

COMMISSIONERS' PROCEEDINGS
Week of July 29, 2013

Commissioners David McGraw and Richard Walser met in regular session on Monday, July 29, 2013 and Commissioners David McGraw, Tom S. Stroschein and Richard Walser met again on Wednesday, July 31, 2013 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of July 15, 2013.
- Approval of the Commissioners' Proceedings for the week of July 22, 2013.
- Filed fully executed Memorandum of Understanding between Latah County and Gritman Medical Park, LLC for office space at the Federal Building.
- Filed Separation From Employment for Michael Kirkham, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective August 9, 2013.
- Filed Separation From Employment for Justin Anderson, Patrol Deputy; Sheriff, Operations; Department 04B, Line 15, effective July 21, 2013.
- Approval to hire Jaron Robinson, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective August 12, 2013.
- Approval to surplus equipment – Solid Waste.
- Filed fully executed Agreement for Inmate Health Care Services at Latah County between Latah County and Ivy Medical, PLLC.
- Approval of tuition aid for Amanda Fletcher (North Idaho College).

By Motion and Order, approved the Chair's signature on the Thorson Subdivision Short Plat (SP#842) for the Thorson Rezone (#796) for Julie Thorson, Parcel Number RP39N04W166029A.

By Motion and Order, removed Bob Henricksen from the Latah County Planning Commission, Position A, term to expire December 31, 2015.

By Motion and Order, appointed Nancy Largent to the Latah County Planning Commission, Position A, term to expire December 31, 2015.

Adopted, signed and filed Resolution 2013-14 to purge social services records.

By Motion and Order, approved the Chair's signature on Request for Funds #1 to Idaho Department of Commerce for the Troy-Genesee Culvert Replacement Project by Latah County – South Latah Highway District, ICDBG-12-II-IM; in the amount of \$11,814.00 for construction materials and grant administration services.

Approved, signed and filed Indemnity Bonds in the amount of \$50 each, for a total amount of \$200.00, for Mountain Home Grange.

Approved, signed and filed an Indemnity Bond in the amount of \$212.52 for Express Services.

By Motion and Order, approved the continued redistribution of Motor Pool Department vehicle maintenance from Motor Pool Fund 01-09 for 2012-2013 as follows: decrease Motor Pool Fund lines (Assessor - \$2,000; Building Grounds - \$300; Commissioners - \$400; Noxious Weed - \$400; Prosecuting Attorney - \$300; Sheriff - \$8,227.74; Fair - \$300) and increase the corresponding budgets and/or establish new budget lines within the respective department budgets in the amounts listed above.

Signed and filed Notification of Surplus Auction at the Motor Pool Building to Marilyn Johnson dated July 24, 2013.

Signed and filed Memo to Troy Lion's Club dated July 26, 2013 regarding Troy Lion's Club lease rate for use as a Latah County Polling Place for Elections.

By Motion and Order, approved and signed a State of Idaho Contract Amendment No. 1 to Contract number WC072800 between Latah County Sheriff and Department of Health and Welfare for Process Service for Child Support Program in the amount of \$21,000; effective through September 30, 2015.

Reviewed and Approved Claims Report.

By Motion and Order, approved the certification of 2013 and 2012 delinquent (90 days or more) solid waste fees for residential and commercial accounts to the 2013 tax bill. All residential accounts will be assessed an additional fee of \$15.00 and \$35.00 for commercial accounts. The fee is for the cost of the certified mailing, late fees through December and administrative fees. If it becomes necessary to send a second certified mailing notice the owner will be billed the certified mailing fee again. The amounts due are subject to change because of payments received and July late fees to be applied (as per attached list).

By Motion and Order, approved and signed a Memorandum of Understanding between Latah County and The University of Idaho regarding provisions for a jointly-funded Associate 4-H Extension Educator Position effective October 1, 2013 through September 30, 2014 in an amount not to exceed \$24,979 per year.

Approved, signed and filed a request to approve the change in paygrade and position title for Courtney Simmons from Extension Intern (unpaid) to Extension Clerical Assistant (paid hourly); Extension, Department 09, Line 08, effective August 8, 2013

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:03 a.m. on July 29, 2013, to consider personnel matters. Recessed at 10:18 a.m., reconvened at 11:05 a.m. Adjourned at 11:12 a.m.

Signed and filed Employee Benefits Committee regarding Recommendations for FY 2013-2014 dated July 29, 2013.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:02 a.m. on July 31, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:45 a.m.; three cases were approved and three cases were denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:20 p.m. on July 31, 2013, to consider personnel matters.
Adjourned at 1:46 p.m.

By Motion and Order, having published notice in the Moscow-Pullman Daily News on July 20 and July 27, 2013 and held a public hearing on July 31, 2013 pursuant to Idaho Code 63-1311A, shall adopt Resolution No. 2013-15 which will terminate the \$1.00 mail fee for registration renewals online or by mail; increase the administrative fee for all motor vehicle registrations from \$4.50 to \$6.00 and increase the license plate mail fee from \$2.60 to \$3.50; this resolution shall repeal the administrative fee as stated in Resolution 2007-19; effective October 1, 2013.

Adopted, signed and filed Resolution 2013-15 to terminate registration mail fee; increase administration fee from \$4.50 to \$6.00 and increase license plate mail fee from \$2.60 to \$3.50; effective October 1, 2013.

Reviewed and Approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners