

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B  
(Roll call for Executive Session pursuant to Idaho Code Section 74-206)**

**MONDAY, AUGUST 17, 2015**

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Department Updates
  2. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Executive Session – Personnel, Records Exempt from Public Disclosure
  2. Department Update
  3. Items for Future Agenda
- 11:00 AM Sheriff Regular Meeting
1. Request to approve vehicle trade and purchase for the Sheriff’s Office
  2. Jail Food Service Discussion
  3. Items for Future Agenda
- 1:15 PM ITS Regular Meeting
1. Surplus Equipment Discussion
  2. After-hours Support Discussion
  3. Server Room Discussion
  4. Department Update
  5. Items for Future Agenda
- 1:45 PM Disaster Services Regular Meeting
1. Department Update
  2. Items for Future Agenda
- 2:15 PM Meeting with John Gravelle regarding Water Rights Applications to Idaho Department of Water Resources
- 3:00 PM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- Approval of the Commissioners’ Proceedings for the week of August 10, 2015
  - Approval of an incremental increase for: Michael Cavanagh, Deputy Prosecutor (10 year); Ashley Rokyta, Deputy Prosecutor (2 year)
  - Approval to hire: Rosalind Williams, Youth Services Administrative Assistant (August 31, 2015)
  - File Separation From Employment for: Jason Higgins, Social Services Assistant/Interviewer (September 30, 2015); Sherrie Nelson, Social Services Finance/Administrative Assistant (September 30, 2015)
  - *File notice dated August 6, 2015 from Idaho Department of Water Resources of the withdrawal of water right application No. 87-10079 by Jeff Kline*
  - *File public defender hours for July 2015 by: Deborah McCormick*
  - *Approval of tuition aid for: Michelle Clarkson (North Idaho College)*

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF AUGUST 17, 2015**

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request for a Development Permit fee waiver by North Latah Highway District
3. *Request to appoint Melody Meuschke as Secretary to the Compensation Committee and Courthouse Security Committee*
4. *Request for building permit fee waiver by Deary Recreation District*
5. *Request to approve the Chair's signature on an Extension of Building Inspection Services Agreement with City of Bovill*
6. Review and Approve Claims Report

**WEDNESDAY, AUGUST 19, 2015**

- 9:00 AM Request for Indigent Funds  
*Meeting Place: Gritman Federal Building, 220 East 5<sup>th</sup> Street, Moscow, 2<sup>nd</sup> Floor Conference Room (#204)*
- 10:00 AM Fair Regular Meeting
1. Department Update
  2. Items for Future Agenda
- 10:30 AM Solid Waste Regular Meeting
1. Department Updates
    - Rural Recycling Boxes
    - Solid Waste Ordinance
    - Billing and Late Fees Discussion
    - Funds Transfer for Postage Costs Discussion
  2. Items for Future Agenda
- 1:15 PM Parks Regular Meeting
1. City of Kendrick request *for letter of concurrence to Idaho Transportation Department regarding access to city owned property adjacent to the Ed Corkill Memorial Trail*
  2. Latah Trail Update and Discussion
  3. Budget Discussion
  4. Spring Valley Update
  5. Other Department Updates
  6. Executive Session – Acquisition of an Interest in Real Property
  7. Items for Future Agenda
- 2:00 PM Building and Grounds Regular Meeting
1. Department Update
  2. Items for Future Agenda
- 2:30 PM BOCC Weekly Review
1. Committee and Meeting Reports
  2. Schedule/Calendar Review
  3. Items for Future Agenda
- Consent Calendar:  
*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- *Approval to hire Jalen Heckel, Youth Services Probation Officer Assistant (August 21, 2015)*

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF AUGUST 17, 2015**

- *Approval of tuition aid for: Kelli Kinzer (College of Southern Idaho)*  
Approve/Deny, Sign, and File
  1. Consent Calendar Items Continued for Discussion and Decision
  2. Request to approve the Findings of Facts and Conclusions of Law for Reconsideration (RC) #955 on Conditional Use Permit (CUP) #792C by Verle Koehn
  3. Review and Approve Claims

***Motion to amend the agenda***

**2:45 PM** ***Request to approve Declaration of Local Emergency due to forest and wild fires within Latah County***

**3:00 PM** Executive Session – Personnel

**OTHER MEETINGS**

**MONDAY, AUGUST 17, 2015**

**6:30 PM** Community Emergency Response Team (CERT), Room 2B, Courthouse

**TUESDAY, AUGUST 18, 2015**

**7:30 AM** Moscow Chamber of Commerce Board, University Inn Best Western – Commissioner Walser

**12:00 PM** SMART Transit Board, Intermodal Transit Center – Commissioner McGraw

**5:30 PM** Planning Commission, Room 2B, Courthouse

**WEDNESDAY, AUGUST 19, 2015**

**11:00 AM** Jeff Marten Memorial Garden Dedication, Gritman Medical Center – Commissioners Walser and McGraw

**5:30 PM** Zoning Commission, Room 2B, Courthouse

**THURSDAY, AUGUST 20, 2015**

**10:00 AM** Wellness Planning Group, Room 2B, Courthouse

**4:30 PM** Latah County Youth Advocacy Council Committees and Board Meeting, Gritman Federal Building 2<sup>nd</sup> Floor Conference Room – Commissioner McGraw

**FRIDAY, AUGUST 21, 2015**

**2:00 PM** MedStar Presentation for employees, Room 2B, Courthouse

**8/19/2015 2:16 PM** ***PROPOSED Amended Agenda***