

**COMMISSIONERS' PROCEEDINGS**  
**Week of December 9, 2013**

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, December 9, 2013 and again on Wednesday, December 11, 2013 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda: (with removal of Commissioners' Proceedings)

- Filed Public Defender hours for November 2013 for Brandie J. Rouse.
- Filed Public Defender hours for November 2013 for D. Ray Barker (Conflict).
- Filed notice of denial of the 2014 Dedicated Enhanced Emergency Communications Grant for the Sheriff's Office.
- Filed fully executed HRA VEBA Employer Adoption Agreement.
- Approval to hire Linda Quiring; Legal Assistant, Deputy Prosecuting Attorney; Prosecuting Attorney; Department 07, Line 09, effective December 16, 2013.
- Approval of a 3 year incremental increase for Alyssa Hartford, Certified Appraiser; Assessor, Revaluation; Department 02A, Line 10, effective December 1, 2013.
- Approval of a 6 month incremental increase for Ashley Alsterlund, Ad Valorem Appraiser; Assessor, Revaluation; Department 02A, Line 15, effective December 1, 2013.
- Approval to surplus equipment – Assessor.

Approved, signed and filed an Extension of Personal Property Taxes by John Cass, Parcel Number MH03CT25017A; will pay by April 15, 2014.

Approved, signed and filed an Extension of Personal Property Taxes by Janice Daniels, Parcel Number MH01780000023AA; will pay by April 15, 2014.

Approved, signed and filed an Extension of Personal Property Taxes by Penny Smith – Jeff Weber, Parcel Number MH23CT00048BA; will pay by April 15, 2014.

Approved, signed and filed an Extension of Personal Property Taxes by Leslie Abell, Parcel Number MHD1290017002DA; will pay by April 15, 2014.

Approved, signed and filed an Extension of Personal Property Taxes by Pat Myers, Parcel Number MHJ1390022009CA; will pay by April 1, 2014.

Approved, signed and filed an Extension of Personal Property Taxes by Pat Myers (Poffenberger), Parcel Number MH33CT00005A; will pay by April 1, 2014.

By Motion and Order, approved and signed an Idaho Emergency Communications Commission (IECC) Bureau of Homeland Security Award Document for the 2014 IECC Grant Program in the amount of \$2,000 for the performance period of November 1, 2013 through October 31, 2015. Sheriff's Office to be the grant administrator.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Scott Nuismer, Parcel Number RP39N03W190502A; cancellation in the amount of \$327.11 for erroneously removed Homeowner's exemption.

By Motion and Order, approved the Chair's signature on the Idaho Department of Correction Vocational Work Project Work and Financial Plan between Idaho Department of Correction (IDOC), Idaho Correctional Institution – Orofino and Latah County for crews of six (6) to twelve (12) offender workers to be assigned to Latah County for general maintenance for assisting Latah County personnel with project work, general building and grounds maintenance, snow removal, emergency conservation efforts and other related projects. IDOC to provide supervision and transportation to and from the work site for up to fifty (50) hours per week, including travel to and from the work site and will act as timekeeper for all hours worked; Latah County to provide explanation of project to IDOC staff and work crew and conduct any necessary training; payment to be made to IDOC pursuant to rates as outlined in said Plan; effective January 1, 2014 through December 31, 2014. Emergency Coordinator for said Plan is Sandy Rollins.

Approved, signed and filed The LEVEL Club Rewards Program awards for 2013.

Approved, signed and filed Offsite Computer Access for Aaron Hooper, Deputy Prosecutor.

Approved, signed and filed a request to surplus equipment – Commissioners' Office.

Approved, signed and filed requests to transfer surplus equipment by Treasurer, Assessor, and Prosecuting Attorney.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:45 a.m. on December 9, 2013, to discuss records that are exempt from public disclosure. Adjourned at 11:07 a.m.

By Motion and Order, approved and signed a Memorandum of Agreement (MOA) between Nez Perce County and Latah County for Juvenile Detention to assess and allocate partial payments for the costs of detaining Latah County juveniles at the Nez Perce County detention facility in the amount of \$104,500 for fiscal year 2013-2014 to be paid in quarterly installments of \$26,125 effective October 1, 2013 through September 30, 2014. Said MOA replaces one signed by the Board on November 18, 2013 that was not fully executed by the parties as the dates that the quarterly payments were stated to occur was not agreeable to both parties. Said dates have been adjusted and are now agreeable by both parties.

By Motion and Order, having held a public hearing on Monday, December 9, 2013, approved and adopted Ordinance #315, the Latah County Building Code Ordinance.

By Motion and Order, approve the summary of Ordinance #315, Latah County Building Code Ordinance, for publication.

Signed and filed Water Right application 87-10075 to Idaho Department of Water Resources by Wayne Louis Olson; no action taken.

Reviewed and Approved Monthly Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:03 p.m. on December 9, 2013, to consider personnel matters. Adjourned at 2:42 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 8:58 a.m. on December 11, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:41 a.m.; two cases were approved and two cases were denied.

Reviewed and approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners