

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, SEPTEMBER 30, 2013

9:00 AM Request for Indigent Funds
Meeting Place: US Federal Building, 220 East 5th Street, Moscow, Room 221
Employee Nature Photography Photo Contest Judging – Courthouse Lobby
Motion to Amend the Agenda due to lack of quorum after noon

9:50 AM Consent Calendar:

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

- *File Notice of Application, and Notice of Modified Procedure before the Idaho Public Utilities Commission in the matter of the Application of Avista Corporation DBA Avista Utilities for an accounting order authorizing deferred accounting treatment of costs related to improving dissolved oxygen levels in Lake Spokane*
- *File the resignation of Janet Hohle from the Latah County Planning Commission*
- *Approval of tuition aid for Tia Valles (College of Southern Idaho)*
- *Approval to change Title and Pay Grade for Carla Thompson from Vehicle Registration Specialist, AO6 to Vehicle Registration Team Leader, AO7 (October 1, 2013)*
- *Approval to hire: Erin Gram, Prosecuting Attorney Legal Assistant (October 1, 2013); D. Aaron Hooper, Deputy Prosecutor C (October 15, 2013); Skylar Pierson, Sheriff Detention Deputy (October 1, 2013); Reid Hazelbaker, Sheriff Detention Deputy (September 23, 2013)*
- *File fully executed Agreement for Maintenance Services between Latah County and Valence Wireless & Communications*
- *File fully executed Contract between Latah County and Mr. Cabinet Mfg., Inc.*
- *File Separation From Employment for Salena Bergen, Prosecuting Attorney Legal Assistant (September 27, 2013)*

Approve/Deny, Sign, and File

1. *Consent Calendar Items Continued for Discussion and Decision*
2. *Request for letter of support for the Latah County Historical Society for inclusion in a grant application*
3. *Request to approve the Latah County Solid Waste Collection Agreement between Latah County and Latah Sanitation, Inc.*
4. *Request to approve the Latah County Agreement for Solid Waste Collection, Recycling and Bulky Waste Program with:*
 - *City of Kendrick*
 - *City of Deary*
 - *City of Potlatch*
 - *City of Troy*
 - *City of Bovill*
 - *City of Genesee*
 - *City of Juliaetta*

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 30, 2013

5. *File Separation From Employment for David Douglas, Motor Pool Services Supervisor (December 31, 2013)*
6. *Request to approve a Consultant Agreement between Latah County, Idaho Supreme Court and Frances Thompson for Court Assistance Officer services*
7. *Request to approve and sign a Public Defender Contract with Ashley Rokyta*
8. *Request to approve and sign a Public Defender Contract with Debra McCormick*
9. *Request to approve and sign a Public Defender Contract with Brandi Rouse*
10. *Request to approve the Chair's signature on the Kyle Wilder Short Plat (#894) for Rezone #762 on Parcel Number RP04004050601C*
11. *Review and Approve Claims Report*

10:00 AM

Civil Counsel

1. Executive Session – Personnel, Acquisition of an Interest in Real Property, Records Exempt from Public Disclosure
2. Request to approve Gritman Medical Park, LLC Office Lease for office space located at the Federal Building
3. *Request to approve and sign a Conflict Public Defender Contract with D. Ray Barker*
4. Department Update
5. Items for Future Agenda

11:00 AM

Meeting with John & Dana Kelly regarding assessment and property tax concern – *rescheduled*

1:15 PM

Jail Food Service Update – Lt. Ron Manell – *to be rescheduled*

1:45 PM

Latah County GIS Committee Regular Meeting – *to be rescheduled*

1. Fiscal Year 2013-2014 Plan
2. Items for Future Agenda

2:15 PM

Consent Calendar: - *all items rescheduled to 9:50 a.m.*

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

Approve/Deny, Sign, and File - time sensitive items moved to 9:50 a.m., all others continued to Wednesday

3:00 PM

Meeting with Bill Bowe regarding property assessment – *to be rescheduled*

3:30 PM

Request to approve trade-in of two vehicles and purchase of two replacement vehicles for Latah County Sheriff Detectives – rescheduled to Wednesday

WEDNESDAY, OCTOBER 2, 2013

9:30 AM

Request for Indigent Funds

Meeting Place: US Federal Building, 220 East 5th Street, Moscow, Room 221

10:30 AM

Extension Regular Meeting with Karen Richel

1. Program Update
2. Items for Future Agenda

11:15 AM

Disaster Services Regular Meeting

1. Homeland Security Grants Update
2. *Request to approve the 2013 Emergency Management Program Grant Application*
3. *Request to approve the 2013 Homeland Security Grant Program Application*

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 30, 2013

4. Department Update
 5. Items for Future Agenda
- 11:45 AM *Building and Grounds Regular Meeting*
1. *Sidewalk Repair Update*
 2. *County Vehicle Washing Discussion*
 3. *Items for Future Agenda*
- 1:30 PM Public Hearing – South Latah Highway District Culvert Replacement Project
- 2:00 PM Public Hearing to Adjust the 2012-2013 & 2013-2014 Budgets
- 2:30 PM Planning and Building Regular Meeting
1. Planning Commission Vacancy Discussion
 2. Building Fees Discussion
 3. Address Discussion
 4. Department Update
 5. Items for Future Agenda
- 3:00 PM BOCC Weekly Review
1. *Request to approve trade-in of two vehicles and purchase of two replacement vehicles for Latah County Sheriff Detectives*
 2. Request for letter of support on HR 1526 - Restoring Healthy Forests for Healthy Communities Act
 3. Committee and Meeting Reports
 4. Schedule/Calendar Review
 5. Review and Approve Claims
 6. Items for Future Agenda
- Approve/Deny, Sign, and File*
1. *Request to approve the Latah County Polling Places for the November 5, 2013 City Election*
 2. *Request to approve the Precinct Workers for the November 5, 2013 City Elections*
 3. *Request for Solid Waste Exemption by Nadine Olmsted, Parcel Number RP41N03W327802A*
 4. *Request to adopt Resolution #2013-20A Fee Schedule of the Latah County Building Code 'Appendix A' Building Valuation Fees to correct a clerical error*
 5. *Request to approve the renewal of a temporary second dwelling for Keith Wilson, Parcel Number RP40N03W012850A*
 6. *Request to approve salaries for FY2013-2014 for the Prosecuting Attorney's Office*
 7. *Request to approve the amended salaries for FY 2013-2014 for:*
 - *BOCC, Fairgrounds*
 - *Elected Officials*
 - *Auditor/Recorder*
 8. *Request to adopt Ordinance #314 Land Use ordinance Amendment for the Wagner Rezone*
 9. *Request to approve the Chair's signature on the Challenge Cost-Share Agreement between Latah County, Idaho Department of Parks and Recreation and Nez Perce- Clearwater National Forests for Snowmobile Area #29 in Latah County*
 10. *Request to approve an Alcohol Beverage Catering Permit for Moscow Alehouse Inc. dba Moscow Alehouse for the event located at Schierman's Club House and Events Center, 3225 Robinson Park Rd., Moscow to be held on Sunday, October 6, 2013*

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 30, 2013

OTHER MEETINGS

TUESDAY, OCTOBER 1, 2013

- 4:30–8 PM Palouse Basin Water Summit, Schweitzer Event Center, Pullman
5:30 PM Planning Commission, Room 2B, Courthouse - *cancelled*

WEDNESDAY, OCTOBER 2, 2013

- 7:30 AM Regional Quarterly Breakfast, Colfax – Full Board
4:30 PM Latah Economic Development Council Board, Federal Building Conference
Room, Moscow – Commissioner McGraw
5:30 PM Zoning Commission, Room 2B, Courthouse

THURSDAY, OCTOBER 3, 2013

- 10:00 AM Wellness Planning Group, Room 2B, Courthouse

9/30/2013 4:56 PM *Amended Agenda – by Motion and Order of the Board*