

**COMMISSIONERS' PROCEEDINGS**  
**Week of March 30, 2015**

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, March 30, 2015, Wednesday, April 1, 2015 and again on Friday, April 3, 2015 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed fully executed Service Level Agreement for Electronic Transaction & Access to Latah County (Department of Motor Vehicles) with Idaho Information Consortium, LLC.
- Approval of tuition aid for Daniel Connors (North Idaho College).
- Filed Notice of Claim to Latah County by Frontier dated March 23, 2015.
- Filed Separation From Employment for Robert Pope, Special Hire; BOCC, Administration; Department 05A, Line 05, effective March 27, 2015.

By Motion and Order, approved the request for a renewal of a Temporary Second Dwelling, pursuant to § 4.04 of the Latah County Land Use Ordinance, for Elmer & Tammi Johnson for the residence located at 1129 Onaway Rd, Potlatch on parcel number RP41N04W060146A. This renewal is for one year, beginning April 11, 2015 and ending April 11, 2016.

By Motion and Order, approved the request for a renewal of a Temporary Second Dwelling, pursuant to § 4.04 of the Latah County Land Use Ordinance, for David & Betty Lewis for the residence located at 2280 Big Bear Ridge Rd., Deary on parcel number RP40N02W345514A owned by Nathan & Shalom Hammond. This renewal is for one year, beginning April 10, 2015 and ending April 10, 2016.

By Motion and Order, approved the request for a renewal of a Temporary Second Dwelling, pursuant to § 4.04 of the Latah County Land Use Ordinance, for Dorothy Smith for the residence located at 1064 Tamarack Road, Troy on parcel number RP40N04W264886A. This renewal is for one year, beginning April 13, 2015 and ending April 13, 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by Community Action Agency, Parcel Numbers RPG1350006011AA & RPG1350008001AA pursuant to Idaho Code 63-602C for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by First Presbyterian Church, Parcel Numbers RPM0890004001AA pursuant to Idaho Code 63-602B & 63-602E, RPM0890003001CA, & RP40N05W158865A pursuant to Idaho Code 63-602B for tax year 2015.

Approved, signed and filed a request by Golden Go-4s 4-H Club to hold a food drive at the Latah County Courthouse for the Idaho Potato Commission challenge.

By Motion and Order, approved and signed an Idaho Bureau of Homeland Security State Administering Agency Homeland Security Grant Programs Sub-Grant Award Document for the 2013 Emergency Management Performance Grant. Said Document is the Final Amended Award for Latah County and increases the previously awarded amount of \$28,069.92 by \$2,118.68 for a total of \$30,188.60 due to additional match being provided by Latah County. Also, this signed Document will also constitute the final closeout of the grant.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:08 a.m. on March 30, 2015, to consider personnel and records exempt from public disclosure; attorney-client communication. Adjourned at 10:40 a.m.

Approved, signed and filed a request by the Nez Perce Tribal Executive Committee for a GIS data fee waiver.

Approved, signed and filed a request by Dig Line Inc., Call Before You Dig for a GIS data fee waiver.

Approved, signed and filed a request by Bennett Lumber Products, Inc. for a GIS data fee waiver.

Denied, signed and filed a request by U.S. Census Bureau for a GIS data fee waiver.

Approved, signed and filed a request by Latah Soil and Water Conservation District for a GIS data fee waiver.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 1:48 p.m. on March 30, 2015, to consider personnel and records exempt from public disclosure; personnel. Adjourned at 2:09 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:33 a.m. on April 1, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:03 a.m.; three cases were approved and two cases were denied.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2014-2015 Budget as follows:

- 1. increase Justice – Misdemeanor Probation 08-32 Budget \$823**  
increase Justice – Misdemeanor Probation Fund Budget line 08-32-0406-0000, Salary Part Time in the amount of \$823 from \$5,000 to \$5,823 – revenue Justice Fund; and
- 2. increase Parks and Recreation 18-47 Budget \$3,570**  
increase Parks and Recreation 18-47 Fund Budget line 18-47-0818-0001, Capital – Park Improvement in the amount of \$3,570 from \$5,000 to \$8,570 – revenue Potlatch Recreation District; and
- 3. increase Tort 24-00 Budget \$1,766**  
increase Tort 24-00 Fund Budget lines in the following amounts:  
24-00-0404-0000, Salary – Coordinator by \$383 from \$5,740 to \$6,123  
24-00-0410-0000, Retirement by \$99 from \$645 to \$744

24-00-0411-0000, Social Security by \$28 from \$475 to \$503

24-00-0413-0000, Medical Insurance by \$1,256 from \$0 to \$1,256

for a total adjustment of \$1,766 – revenue Tort Fund; and

**4. increase Juvenile Justice Lottery Tax 43-00 Budget \$ 880**

increase Juvenile Justice Lottery Tax 43-00 Fund Budget line 43-00-0522-0001, Support Youth Advocacy Council in the amount of \$880 from \$0 to \$880 – revenue Juvenile Justice Lottery Tax Cash Balance.

**5. increase Drug Court 86-00 Budget \$5,600**

establish Drug Court Fund 86-00 Budget lines in the following amounts:

86-00-0406-0000, Salary Part-Time in the amount of \$5,200

86-00-0411-0000, Social Security in the amount or \$400

for a total increase of \$5,600 – revenue Idaho Supreme Court.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:30 a.m. on April 1, 2015, to consider personnel matters; personnel. Adjourned at 11:43 a.m.

By Motion and Order, approved and signed a Lease Agreement between the Idaho Department of Fish and Game, and Latah County for Management of the Camping Area at Spring Valley Reservoir effective April 1, 2015 through September 30, 2025. Parks Director Andy Grant to oversee said management as outlines in the Agreement.

By Motion and Order, approved and signed an Amendment to Latah County Solid Waste Collection Agreement Appendix H: Bulky Waste Sites effective April 1, 2015. The Amendment will reduce the Potlatch Bulky Waste Site to be serviced 2-Saturdays a month year round (was serviced 4-Saturdays in the summer months). The Amendment also provides each rural city with an annual clean-up day.

By Motion and Order, approved and signed an Addendum to Latah County Agreement with City of Kendrick for Solid Waste Collection, Recycling and Bulky Waste Programs pursuant to the Amendment to Latah County Solid Waste Agreement Appendix H: Bulky Waste Sites effective April 1, 2015 with Latah Sanitation, Inc. to reduce the Potlatch Bulky Waste Site to be serviced 2 Saturdays a month and to provide each rural city with an annual clean-up day.

By Motion and Order, approved and signed an Addendum to Latah County Agreement with City of Troy for Solid Waste Collection, Recycling and Bulky Waste Programs pursuant to the Amendment to Latah County Solid Waste Agreement Appendix H: Bulky Waste Sites effective April 1, 2015 with Latah Sanitation, Inc. to reduce the Potlatch Bulky Waste Site to be serviced 2 Saturdays a month and to provide each rural city with an annual clean-up day.

By Motion and Order, approved and signed an Addendum to Latah County Agreement with City of Potlatch for Solid Waste Collection, Recycling and Bulky Waste Programs pursuant to the Amendment to Latah County Solid Waste Agreement Appendix H: Bulky Waste Sites effective April 1, 2015 with Latah Sanitation, Inc. to reduce the Potlatch Bulky Waste Site to be serviced 2 Saturdays a month and to provide each rural city with an annual clean-up day.

By Motion and Order, approved and signed an Addendum to Latah County Agreement with City of Deary for Solid Waste Collection, Recycling and Bulky Waste Programs pursuant to the Amendment to Latah County Solid Waste Agreement Appendix H: Bulky Waste Sites effective April 1, 2015 with Latah Sanitation, Inc. to reduce the Potlatch Bulky Waste Site to be serviced 2 Saturdays a month and to provide each rural city with an annual clean-up day.

By Motion and Order, approved and signed an Addendum to Latah County Agreement with City of Bovill for Solid Waste Collection, Recycling and Bulky Waste Programs pursuant to the Amendment to Latah County Solid Waste Agreement Appendix H: Bulky Waste Sites effective April 1, 2015 with Latah Sanitation, Inc. to reduce the Potlatch Bulky Waste Site to be serviced 2 Saturdays a month and to provide each rural city with an annual clean-up day.

By Motion and Order, approved and signed an Addendum to Latah County Agreement with City of Genesee for Solid Waste Collection, Recycling and Bulky Waste Programs pursuant to the Amendment to Latah County Solid Waste Agreement Appendix H: Bulky Waste Sites effective April 1, 2015 with Latah Sanitation, Inc. to reduce the Potlatch Bulky Waste Site to be serviced 2 Saturdays a month and to provide each rural city with an annual clean-up day.

By Motion and Order, approved and signed an Addendum to Latah County Agreement with City of Juliaetta for Solid Waste Collection, Recycling and Bulky Waste Programs pursuant to the Amendment to Latah County Solid Waste Agreement Appendix H: Bulky Waste Sites effective April 1, 2015 with Latah Sanitation, Inc. to reduce the Potlatch Bulky Waste Site to be serviced 2 Saturdays a month and to provide each rural city with an annual clean-up day.

Reviewed and Approved Claims report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:04 p.m. on April 1, 2015, to consider personnel matters; personnel. Adjourned at 2:15 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:00 p.m. on April 1, 2015, to consider personnel matters; personnel. Adjourned at 3:55 p.m.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to hold an executive session (personnel) at 8:00 a.m. on Friday, April 3, 2015 as item is time sensitive and cannot wait until the next meeting of the Board.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 8:09 a.m. on April 3, 2015, to consider personnel matters; personnel. Adjourned at 11:38 a.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder.  
The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara N. Egan  
Deputy Clerk for the Board of Latah County Commissioners