

COMMISSIONERS' PROCEEDINGS
Week of April 20, 2015

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, April 20, 2015 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:06 a.m. on April 20, 2015, to consider personnel and records exempt from public disclosure; attorney/client communication. Adjourned at 10:30 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 11:00 a.m. on April 20, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 11:20 a.m.; two cases were approved and two cases were denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:15 p.m. on April 20, 2015, to consider personnel matters; personnel. Adjourned at 1:45 p.m.

By Motion and Order, amended the agenda to add items to the consent calendar item at 2:00 p.m. (request to hire Charles Irwin and Patrick Spak in Probation Services) as said items are time sensitive and cannot wait until the next meeting of the Board of Monday, April 27, 2015.

By Motion and Order, approved the consent calendar as published on the agenda:

- Filed the renewal of Retail Alcohol Beverage License for Gerardo & Patricia Alvarez DBA Patty's Mexican Kitchen & Catering, 450 W 6th St., Moscow.
- Filed fully executed Addendum to Latah County Agreement with City of Deary for Solid Waste Collection, Recycling and Bulky Waste Programs.
- Filed fully executed Lease Agreement between the Idaho Department of Fish and Game and Latah County for management of the camping area at Spring Valley Reservoir.
- Filed letter dated April 8, 2015 from Idaho Department of Fish and Game regarding covering costs associated with management of camping at Spring Valley Reservoir as detailed through April 1, 2016.
- Approval of a 6 month incremental increase for Austin Cole, Systems Technician; BOCC, Information Technology Services; Department 05E, Line 04, effective April 1, 2015.
- Filed resignation of Dennis Falen from the Board of Community Guardians.
- Filed letter dated April 6, 2015 from Idaho Bureau of Homeland Security regarding final closeout of the Hazard Mitigation Grant Program for the South Latah Highway District Danielson Road Culvert Replacement Project (1987-5-R).

- Filed request to withdraw surplus of equipment – Court Assistance Office.
- Approval of tuition aid for Brett Becker (College of Southern Idaho).
- Approval to hire Charles Irwin, Probation Officer Assistant, Youth Services Trackers, Department 08C, Line 04, effective April 23, 2015.
- Approval to hire Patrick Spak, Probation Officer Assistant, Youth Services Trackers, Department 08C, Line 07, effective April 23, 2015.

By Motion and Order, appointed Kelli Loftus to Position #3 on the Latah County Board of Community Guardians for a term to expire December 31, 2017.

By Motion and Order, approved and signed the Latah County Parks and Recreation Volunteer Camp Host Agreement between Latah County and Ron L. Barley Sr. for services as Camp Host for Moose Creek Camp Ground for the 2015 season. As reimbursement for expenses, Latah County will pay the Camp Host the amount of \$28.00 per day, will provide propane in an amount not to exceed \$20 per week and will pay mileage as necessary at the rate of \$0.43 per mile. Camp Host services will be performed from May 1 through September 30, 2015.

By Motion and Order, approved and signed a Bill of Sale for one 1996 manufactured home (VIN IDFLS04A70684BM13) currently located at Spring Valley Reservoir to be purchased by Latah County from Dustene Cummings/Timothy Johnson in the amount of \$12,000.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Wild Rose Mennonite Church, Parcel Number RP41N05W205410A (homesite and buildings) pursuant to Idaho Code 63-602B for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Mt. Home Grange #285, Parcel Number RP42N05W039000A pursuant to Idaho Code 63-602C for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Viola Community Center Inc., Parcel Number RP40N06W018501A pursuant to Idaho Code 63-602C for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Kappa Phi Alpha, Parcel Number RPM0130003009AA pursuant to Idaho Code 63-602C for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Princeton Grange #426, Parcel Number RP01810007002AA pursuant to Idaho Code 63-602C for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Kappa Alpha Theta Fraternity Inc., Parcel Number LRM1050001007AA pursuant to Idaho Code 63-602C for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Alpha Kappa Lambda, Parcel Number LRM0220001001DA pursuant to Idaho Code 63-602C for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Moscow Volunteer Fire Dept., Parcel Number RPM0390001003AA pursuant to Idaho Code 63-602C for tax year 2015.

By Motion and Order, approved and signed a Service Agreement between Latah County and The Master's Touch, LLC to provide print, stuff and mail services for the Latah County Assessor's 2015 main roll assessment notices as well as E-Notice services. The County will pay as follows: for print, stuff and mail services – an amount not to exceed \$1,640 one-time service fee, \$0.028 per #10 printed envelope, \$0.22 per 9”X12” envelope, plus postage (as outlined); for E-Notice services - \$0.015 per E-Notice insert, \$0.12 per registered statement, and \$250 per PDF upload. Said Agreement to be effective April 24, 2015 through September 30, 2015.

Signed and filed the Compensation Committee Minutes dated April 14, 2015.

Approved, signed and filed Compensation Committee Review and Recommendations dated April 14, 2015 item #1 (Deputy Prosecuting Attorney B job descriptions). Item #2 was continued.

By Motion and Order, approved and signed a Summary of Latah County, Idaho Ordinance #321, amending sections of the Latah County Land Use Ordinance #269 (as previously amended), as approved by the Board on April 15, 2015, for publication.

Approved, signed and filed a corrected Amended Retail Alcohol Beverage License for CD's Smoke Pit LLC DBA CD's Smoke Pit, 311 E Veatch Street, Moscow.

Adopted, signed and filed Resolution 2015-08 Declaration to Recognize April as Fair Housing Month.

Review and Approve Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners