

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 74-206)**

**MONDAY, OCTOBER 12, 2015**

Latah County Offices will be closed  
in Observance of Columbus Day

**WEDNESDAY, OCTOBER 14, 2015**

9:30 AM Request for Indigent Funds  
*Meeting Place: Gritman Federal Building, 220 East 5<sup>th</sup> Street, Moscow, 2<sup>nd</sup> Floor Conference Room (#204)*

10:30 AM Weed Control Regular Meeting  
1. Department Update  
2. Items for Future Agenda

11:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- File Public Defender hours for September, 2015 for: D. Ray Barker (Conflict); *McCormick Law Office*
- File August 25, 2015 Election Costs
- Approval of the following 20 year incremental increases to be effective October 1, 2015 for:
  - Susan Anderson, Deputy Court Clerk II
  - Terry Odenborg, Chief Deputy Court Clerk
  - Margaret Baab, Deputy Court Clerk III
  - Janet Betschart, Deputy Court Clerk II
  - Maureen Coleman, Deputy Court Clerk III
  - Stacey Chapman, Deputy Recorder
  - Stacie Osterberg, Legal Assistant/Deputy Prosecuting Attorney
  - Katherine Mecham, Prosecuting Attorney Senior Legal Assistant/Victim-Witness Coordinator
  - *Jim Kremer, Maintenance Director*
  - *Rachel Rausch, Extension Office/Program Coordinator*
- Approval of the following 15 year incremental increases to be effective October 1, 2015 for:
  - *Scott Luther, Sheriff Investigations Deputy*
  - *Brian Strampher, Sheriff Chief Deputy*
  - *Brannon Jordan, Sheriff Field/Patrol Lieutenant*
  - *Brenda Peterson, Sheriff Detention Corporal*
  - *Monte Russell, Sheriff Investigations Deputy*
  - *Matthew Stinebaugh, Sheriff Court Security/Training Officer*
  - *Jennifer Strampher, Sheriff Civil Deputy*
  - *Deanna Vance, Sheriff Records Manager*
  - *Ronald Vietmeier, Sheriff Civil Deputy (Field Service)*

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF OCTOBER 12, 2015**

- *Approval to hire: Nico Gonzalez, Youth Services Probation Officer Assistant (October 14, 2015)*
- *Approval of the Commissioners Proceedings for the week of October 5, 2015*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. *Request to approve a salary increase for Edward Stone, Youth Services Probation Officer Assistant (October 1, 2015)*
3. Request to appoint Chair of the Local Emergency Planning Committee (LEPC)
4. Request to approve Fiscal Year 2015-2016 Pay Increases for:
  - Elected Officials
  - District Court (Dept. 01A)
  - Auditor/Recorder (Dept. 01B)
  - Social Services (Dept. 01D)
  - Assessor (Dept. 02)
  - Treasurer (Dept. 03)
  - Sheriff (Dept. 04)
  - BOCC, Administration (Dept. 05A)
  - BOCC, Museum (Dept. 05B)
  - BOCC, Solid Waste (Dept. 05C)
  - BOCC, Fairgrounds (Dept. 05D)
  - BOCC, Information Technology Services (Dept. 05E)
  - BOCC, Building and Grounds (Dept. 05F)
  - BOCC, Parks and Recreation (Dept. 05G)
  - BOCC, Disaster/LEPC Coordinator (Dept. 05I)
  - BOCC, Weed Control (Dept. 05J)
  - Coroner (Dept. 06)
  - Prosecuting Attorney (Dept. 07)
  - Youth Services (Dept. 08 A, B, & C)
  - Adult Misdemeanor Probation (Dept. 08A & D)
  - County Extension (Dept. 09)
  - Planning and Building (Dept. 10)
5. File vehicle donation receipt and information from Northwest Public Radio
6. Request to approve changes to the Latah County Personnel Policy Handbook Appendix A and Appendix B for the addition of the Problem-Solving Court Coordinator position
7. *Request to approve a Volunteer Camp Host Agreement with Eric Baunach for Spring Valley Park*
8. Review and Approve Claims Report

1:15 PM Review and Approved Monthly Bills

1:30 PM Planning and Building Regular Meeting

1. Request to approve the Planning Commission Recommendation to renegotiate the Area of City Impact Agreements with Bovill, Deary, Onaway, Potlatch, Kendrick, Juliaetta, and Troy
2. Department Update
3. Items for Future Agenda

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF OCTOBER 12, 2015**

- 2:00 PM Civil Counsel
1. Executive Session – Records Exempt from Public Disclosure
  2. Department Update
  3. Items for Future Agenda
- 3:00 PM Court Assistance Office Quarterly Meeting
1. Office Update
  2. Items for Future Agenda
- 3:30 PM BOCC Weekly Review
- Motion to amend the agenda for item #2*
1. *Approval of Domestic Violence Awareness Month Proclamation for October 2015*
  2. *Request to approve and sign a Professional Services Contract and Retainer as Counsel for Indigent Persons Conflicts with James E. Johnson*
  3. Committee and Meeting Reports
  4. Schedule/Calendar Review
  5. Items for Future Agenda
- 4:00 PM Executive Session – Personnel

**FRIDAY, OCTOBER 16, 2015**

- Motion to amend the agenda*
- 11:00 AM Executive Session – Personnel**  
*(Meeting to be held in Room 7B, Latah County Courthouse)*

**OTHER MEETINGS**

**TUESDAY, OCTOBER 13, 2015**

- 2:00 PM Courthouse Security Committee, Room 2B, Courthouse – Commissioner McGraw

**WEDNESDAY, OCTOBER 14, 2015**

- 7:30 AM Regional Quarterly Breakfast, Banyan's, Banyan's at the Palouse Ridge Golf Course, Pullman – Full Board
- 12 NOON Historical Society Lunch, McConnell Mansion – Full Board

**THURSDAY, OCTOBER 15, 2015**

- 10:00 AM Poll-worker Training, Room 2B, Courthouse
- 2:00 PM Wellness Planning Group, Room 2B, Courthouse
- 2:00 PM Palouse Basin Aquifer Committee, Pullman – Commissioner Lamar
- 2:00 PM Palouse Knowledge Corridor Fall Business Showcase, Best Western Plus University Inn, Moscow – Commissioner Lamar
- 4:30 PM ~~Latah County Youth Advocacy Council Committees, Gritman Federal Building 2<sup>nd</sup> Floor Conference Room - cancelled~~

**FRIDAY, OCTOBER 16, 2015**

- 10:00 AM Poll-worker Training, Room 2B, Courthouse
- 1:00 PM Employee Flu Shot Clinic, Room 2B, Courthouse
- 4:00 PM Prosecuting Attorney's Office, Room 2B, Courthouse

**10/15/2015 11:35 AM PROPOSED Amended Agenda**