

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, JANUARY 26, 2015**

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. *Cash Handling Policy Discussion – Henrianne Westberg*
  2. Department Updates
  3. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Executive Session – Personnel, Records Exempt from Public Disclosure
  2. Department Update
  3. Items for Future Agenda
- 11:00 AM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- Approval of the Proceedings for the weeks of January 12 & 19, 2015
  - File resignation of Whitney Aquilar and Skye Taylor from the Latah County Youth Advocacy Council
  - Approval of tuition aid for: Rowdy Paul, Samantha Sperber (North Idaho College)
  - Approval to add to the Table of Organization: Chalayne Hoagland, Extension Nutrition Advisor (January 26, 2015)
  - *File Certificate of Liability Insurance for Cactus International Inc. DBA Cactus Computers*
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
  2. Request to adopt Resolution 2015-04 to decrease lines in the 2013 State Homeland Security Fund 282-00 to reflect actual dollars left in the grant on October 1, 2014
  3. Request to adopt Resolution 2015-05 to Purge Social Services Records
  4. Request to approve the Latah County Polling Places for the Consolidated Supplemental Levy Elections for the following school districts to be held on March 10, 2015: Genesee Joint #282, Kendrick Join #283, Potlatch #285 & Troy #287
  5. *File the Courthouse Security Committee Meeting minutes dated January 20, 2015*
  6. File Compensation Committee Minutes dated January 20, 2015
  7. Request to approve the Compensation Committee Review and Recommendation date January 20, 2015
  8. *Request to approve the Transfer Retail Alcohol Beverage License from Tesoro Refining and Marketing Co. to S&S Petroleum Inc. DBA 2 Go Tesoro, 802 Highway 8 East, Moscow*
  9. Request to approve the following renewals of Retail Alcohol Beverage Licenses:
    - *S&S Petroleum Inc. DBA 2 Go Tesoro, 802 Hwy 8 East, Moscow*
    - Elk Saloon LLC DBA Elk Saloon, 114 Main St., Bovill

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 26, 2015

- Perch Inc. DBA The Perch #2, 317 W 6<sup>th</sup> Street Suite 108, Moscow
  - Moscow Lodge BPOE #249 DBA Moscow Elks Golf Club, 3080 Highway 8 East, Moscow
  - Diana Lynn Branting DBA BD Troy Tavern, 525 S Main St., Troy
  - Vinh Huy Tran DBA Old Peking Restaurant, 505 S Main Street, Moscow
  - *The Breakfast Club of Moscow Inc., DBA The Breakfast Club of Moscow, 501 South Main Street, Moscow*
  - *Hagadone Hospitality Co DBA University Inn Best Western, 1516 Pullman Rd., Moscow*
10. *Request to approve and sign an O'Reilly Auto Parts Commercial Account Application*
11. *Request for letter of support for Tom Stroschein to continue participating in the Recovery Center project.*
12. *Request for Solid Waste Exemptions for:*
- *Nadine Olmsted, Account #0549, Parcel Number RP41N03W327802A*
  - *Dawn Trottier, Account #4135, Parcel Number MH24CT00207A*
  - *Tom Rowden, Account #2416, Parcel Number MH38N03W237981A*
  - *Darin & Carrie Maxey, Account #2335, Parcel Number MH39N04W282111A*
  - *Tina Brower, Account #2757, Parcel Number RP012900221815A*
13. Request to approve the renewal of the following Renewal of Property Tax Exemptions:
- (63-602B – Religious)
- Church of God, Parcel Numbers RPM07400020010A, RPM07400020020A, RPM07400020030A, RPM07400020040A, & RPM0740002005BA
  - The CROSSing Ministries, Parcel Number RPM00000174820A
  - Country Chapel and Refuge, Inc., Parcel Number RP40N01W200755A
  - Mountain View Bible Church, Parcel Numbers RPM0396000002BA & RPM00000197090A and Mountain View Ministries, Parcel Number RPM00000197070A
  - Impact Ministries, Parcel Number RPM0985004002BA
  - *Westdale Swedish Lutheran Church, Parcel Numbers RPT1540008020AA & RPT1570008001AA*
  - *Troy Church of the Nazarene, Parcel Numbers RPT1540004013AA, RPT1540004013BA, RPT1570010001AA, RPT1570010003AA, RPT1570011001AA, RPT1570010006AA, & MHT1570010006AA*
- (63-602C – Fraternal, Benevolent, Charitable)
- Paradise Lodge 17 - AF&AM. Parcel Number RPM10400010060A (50% exempt)
  - *Nu House Corporation of Delta Gamma, Parcel Number RPM1050002006AA*
  - *Beta Chi Fraternity, Inc. (Delta Tau Delta), Parcel Number RPM0760001014AA*
  - *Alpha Kappa Epsilon, Parcel Number RPM0130002004BA*

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 26, 2015**

- *Harvard Ladies Aid Society Inc., Parcel Number RP01660010006AA*
- *Elks Lodge #249, Parcel Number RP39N05W151255A*
- *Zeta Chi Alpha Trust Corp. (Sigma Alpha Epsilon), Parcel Numbers RPM00000181975A & RPM00000182000A*
- *Genesee Rim Riders Inc., Parcel Number RPG1300027001AA*
- *Juliaetta Community Improvement Assn Inc., Parcel Number RPJ1390003015AA*
- *Pi Omega House Corporation (Kappa Kappa Gamma), Parcel Numbers RPM0130002001AA & RPM0130002003AA*
- *Palouse River Community Center, Parcel Number RP01810007003BA*
- *Princeton Community Club, Parcel Number RP41N04W091655A*
- *Troy Lions Club Inc., Parcel Number RPT1540004005BA*
- *Blaine Community Association, Parcel Number RP38N05W100759A*
- *Sojourners' Alliance, Parcel Numbers RPM0660014010AA, RPM0660015013BA, RPM0660015015BA, & RPM0660015014BA*
- *Moscow Chamber Foundation, Parcel Number RPM0680004006AA (80% exempt)*

*(63-602E – Educational)*

- *Washington State University, Parcel Number RP42N05W310601A*
- *Faith Ministries Inc. (Logos School), Parcel Number RPM00400010020A, RPM0040001004BA, RPM0040001004CA, MHM00400010020A, RPM00000075875A, RPM0040001001DA, & RPM0040001001CA*

14. Review and Approve Claims Report

1:30 PM Tax Deed Hearing Continuation

- Gail E. Stockard, Parcel Number RPJ139000A001CA
- Harold J. Slavik Jr., Parcel Number RP01620000019BA

Treasurer Regular Meeting

1. Goswin Sievert Trust Update
2. Property Tax Payment Methods Discussion
3. 2014 Collection Review
4. Computer Service Discussion
5. Department Update
6. Items for Future Agenda

3:30 PM Probation and Youth Services Regular Meeting

1. Department Overview and Update
2. Items for Future Agenda

**WEDNESDAY, JANUARY 28, 2015**

9:00 AM Request for Indigent Funds

*Meeting Place: Gritman Federal Building, 220 East 5<sup>th</sup> Street, Moscow, 2<sup>nd</sup> Floor Conference Room (#204)*

10:00 AM Fairgrounds Regular Meeting

1. Department Overview and Update
2. Items for Future Agenda

10:30 AM Meeting with Steve Robischon regarding recent Palouse Basin Aquifer Committee meeting

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 26, 2015

- 11:00 AM Assessor Regular Meeting
1. Department Overview and Update
  2. Items for Future Agenda
- 11:30 AM Solid Waste Regular Meeting
1. ***Request for Solid Waste Exemptions for: (continued from Monday)***
    - ***Nadine Olmsted, Account #0549, Parcel Number RP41N03W327802A***
    - ***Dawn Trottier, Account #4135, Parcel Number MH24CT00207A***
    - ***Tom Rowden, Account #2416, Parcel Number MH38N03W237981A***
    - ***Darin & Carrie Maxey, Account #2335, Parcel Number MH39N04W282111A***
    - ***Tina Brower, Account #2757, Parcel Number RP012900221815A***
  2. *Julietta Recycling Boxes Relocation Discussion*
  3. *Potlatch Bulky Waste Site Schedule Discussion*
  4. *Request to approve and sign the 2015 Rate Modification with Latah Sanitation Inc.*
  5. *Point & Pay Update*
  6. Department Overview and Update
  7. Items for Future Agenda
- 1:15 PM Executive Session – Personnel***
- 1:30 PM Building and Grounds Regular Meeting – ***rescheduled***
- 2:00 PM BOCC Weekly Review
1. Committee and Meeting Reports
  2. Schedule/Calendar Review
  3. Items for Future Agenda
- Approve/Deny, Sign, and File
1. Request to adopt Findings of Fact and Conclusions of Law regarding the hearing on Appeal 935 (Ernest and Charlene Brannon) & Appeal 936 (John and Karen Byers) on Conditional Use Permit (CUP) #864A (by Ernest Brannon) on Parcel Number RP39N05W278563A
  2. ***Request to surplus equipment – Prosecuting Attorney***
  3. ***Request to approve the hire of Lynn Smith, Assessor Property Conveyance Technician, Department 02A, Line 14 (February 9, 2015)***
  4. Review and Approve Claims
  5. ***Request to approve the following renewals of Retail Alcohol Beverage Licenses:***
    - ***Sarah Roberts DBA Helmer Store, 5588 Hwy 8, Helmer***
    - ***Lori M Lucas & Michael J. Lucas DBA The Hoo Doo, 2009 Deary St., Harvard***
    - ***Perch Inc. DBA The Perch, 509 University Ave., Moscow***
    - ***Fuzzy's Bar & Grill LLC DBA Fuzzy's, 408 2<sup>nd</sup> Ave., Deary***
    - ***Henry Guy LLC DBA Bloom, 403 S Main St., Moscow***
    - ***CD's Smoke Pit LLC DBA CD's Smoke Pit, 311 E Veatch St., Moscow***
    - ***Moscue Inc. DBA Mingles of Moscow, 102 S Main St., Moscow***
    - ***Sodexo Management Inc. DBA Bogey's Grill University of Idaho, 1215 Nez Perce Dr., Moscow***

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 26, 2015

- *Los Acuarios DBA Lamadrid Mexican Restaurant, 1420 S Blaine Suite 20, Moscow*
- *Bruce Baumgartner DBA Crossroads Convenience Store, 700 Second Ave., Deary*
- *D Willy's Blues Brew & BBQ LLC DBA D Willy's Blues Brew & BBQ, 112 W 6<sup>th</sup> St., Moscow*
- *Mark Hadaller DBA Dad's Diner, 5497 Hwy 95, Potlatch*
- *Niche LLC DBA Gnosh at the Red Door, 215 S Main St., Moscow*
- *Lucinda Hites DBA Little Bear Creek Café, 101 Hwy 8, Troy*
- *Locogrinz LLC DBA Locogrinz, 113 N Main St., Moscow*
- *Moose Lodge #871 LOM Inc. DBA Moose Lodge #871, 210 N Main St., Moscow*
- *Flying Seal LLC DBA Nectar, 105 W 6<sup>th</sup> Street, Moscow*
- *Patty's LLC DBA Patty's Mexican Kitchen & Catering, 450 W 6<sup>th</sup> St., Moscow*
- *The Moscow Brewing Company LLC DBA The Moscow Brewing Company LLC, 630 N Almon St., Suite 130, Moscow*
- *WJK Co. DBA Tokyo Seoul Restaurant, 100 W 4<sup>th</sup> St., Moscow*
- *H&S Associates Inc. DBA Winger's Roadhouse Grill, 1484 S Blaine St., Moscow*

- 3:00 PM Museum Regular Meeting
1. Department Overview and Update
  2. Items for Future Agenda
- 3:30 PM Disaster Services Regular Meeting
1. CERT Update and Discussion
  2. Department Update
  3. Items for Future Agenda

**OTHER MEETINGS**

**TUESDAY, JANUARY 27, 2015**

- 3:00 PM Recovery Center Community Meeting, Martin Wellness Center – Commissioner Lamar

**THURSDAY, JANUARY 29, 2015**

- 11:45 AM Wellness Lunch, Room 2B, Courthouse  
– 1:15 PM

**FRIDAY, JANUARY 30, 2015**

- 10:00 AM Sheriff's Office, Room 2B, Courthouse

*1/26/2015 12:38 PM Amended Agenda*