

**COMMISSIONERS' PROCEEDINGS**  
**Week of January 12, 2015**

Commissioners David McGraw, Tom S. Stroschein, Thomas C. Lamar and Richard Walser met in regular session on Monday, January 12, 2015 and Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met again on Wednesday, January 14, 2015 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of January 5, 2015.
- Approval to add to the Table of Organization Devin Colton, 4-H Afterschool Program Assistant, County Extension Office, Department 09, Line 07, effective September 15, 2014.
- Filed Public Defender hours for December 2014 for Travis D. Spears (Mabbutt Law Office).
- Filed Public Defender hours for December 2014 for Brandie J. Rouse.
- Filed Public Defender hours for December 2014 for D. Ray Barker (Conflict).
- Filed Court Assistance Office Monthly Tally through December 2014.
- Approval of tuition aid for Kimberly Hagey (North Idaho College).
- Approval of tuition aid for Kelsey Stemrich (College of Southern Idaho).
- Filed Certificate of Liability Insurance for TPUSA, Inc. and all Subsidiaries More than 50% Owned.
- Filed Certificate of Liability Insurance for AllianceOne Incorporated and all Subsidiaries More than 50% Owned.
- Filed Certificate of Liability Insurance for AllianceOne Incorporated and all Subsidiaries More than 50% Owned.
- Filed Certificate of Liability Insurance for AllianceOne, Incorporated.

Approved, signed and filed a request for Letter of Support for Gritman Medical Park, LLC for inclusion in a proposal to the Moscow Urban Renewal Agency. Commissioners Stroschein and Walser approved, Commissioner McGraw recused.

By Motion and Order, approved and signed an Intergovernmental Agreement between Latah County and the Nez Perce Tribe for detaining Tribal Inmates in the Latah County Jail at a rate of \$60 per day for each Inmate effective November 10, 2014 through September 30, 2015. Said Agreement shall automatically renew on October 1 each year (through September 30 of the following calendar year) unless terminated by either party.

By Motion and Order, reappointed Nora Locken and Margaret Littlejohn to the Latah County Parks Board for a term to expire December 31, 2015.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:03 a.m. on January 12, 2015, to consider personnel and records exempt from public disclosure; attorney-client communication & personnel issue. Adjourned at 10:40 a.m.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Randy & Deloris Hall DBA Hall's Corner Bar and Café, 153 W Walnut, Genesee.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Glenn & Barbara Vogtman DBA J&B's Horseshoe Bar & Grill, 517 S Main Street, Troy.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Barry Tassler DBA Champions Grill & Bar, 302 S Main Street, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Archie's Café LLC DBA Archie's Place, 607 E Main St., Kendrick.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Palouse Hospitality of Idaho Inc. DBA Gambino's, 308 W 6<sup>th</sup> Street, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Moscow Alehouse Inc. DBA Moscow Alehouse, 226 W 6<sup>th</sup> Street, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Maialina Moscow Inc. DBA Maialina, 602 South Main Street, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Moscow Hotel Partners I LP DBA Fairfield Inn & Suites, 1000 W Pullman Rd., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Sangria Moscow Inc. DBA Sangria Grille, 2124 W Pullman Rd., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Sunset Marts Inc. DBA Sunset Mart #02, 1311 S Main St., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Sunset Marts Inc. DBA Sunset Mart #10, 105 Highway 8, Troy.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Juliaetta Market LLC DBA Juliaetta Market, 1051 Main Street, Juliaetta.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Wal-Mart Stores Inc. DBA Walmart Store #5869, 2470 W Pullman Rd., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Winco Food LLC DBA Winco Foods #29, 1700 W Pullman Rd., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Wine Company of Moscow Inc. DBA Wine Company of Moscow, 113 East Third Street, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Mikey's Inc., DBA Mikey's Gyros, 527 S Main St., Moscow.

Reviewed and approved Monthly Claims Report.

Filed Official Oath of Office for: Catherine M Mabbutt, County Coroner; Hennrienne K. Westberg, Clerk of the District Court; Patrick J. Vaughan, County Assessor; Lois A. Reed, County Treasurer; Richard Walser, County Commissioner District 1; Thomas C. Lamar, County Commissioner District 2.

By Motion and Order, elected Commissioner Walser to serve as the Chair of the Board of Latah County Commissioners.

Adopted, signed and filed Resolution 2015-02 establishing by-laws of the Board of County Commissioners for Latah County.

By Motion and Order, will continue with Latah County Ordinance #241, originally passed on January 15, 2003, as written as official meeting dates and times for the Board of County Commissioners and in accordance with Resolution 2015-02; effective January 12, 2015.

By Motion and Order, appointed Commissioner McGraw and Clerk/Auditor/Recorder Henrienne K. Westberg as Co-Risk Managers for Latah County; effective January 12, 2015.

Adopted, signed and filed Resolution 2015-03 regarding Health Insurance Portability and Accountability Act (HIPAA) designation of HIPAA Privacy Officer, adoption of HIPAA Policies and Forms.

