

COMMISSIONERS' PROCEEDINGS
Week of July 22, 2013

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, July 22, 2013 and again on Wednesday, July 24, 2013 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of July 8, 2013.
- Approval to surplus equipment – Prosecuting Attorney.
- Approval of tuition aid for Jennifer Corker (North Idaho College).
- Approval of tuition aid for Savannah Lande (North Idaho College).

Approved, signed and filed a request to approve change to the Department Head Pay Scale; effective October 1, 2013.

By Motion and Order, approved and signed an Event Order with Catering Services, University of Idaho for the Quarterly Breakfast being hosted by Latah County on August 7, 2013 in an amount not to exceed \$960.00.

By Motion and Order, approve and sign a Mutual Agreement to Terminate Inmate Health Care Services at Latah County between Latah County and Correctional Health Care Companies effective July 31, 2013.

By Motion and Order, approved and signed an Agreement for Inmate Health Care Services at the Latah County Jail, between Latah County and Ivy Medical, PLLC in an amount not to exceed \$54,000 annually, with monthly payments in the amount of \$4,500, which will be prorated for any partial month of services; effective August 1, 2013 through September 30, 2014.

By Motion and Order, approved and signed a Memorandum of Understanding between Latah County and Gritman Medical Park, LLC for the purpose of extending the terms and conditions of the County's current lease agreements for approximately 4,739.20 usable square feet known as Office Suites 229, 330, 336, 339, and 357 in the Federal Building, 220 East Fifth Street, Moscow to be effective through September 30, 2013.

By Motion and Order, approved and signed an Idaho Department of Parks and Recreation State and Federal Aid Grant Programs Agreement Form on behalf of Latah County Parks and Recreation for the Repair Trail project on the Latah Trail in the amount of \$20,096; project period to be July 10, 2013 through June 30, 2014.

Signed and filed Payment from Rotary Veterans Memorial Pavilion, Inc. and RVMP, Inc. dba Palouse Ice Rink Profit & Loss report for July 2012 through June 2013.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d) & (f), convened in executive session at 10:07 a.m. on July 22, 2013, to discuss records that are exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation. Adjourned at 10:39 a.m.

Budget Presentation on behalf of Latah County Snowmobile Groomer Board; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:21 a.m. on July 22, 2013, to consider personnel matters. Adjourned at 11:55 a.m.

Budget Presentation on behalf of Wildlife Services; no action taken at this time.

Budget Presentation on behalf of Pullman-Moscow Regional Airport; no action taken at this time.

Budget Presentation on behalf of Latah County Wellness Planning Group; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:00 a.m. on July 24, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:27 a.m.; no cases were approved and two cases were denied.

Signed and filed information regarding Probation Services Department as submitted.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:32 a.m. on July 24, 2013, to consider personnel matters. Adjourned at 10:48 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 11:00 a.m. on July 24, 2013, to discuss records that are exempt from public disclosure. Adjourned at 11:14 a.m.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda as follows: to file a draft Letter of Intent to Lease for the Federal Building office space as information was received and is considered time sensitive to file.

Signed and filed draft Letter of Intent to Lease for office space at the Federal Building; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda as follows: to include an Approve/Deny, Sign and File item to consider an incremental increase for Kara Egan, as item is time sensitive for payroll processing.

Reviewed and Approved Claims Report.

Approved, signed and filed a ten year incremental increase for Kara Egan, Deputy Clerk/Administrative Assistant to the Board; BOCC, Administration; Department 05A, line 02, effective July 1, 2013.

By Motion and Order, pursuant to Idaho Code 63-1311A, having held a public hearing, adopt Resolution 2013-13 to increase fees for concealed weapons permit initial applications from \$56.00 to \$80.00 and to increase fees for renewal of applications from \$22.00 to \$50.00; said increased fees are intended to offset the increased cost for Idaho

State Police applications and processed by the Latah County Sheriff; effective date August 1, 2013; revenue from fees will be deposited in the Latah County Justice Fund.

Adopted, signed and filed Resolution 2013-13 increasing concealed weapons permit application fees for the office of the Latah County Sheriff as follows: \$80.00 for initial application; and \$50.00 for renewal application to be effective August 1, 2013.

By Motion and Order, having held a public hearing as provided by law, shall adjust the **2012-2013** Budget as follows:

1. **increase Wireless Emergency 911 34-00 Budget** **\$100,000**
increase Wireless Emergency 911 34-00 Budget line 34-00-0802-0000, Capital – Communications Equipment in the amount of \$100,000 from \$50,000 to \$150,000 – revenue 911 Wireless Fees; and
2. **increase Drug Court Fund 86-00 Budget** **\$ 1,461**
increase Drug Court Fund 86-00 Budget line 86-00-0439-0000, Travel in the amount of \$1,461 from \$Zero Dollars to \$1,461- revenue Idaho Supreme Court; and
3. **increase Off Highway Vehicle Law Enforcement 119-00 Budget** **\$ 15,898**
increase Off Highway Vehicle Law Enforcement 119-00 Budget line 119-00-0801-0001, Capital -Vehicles in the amount of \$15,898 from \$8,500 to \$24,398 – revenue Idaho Sheriff’s Association.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners