

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, MARCH 23, 2015**

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. New Employee Background Checks Discussion
  2. Pending Changes to Credit Card Laws – Lois Reed
  3. Courthouse Tabletop Exercise Team Discussion – Mike Neelon
  4. Budget Discussion – Henriianne Westberg
  5. Employee Evaluations Discussion – Henriianne Westberg
  6. Department Updates
  7. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Adult Misdemeanor Probation Agent’s Warrants Use Policy Update
  2. Executive Session – Personnel, Acquisition of an Interest in Real Property, Records Exempt from Public Disclosure
  3. Department Update
  4. Items for Future Agenda
- 11:00 AM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- Approval of the Commissioners’ Proceedings for the weeks of March 9 & 16, 2015
  - Approval of tuition aid for: Kaitlyn Dial (College of Southern Idaho)
  - File fully executed Maintenance Agreement between Latah County and H & H Business Systems, Inc. for the Auditor’s Office copier
  - File Separation From Employment for: Terry Sheets, Probation Officer Assistant (March 23, 2015); Chalayne Hoagland, Extension Nutrition Advisor – UI Employee (February 16, 2015)
  - Approval to add to the Table of Organization Trevor Kauer, Extension Nutrition Advisor – UI Employee (April 6, 2015)
  - File the resignation of Karen Owsley from the Latah County Historic Preservation Commission
  - File Notice of Application and Modified Procedure before the Idaho Public Utilities Commission in the matter of Idaho County Light & Power Cooperative Association, Inc.’s Application for approval of an agreement allocating territory with Avista Corporation DBA Avista Utilities
  - *Approval to hire Leora Frei, Deputy Treasurer I (March 23, 2015)*
  - *File record of payment by Potlatch Recreation District for a grant to Latah County Parks and Recreation for the Harvard Park siding project*
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
  2. Request to approve a Professional Services Agreement with Clints & Lam Auctions on behalf of the Sheriff’s Office

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF MARCH 23, 2015

3. Motion to remove Nancy Largent from the Latah County Planning Commission
4. Request to approve the following Applications for Renewal of Property Tax Exemption by:

(63-602B – Religious)

- United Methodist Church of Kendrick, Parcel Number RPK1450016016AA
- Church of Christ, Parcel Number RPM10300130100A
- Trinity Baptist Church, Parcel Number RPM07050000030A
- Trinity Reformed Church, Parcel Number RPM0990001002CA
- The Church of Jesus Christ of Latter-Day Saints, Parcel Numbers RPM0385003001AA, RPM04950000030A, RPM00000180320A, RPM00000180330A, RPM07800010260A, RPP1520037001AA, & RPT1565002001AA
- *Moscow Christian Life Center, Parcel Numbers LPM0540002014AA & RPM0540002014AA*

(63-602C – Fraternal, Benevolent, Charitable)

- Sigma Nu Fraternity, Parcel Number RPM1050002007AA
- Epsilon Gamma Zeta of Lambda Chi Alpha Fraternity, Parcel Numbers RPM1150001005BA & RPM1150001003AA
- Pi Sigma Rho Corporation, Parcel Number RPM1050001011AA
- Friendly Neighbor Club, Inc., Parcel Number RP38N01W085702A
- Washington, Idaho & Montana Railway Preservation Group, Inc., Parcel Number RPP00000013380A (90.8% exempt)
- Richmond Property Group, Ltd. (Pi Kappa Phi), Parcel Number RPM1050002005AA
- Phi Kappa Tau Corporation, Parcel Number RPM1050003006AA
- Theta Chi, Parcel Number LRM1050001009AA

(63-602E – Educational)

- *New St. Andrews College Inc., Parcel Numbers RPM0680004007AA & RPM06800040080A (82.7% exempt)*
- 5. File Palouse Ice Rink Profit & Loss Budget Overview for July through December 2014 and record of Lease payment
- 6. Request to approve a Memorandum of Agreement between Public Health – Idaho North Central District and Latah County for posting of public health information and resources on the county website
- 7. Review and Approve Claims Report

- 1:30 PM Request for Property Tax Exemption by Canyon Creek Church, Parcel Numbers LMP0540002014AA & RPM0540002014AA
- 2:00 PM Request for Property Tax Exemption by Bovill Improvement Group Gem Community Inc., Parcel Number RPB12600080070A
- 3:00 PM ~~Executive Session – Personnel – cancelled~~
- 4:00 PM Meeting with John Elsbury regarding a request for Offsite Computer Access for the County Surveyor

**WEDNESDAY, MARCH 25, 2015**

- 9:00 AM Request for Indigent Funds  
*Meeting Place: Latah County Courthouse, Room 2B*

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF MARCH 23, 2015**

- 10:00 AM Executive Session – Personnel  
11:00 AM Building and Grounds Regular Meeting  
    1. Landscaping Discussion  
    2. Department Update  
    3. Items for Future Agenda  
1:30 PM Veteran’s Services Regular Meeting  
*Meeting Place: Syringa Mobile Home Park, Robinson Park Road, Moscow*  
    1. Meeting with veterans residing at Syringa  
**3:00 PM** ***Executive Session – Personnel - cancelled***  
**3:00 PM** BOCC Weekly Review  
    1. Reed Water Right Protest Discussion  
    2. Per Diem & Mileage Rate Discussion  
    3. Committee and Meeting Reports  
    4. Schedule/Calendar Review  
    5. Items for Future Agenda  
*Approve/Deny, Sign, and File*  
    1. *Request for letter of support for Potlatch Ambulance for inclusion in a grant application*  
    2. *Request to approve and sign a Memorandum of Understanding with Idaho Department of Fish and Game for the management of the Camping Area at Spring Valley Reservoir*  
    3. Review and Approve Claims

**OTHER MEETINGS**

**TUESDAY, MARCH 24, 2015**

- 2:00 PM GIS Committee, Room 2B, Courthouse

**WEDNESDAY, MARCH 25, 2015**

- 7:00 AM Urban Renewal Agency (URA) Board, Moscow City Council Chambers – Commissioner McGraw  
12:00 PM Moscow Chamber of Commerce General Membership Luncheon, University Inn Best Western – Full Board

**THURSDAY, MARCH 26, 2015**

- 98:00 AM Inland Northwest Partners, Hayden – Full Board  
6:00 PM Clearwater Economic Development Association (CEDA) Board, Lewiston – Commissioner McGraw

**3/23/2015 4:39 PM**            ***Amended Agenda***