By Motion and Order, amended Appendix O: HIPAA COMPLIANCE of the Latah County Personnel Policy Handbook: replace Resolution no. 2004-06 and adopted Resolution 2015-03; replaced *Notice of Privacy Practices for Protected Health Information*. These changes will reflect the change of the Clerk/Auditor/Recorder from Susan R. Petersen to Henrienne K. Westberg. The Board directs the County Auditor to make these changes in the Handbook and electronically notify employees of said Handbook changes; effective this 12<sup>th</sup> day of January, 2015.

By Motion and Order, approved and signed an Idaho Department of Parks and Recreation Grant Application for the Latah Trail Paving Phase 2 project to pave one additional mile out of Troy in the amount of \$67,500 with a match in the amount of \$22,500 to be contributed by the Latah Trail Foundation. Parks and Recreation Director Andrew Grant to be the Contact Person and project manager for the Grant should it be awarded.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:01 p.m. on January 12, 2015, to consider personnel matters; personnel. Adjourned at 4:05 p.m.

Signed and filed Quarterly Jail Inspection conducted on January 14, 2015.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 11:01 a.m. on January 14, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 11:27 a.m.; one case was approved and two cases were denied.

Reviewed and approved Claims Report.

By Motion and Order, reappointed the following members to the Latah County Youth Advocacy Council for a term to expire December 31, 2015: Charlie Gerke, Polly Taylor Dennler, Darrell Keim, Whitney Aquilar, Kelli Loftus, Kathi Jo Nygaard, Phil Gray, Emilie McLarnan, Erin Simmons, Skye Taylor, and Darren Duke.

Signed and filed the resignation of Buck Wright from the Latah County Fair Board.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for First United Methodist Church, Parcel Numbers RPM0910002003AA & RPM0685001003AA pursuant to Idaho Code 63-602B for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for All Souls Christian Church, Parcel Number RPM0600002011BA pursuant to Idaho Code 63-602B for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Juliaetta Church of the Nazarene, Parcel Numbers RPJ139000E005AA & RPJ1390014018AA pursuant to Idaho Code 63-602B for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for St. Mark's Episcopal Church, Parcel Numbers RPM0001010006AA & RPM0001010007AA pursuant to Idaho Code 63-602B for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Genesee Community Church, Parcel Numbers RPG1350012001AA & RPG1300005007AA pursuant to Idaho Code 63-602B for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Freeze Cemetery and Freeze Church, Parcel Number RP42N05W226612A pursuant to Idaho Code 63-602B for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Elmore United Methodist Church, Parcel Numbers MH43N04W318250A & RP43N04W318250A pursuant to Idaho Code 63-602B for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Idaho Farm House Club Corp., Parcel Number LRM0220001001BA pursuant to Idaho Code 63-602B for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Idaho Institute of Christian Education, Parcel Numbers RPM01300030060A (88% exempt) & RPM0130003007AA pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Veterans of Foreign Wars Post 3913, Parcel Number RPK1450027001AA pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Delta Sigma Phi Fraternity, Parcel Number RPM0190001001AA pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Silver Spurs Remuda Inc., Parcel Number RP42N05W355305A pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Troy-Deary Gun Club, Inc., Parcel Number RP40N03W360156A pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Opportunities Unlimited, Inc., Parcel Number RPM0001004008AA pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Xi House Corporation of Gamma Phi Beta Sorority Inc., Parcel Number RPM1050003001BA pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Rotary Veterans Memorial Pavilion, Inc. (Moscow Rotary Club), Parcel Number LRM03100010010A pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Fraternal Order of Eagles, Inc., Parcel Number RPM0680001013AA pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Peters Trust Co. - Beta Theta Pi Fraternity, Parcel Number RPM1050003004AA pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Good Samaritan Society, Parcel Number RPM100000000HBA (67% exempt) pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Latah County Grange, Parcel Number RP41N03W292299A pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Open Door Pregnancy Center (DBA Palouse Care Network Inc.), Parcel Number RPM00000120165A pursuant to Idaho Code 63-602C for 2015.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Rosauers Supermarkets Inc. DBA Rosauers Food & Drug Center #9, 411 N Main St., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Points of View LLC DBA Points of View, 141 W Walnut, Genesee.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for One World Café Inc. DBA One World Café, 533 S Main St., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Thrifty Payless Inc. DBA Rite Aid #5421, 1810 W Pullman Rd., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Bac Van Truong DBA Chang Sing Restaurant, 512 S Washington, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Bottoms Up Inc. DBA Bottoms Up, 309 Main St., Juliaetta.

By Motion and Order, regarding Appeal #935 (by Ernest and Charlene Brannon) and Appeal # 936 (by John and Karen Byers) are both approved in part and denied in part and therefore the decision of the Latah County Zoning Commission on Conditional Use Permit (CUP) #864A in the request by Ernest Brannon (on Parcel Number RP39N05W278563A) shall be modified as follows: decisions #4, #8, and #9 are modified as stated on the record because they were not supported by substantial evidence on the record as a whole; decision #6 and #7 are modified as stated on the record because they are arbitrary. Staff shall prepare findings of fact and conclusions of law.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara N. Egan  
Deputy Clerk for the Board of Latah County Commissioners