

COMMISSIONERS' PROCEEDINGS
Week of April 8, 2013

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, April 8, 2013; Commissioners David McGraw and Richard Walser met again on Tuesday, April 9, 2013; Commissioners David McGraw, Tom S. Stroschein and Richard Walser met again on Wednesday, April 10, 2013 and again on Friday, April 12, 2013 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed Public Defender hours for Charles E. Kovis (January 2013).
- Filed Public Defender hours for McCormick & Rokyta, PLLC (March 2013).
- Filed Public Defender hours for D. Ray Barker (February 2013).
- Filed Certificate of Liability Insurance for RM Mechanical Inc.
- Filed Certificate of Liability Insurance for Mike's Pole Barns LLC.
- Filed Certificate of Liability Insurance for Cactus International Inc. dba Cactus Computers.
- Filed Court Assistance Office Monthly Tally for March 2013.
- Approval of a seven year incremental increase for Rod Wakefield, Certified Appraiser II; Assessor, Revaluation; Department 02A, Line 08, effective April 1, 2013.
- Approval to surplus equipment – ITS.

Signed and filed the resignation of Jim Hagedorn from the Latah County Zoning Commission.

Adopted, signed and filed Amended Resolution 2013-03A to establish policy to prohibit employee use of cash registers/drawers/tills to conduct personal financial business.

By Motion and Order, approved and signed a Memorandum of Agreement (MOA) and Assurances between Latah County and the Idaho State Historical Society related to a survey and planning project to be undertaken by Latah County assisted with a matching grant-in-aid in the amount of up to \$4,200 or 50% of eligible costs, whichever is less, to support the National Register of Historic Places program in Idaho. Project shall be conducted between October 1, 2012 through August 31, 2013. Said MOA replaces one approved by the Board on October 1, 2012 and changes the amount to be paid from \$5,000 to \$4,200.

Approved, signed and filed a change in status for Erin McCall, Youth Advocacy Council Program Assistant, Probation and Youth Services, Department 08E, Line 02, from Part-time Irregular to Part-time Regular (¾ time), effective April 1, 2013.

By Motion and Order, approved the Chair's signature on a Building Inspection Services Agreement between Latah County and City of Bovill to assist in providing building inspection services and to better utilize County staff; effective March 1, 2013 through September 30, 2015. City to pay County eight percent (80%) of all building permit and plan check fees.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (d), & (f) convened in executive session at 10:02 a.m. on April 8, 2013, to consider personnel, records exempt from public disclosure, and to communicate with legal counsel regarding pending/imminently likely litigation. Adjourned at 11:07 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:33 a.m. on April 8, 2013, to consider personnel matters. Adjourned at 11:55 a.m.

Reviewed and Approved Monthly Claims Report.

Commissioners David McGraw and Richard Walser, along with Deputy Clerk Kara N. Egan attended a tour of Howell Machine in Lewiston, Idaho on Tuesday, April 9, 2013. Minutes are on file.

Commissioners David McGraw and Tom S. Stroschein, along with Clerk Susan R. Petersen, attended the Quarterly Regional Breakfast at Banyon's on the Ridge, Pullman, Washington on Wednesday, April 10, 2013. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to hold an executive session to consider personnel matters at 10:15 a.m. as published on the proposed amended agenda as the matter is time sensitive.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:19 a.m. on April 10, 2013, to consider personnel matters. Adjourned at 11:07 a.m.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to hold an executive session to consider personnel matters at 9:00 a.m. on Friday, April 12, 2013 as the matter is time sensitive.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 1:12 p.m. on April 10, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 1:30 p.m.; one case was approved and one case was denied.

Reviewed and Approved Claims Report.

Approved, signed and filed the Commissioners' Proceedings for the week of April 1, 2013.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 9:10 a.m. on April 12, 2013, to consider personnel matters. Adjourned at 10:40 a.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners