

COMMISSIONERS' PROCEEDINGS
Week of July 27, 2015

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, July 27, 2015; Tuesday, July 28, 2015; and again on Friday, July 31, 2015 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of July 20, 2015.
- Filed Separation From Employment for Jay Wilson, Deputy Clerk, Elections; Elections; Department 01C, Line 04, effective July 20, 2015.
- Filed Separation From Employment for Greg Wolf, Deputy Clerk, Elections; Elections; Department 01C, Line 02, effective July 20, 2015.
- Filed Separation From Employment for Martha Groves, Communication Specialist; Sheriff, Communications; Department 04D, Line 03, effective July 22, 2015.
- Filed fully executed Memorandum of Agreement between Latah County and Idaho State Historical Society.
- Filed notice of Assessor Appointment of Senior Deputy effective July 23, 2015 – Joan Cass.
- Filed letter dated June 26, 2015 from Moscow Urban Renewal Agency regarding Closure of Alturas Technology Park Revenue Allocation Area on date October 1, 2015.
- Filed ES&S Election Systems & Software Sales Order Agreement for DS200 Elections equipment and training.

Approved, signed and file a request by Sheriff's Office to transfer funds to vehicle repair budget line as needed.

By Motion and Order, approved the Chair's signature on an Extension of Building Inspection Services Agreement between Latah County and City of Deary for the continued performance of building inspection services within the corporate limits of the City of Deary effective through September 30, 2018.

By Motion and Order, approved the request for a renewal of a Temporary Second Dwelling, pursuant to § 4.04 of the Latah County Land Use Ordinance, for Owen & Leah Swanson for the residence located at 1213 W Mt. Creek Rd., Deary on parcel # RP40N02W211261A. This renewal is for one year, beginning August 16, 2015 and ending August 16, 2016.

Reviewed and Approved Claims Report.

By Motion and Order, approved and signed a letter to Kootenai County/ District I Juvenile Detention Center to renew agreement for juvenile detention for Latah County.

By Motion and Order, approved and signed a Grant Agreement between Latah County and the Idaho Office of Drug Policy (ODP) for the Latah County Youth Advocacy Council in the amount of \$94,000 for the grant period of August 1, 2015 through July 31, 2016. Debi Dockins, Youth Advocacy Council Prevention Coordinator to be the Grant Administrator and Project Director.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b) & (d), convened in executive session at 10:09 a.m. on July 27, 2015, to consider personnel and records exempt from public disclosure; attorney-client communication. Adjourned at 10:53 a.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 11:33 a.m. on July 27, 2015, to consider personnel matters; annual evaluation. Adjourned at 11:55 a.m.

Budget Presentation – Animal Damage Control/Wildlife Services District 1; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 2:04 p.m. on July 28, 2015, to consider personnel matters; annual evaluation. Adjourned at 2:37 p.m.

By Motion and Order, approved the certification of 2014 and 2015 delinquent (90 days or more) solid waste fees for residential and commercial accounts to the 2015 tax bill as presented (and attached). All accounts will be assessed an additional fee of \$15.00 for residential and \$35.00 for commercial for the cost of the certified mailing, late fees through December and administrative fees. If it becomes necessary to send a second certified mailing notice, the owner will be billed the certified mailing fee again. The amounts due are subject to change because of payments received and late fees to be applied.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 3:47 p.m. on July 28, 2015, to consider personnel matters; public defender. Adjourned at 4:24 p.m.

By Motion and Order, pursuant to Idaho Code 74-204, amended the agenda to include a request to authorize the Chair's signature on a Representation and Governance letter for Hayden and Ross for the outside audit for year ended September 30, 2014 as the item is required to be completed prior to the presentation of the Outside Audit, which is scheduled for Monday, August 3 so cannot wait until the next meeting of the Board for action to be taken.

By Motion and Order, authorized the Chair's signature on a Representation and Governance Letter dated July 31, 2015 from Hayden & Ross, PLLC for the audit of the financial statements of Latah County for the year ended September 31, 2014.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners