between the Latah County Sheriff's Office and USDA, Forest Service, Nez-Perce-Clearwater National Forests.

By Motion and Order, pursuant to Idaho Code 34-303 approved the appointment of the Election Personnel for the upcoming School Supplemental Levy Elections to be held on March 12, 2013.

Adopted, signed and filed Resolution 2013-03 to establish policy to prohibit employee use of cash registers/drawers/tills to conduct personal financial business.

Adopted, signed and filed Resolution 2013-04 to Purge Social Services Records.

Approved, signed and filed a Solid Waste Exemption for Hye & Donna Vander Veen, Parcel Number RP43N04W285310A; refund in the amount of \$105. 60 for 2012.

Approved, signed and filed an Indemnity Bond in the amount of \$231.00 for Deborah Lynn McCormick.

Approved, signed and filed a request for funding assistance by Friends of the Moscow Library for the library entrance renovation project; approve \$3000 contribution.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Terry & Emily Chamberlin, Parcel Number RPT1540026018AA; cancellation in the amount of \$1,134.62 for reinstatement of Homeowner's Exemption for 2012.

Approved, signed and filed a Taxpayer's Adjustments on behalf of Potlatch Corporation, Parcel Number SR41N01W360396; cancellation in the amount of \$171.00 due to office error.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Omega Phi Alpha Sorority, Parcel Number RPM0130003001AA pursuant to Idaho Code 63-602C for 2013.

Reviewed and approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners