

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B  
(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, APRIL 22, 2013**

9:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- Approval of incremental increases for: Marty Hardy, Vehicle Registration Specialist (3 year); Douglas Fairley, Patrol Deputy (2 year); Nathan Reetz, Communications Specialist (4 year); Michael Neelon, Patrol Corporal (10 year)
- File Public Defender hours for March 2013 by Charles E. Kovis
- File Separation From Employment for: Brad Broenneke, Assessor Senior Appraiser, effective April 26, 2013; Kaycee Royer, Extension Intern, effective April 1, 2013
- Approval to hire Courtney Simmons, Extension Intern – 4-H, effective May 13, 2013
- Approval to transfer surplus equipment – Probation Services
- File fully executed Memorandum of Agreement between Latah County and Idaho State Historic Preservation Office, Idaho State Historical Society

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve a Retail Alcohol Beverage License for Insanewich LLC dba Insanewich, 948 W Pullman Rd., Moscow
3. Request to approve an Alcohol Beverage Catering Permit for Moscue Inc. dba Mingles, for a private wedding to be held at 2493 Blaine Rd., Moscow on June 1, 2013
4. Request to approve the Latah County Polling Places for the May 21, 2013 Consolidated Elections
5. File Courthouse Security Committee Meeting Minutes dated April 12, 2013
6. Request to approve the Courthouse Security Committee Recommendations dated April 12, 2013
7. Request to approve the renewal of the following temporary second dwellings:
  - Dorothy Smith, Parcel Number RP40N04W264886A
  - Elmer and Tammi Johnson, Parcel Number RP41N04W060146A
  - David Lewis, Parcel Number RP40N02W345514A
8. Request for Taxpayer’s Adjustments on behalf of:
  - Jody & Robert Richards, Parcel Number MH17CT00012AA
  - Richard Dorendorf, Parcel Number MH11CT00012BA
9. Request to approve a change in office hours for Planning and Building
10. Request to proceed with hiring of vacant Project Specialist Position
11. Request to approve the following Applications for Renewal of Property Tax Exemption (Idaho Code 63-602B – Religious) by:

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF APRIL 22, 2013**

- Board of Trustees of New St. Andrews College Trust, Parcel Numbers RPM0680004007AA & RPM06800040080A (82.7%)
  - Church of Christ, Parcel Number RPM10300130100A
  - United Church of Moscow, Parcel Number RPM0680002001AA (86.7%)
12. Request to approve the following Applications for Renewal of Property Tax Exemption (Idaho Code 63-602D – Hospital) by:
- Gritman Medical Center, Parcel Numbers RPM00000189500A, RPM0600005001BA, RPM0600005002AA, RPM0600005005BA, RPM0600006001CA, RPM0600006005BA, RPM0600006007AA, RPM0810004007BA, RPM1030001003CA, RPM1030010001AA, RPM10300100030A, & RPM10300100040A
  - Moscow Hospital Association, Parcel Number RPM1030001002AA
13. Request for Taxpayer's Adjustment on behalf of Eckhardt Properties LLC, Parcel Number RPM04970050210A
14. *File Order Granting Leave to Deposit Funds with Court, Case No. CV 2010-00890, CV 2010-00891, CV 2011-00837, CV 2012-00841, Thompson Development, LLC vs. Idaho Board of Tax Appeals and Latah County Board of Equalization*
15. Review and Approve Claims Report
- 10:00 AM Civil Counsel
1. *Request to accept the Resignation of Brian Dulin, Probation Services Director and authorize the Chair's signature on the Separation Agreement*
  2. *File Separation From Employment for Brian Dulin, Probation Services Director effective August 31, 2013*
  3. *Eckhardt Properties LLC Appeal No. 12-A-1327 Discussion*
  4. Executive Session – Personnel, Records Exempt from Public Disclosure
  5. *Matrix Point Inc. Invoice Discussion*
  6. Department Update
  7. Items for Future Agenda
- 1:30 PM 4-H Regular Meeting
1. Summer Intern Discussion
  2. Program Update
  3. Items for Future Agenda
- 3:00 PM Executive Session – Personnel
- 4:00 PM** *Motion and Order to Amend the Agenda to Appoint Interim Director of Probation Services*

**WEDNESDAY, APRIL 24, 2013**

- 9:00 AM Request for Indigent Funds  
*Meeting Place: Federal Building, 220 East 5<sup>th</sup> Street, Moscow, Room 221*
- 10:15 AM Department of Juvenile Corrections Update – Jim Crowley
- 11:00 AM Treasurer Regular Meeting
1. *Goodman Oil Discussion with Royce Goodman, Parcel Number RP39N05W197350A*
  2. Review Payment Agreement with Judy Inderlied, Parcel Number RP41N05W131803A
  3. Thompson Development Cancellations Discussion
  4. Assessing Fees for Certification Requests Discussion

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF APRIL 22, 2013**

5. Items for Future Agenda
- 1:30 PM Building and Grounds Regular Meeting
1. Fairgrounds Generator Project Update
  2. Gravel Lot Rezone Update
  3. Future Courthouse Renovations and Repairs Discussion
  4. Items for Future Agenda
- 2:00 PM BOCC Weekly Review
1. Request for letter of support for the Potlatch Ambulance for inclusion in a grant application
  2. Key Fob Door Lock Discussion
  3. Committee and Meeting Reports
  4. Schedule/Calendar Review
  5. Review and Approve Claims
  6. Items for Future Agenda
- 2:30 PM *Executive Session – Personnel*
- 3:00 PM Solid Waste Regular Meeting
1. Contract Negotiations Update
  2. Troy Recycling Boxes Update
  3. Billing Software Update
  4. Items for Future Agenda
- 3:30 PM Budget Presentation on behalf of North Central District Public Health – Carol Moehrle

**OTHER MEETINGS**

**MONDAY, APRIL 22, 2013**

- 6:30 PM Community Emergency Response Team (CERT) Training, Room 2B, Courthouse

**TUESDAY, APRIL 23, 2013**

- 11:00 AM Employee Benefits Committee, Room 2B, Courthouse

**WEDNESDAY, APRIL 24, 2013**

National Walk @ Lunch Day

**THURSDAY, APRIL 25, 2013**

- 8:30 AM Clearwater Management Council, Orofino – Commissioner McGraw
- 11:00 AM Region II Juvenile Detention Advisory Board, Lewiston – Commissioner Walser
- 1:30 PM Public Health Board, Lewiston – Commissioner McGraw

**4/22/2013 4:10 PM** *Amended Agenda – by Motion and Order of the Board*