

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B
(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

MONDAY, APRIL 21, 2014

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Wellness Planning Group Update
 2. Vehicle Maintenance Vendors Discussion
 3. Animals in the Courthouse Discussion
 4. Document Retention Discussion
 5. Department Updates
 6. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Executive Session – Personnel, Records Exempt from Public Disclosure, Pending/Imminently Likely Litigation
 2. Purchase of County Surplus Discussion
 3. Department Update
 4. Items for Future Agenda
- 11:00 AM Consent Calendar:
(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)
- Approval of the Commissioners’ Proceedings for the weeks of April 7 & 14, 2014
 - File fully executed Contract with Mr. Cabinet Mfg., Inc. for work in Courtroom 1
 - File Notice of Application and of Modified Procedure before the Idaho Public Utilities Commission in the matter of Avista Corporations’ application to update electric line extension schedule 41 and allowances
 - File Certificate of Liability Insurance by Moreton & Company – Utah for AllianceOne Incorporated and all Subsidiaryies more than 50% owned
 - Approval of incremental increases for: Taylor Minshall, Planning & building Project Specialist (2 year); D. Aaron Hooper, Deputy Prosecutor (6 month)
 - File Separation From Employment for Brad Rudley, Prosecuting Attorney Legal Intern (May 23, 2014)
 - Approval to transfer Helen Randall from Prosecuting Attorney Legal Extern to Legal Intern (May 27, 2014)
 - File public defender hours for March, 2014 by D. Ray Barker (Conflict)
 - Approval of tuition aid for: Nalani Pimienta, *Anthony Quesnell* (North Idaho College)
 - Approval to surplus equipment - ITS
 - *Approval to hire Jay Wilson, Elections Deputy Clerk (April 21, 2014)*
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
 2. Request to approve the transfer of a Retail Alcohol Beverage License from Stan B Cornell to Donald & Jean McLeod LLC DBA Dog House Saloon, 511 S Main Street, Troy

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3. Request to approve a Retail Alcohol Beverage License for Donald & Jean McLeod LLC DBA Dog House Saloon, 511 S Main Street, Troy
4. Request to appoint Brant Seigers as an ex-officio member on the Latah County Snowmobile Advisory Committee
5. Request to reappoint Cindy Agidius to the Latah County Planning Commission
6. File letter dated April 9, 2014 from Hayden Ross, PLLC regarding the Latah County Outside Audit for year ended September 30, 2013
7. Request to approve the County Auditor to establish the Financial Program of the County regarding Tax Deed Excess Funds
8. *File copy of notice dated to ICRMP regarding sale of properties taken by the County by Tax Deed (Parcel Numbers RPB12600020040A & RPB12600020050A)*
9. Request to approve Extra Help with Elections Set Up for the May 20, 2014 Election
10. Request to approve the Latah County Notice of Privacy Practices and Business Associate Agreement with Rehn & Associates for employee Cafeteria/Flex benefit
11. Request to approve a Troy Lions Club Community Center Policy and Use Agreement for the May 20, 2014 Election
12. Request to approve a University of Idaho Facilities Use Agreement for the May 20, 2014 Election
13. *Request to approve the appointment of Election Personnel for the upcoming Elections to be held on May 20, 2014*
14. File March 11, 2014 Election Costs by Clerk Susan R. Petersen
15. Request to approve Notification of Budget Hearing for the 2014-2015 Budget
16. Request for Taxpayer's Adjustment on behalf of Peggy Grabski, Parcel Number RP41N04W270937T
17. Request to approve and sign a Professional Services Agreement between Latah County and Design West Architects, P.A. for the Grange building remodel project on the Latah County Fairgrounds
18. Request to approve the Chair's signature on Addendum D to Eastside Marketplace Lease
19. Requests for Solid Waste Exemptions by:
 - Robert Simmons, Account # 2115 for Parcel Number MH39N03W065245A
 - Tina Marie Dillman, Account #2573 for Parcel Number MH15CT000218A
20. *Request to approve the Chair's signature on Development Agreement for Rezone 909 for Luke Krebs on Parcel Number RP40N02W222412A*
21. *Request to approve the following Applications for Renewal of Property Tax Exemption for:*
 - (63-602GG - Low-Income Housing)
 - *Mercy Moscow Inc., Parcel Number RPM00000175510A*
 - *Independence Hill Inc., Parcel Number RPM00000075550A*
 - (63-602C – Fraternal, Benevolent, Charitable)
 - *Friendly Neighbor Club, Inc., Parcel Number RP38N01W085702A*
 - *Moose Lodge #871, Parcel Number RPM0340002010AA*

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- *Palouse River Community Center, Parcel Number RP01810007003BA*

22. Review and Approve Claims Report

- 1:45 PM Request for Indigent Funds
Meeting Place: Gritman Federal Building, 220 East 5th Street, Moscow, 2nd Floor Conference Room (#204)
- 2:30 PM Executive Session – Personnel

WEDNESDAY, APRIL 23, 2014

- 9:00 AM Request for Indigent Funds
Meeting Place: Gritman Federal Building, 220 East 5th Street, Moscow, 2nd Floor Conference Room (#204)
- 10:00 AM Quarterly Jail Inspection
- 11:00 AM Executive Session – Personnel
- 11:30 AM Museum Regular Meeting
1. Flag Day Celebration Discussion
 2. Department Update
 3. Items for Future Agenda
- 1:30 PM Tax Deed Hearing Continuation – Goodman Oil, Parcel Number RP39N05W197350A
- 2:00 PM BOCC Weekly Review
1. Request for funding assistance for the Viola Community Center Project
 2. Water Right Applications Discussion
 3. *Fischer Alarms Report – Susan Petersen - rescheduled*
 4. *Request by Clearwater Economic Development Association for input on projects for the five-year Comprehensive Economic Development Strategy*
 5. *Request for candidates for Moscow Chamber of Commerce Board of Directors*
 6. Committee and Meeting Reports
 7. Schedule/Calendar Review
 8. Review and Approve Claims
 9. Items for Future Agenda
- 2:40 PM **Weeds Regular Meeting**
1. ***Request to accept the Award of 2014 Federal and/or State General Fund Cost Share Funds***
 2. ***Request to approve and Idaho State Department of Agriculture Cooperative Weed Management Area Disbursement Agreement Federal Cost Share Funds***
 3. ***Department Update***
 4. ***Items for Future Agenda***
- 3:00 PM Meeting with Claudia Krone regarding Homeowner's Exemption

OTHER MEETINGS

TUESDAY, APRIL 22, 2014

- 5:30 PM Planning Commission, Room 2B, Courthouse

WEDNESDAY, APRIL 23, 2014

- 7:00 AM Urban Renewal Agency Board, Moscow City Council Chambers – Commissioner McGraw

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THURSDAY, APRIL 24, 2014

Idaho Correctional Institution Open House, Orofino – Commissioner McGraw
10:00 AM Wellness Planning Group, Room 2B, Courthouse
10:15 AM Historic Preservation Commission, Cups Coffee Shop, Kendrick
1:30 PM Board of Health, Lewiston – Commissioner McGraw

4/21/2014 2:41 PM

Amended Agenda