

COMMISSIONERS' PROCEEDINGS
Week of December 14, 2015

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, December 14, 2015 and again on Wednesday, December 16, 2015 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of November 30, 2015.
- Approval of a 20 year incremental increase for Cynthia Sohns, Deputy Recorder, Indexing; Auditor/Recorder, Department 01B, Line 06, effective December 1, 2015.
- Approval to add to the Table of Organization Ashley Bull, 4-H Afterschool Program Assistant; County Extension Office, Department 09, Line 09, effective September 26, 2015 (University of Idaho employee).
- Filed Public Defender hours for November 2015 by: Deborah L. McCormick (McCormick Law Office).
- Approval of tuition aid for: Nalani Pimienta (North Idaho College).

Approved, signed and filed an Extension for Personal Property Taxes by Penny L Smith (Jeffrey Weber), Parcel Number MH23CT00048BA; will pay by April 15, 2016.

Approved, signed and filed an Extension for Personal Property Taxes by Jeremiah Audzinis, Parcel Number MH03CT25003A; will pay by April 1, 2016.

Approved, signed and filed a Taxpayer's Adjustment Form for a Casualty Loss Application by Amelia R. Burns 2000 Trust, Parcel Number RP016500050080A; cancellation in the amount of \$331.59 due to fire on September 29, 2015.

Approved, signed and filed a Taxpayer's Adjustment Form for a Casualty Loss Application by Angela Bromley, Parcel Number RPJ1390008006AA; cancellation in the amount of \$271 due to fire on October 24, 2015.

Approved, signed and filed a Solid Waste Exemption by Frederick MacDonald, Account number 2497-1, Parcel Number MH27CT00002A; hardship for 2015 in the amount of \$318.00.

Approved, signed and filed a Request for grant matching funds by Clearwater County Sheriff's Office for a Waterways Improvement Fund Grant application; will commit to contribute \$3,000.

By Motion and Order, amended Resolution No. 2015-29 Latah County Solid Waste Fees and Programs to Resolution No. 2015-29A. Resolution No. 2015-29 was already used and this change will correct the duplication of numbers.

By Motion and Order, approved the Chair's signature on an Avista Commercial Application for Service at 200 S Almon St., Site Old HEW, Moscow, ID 83843.

By Motion and Order, designated Marshall Comstock as the Project Manager to do the following: 1) Recommend to the Board and oversee contractors for the remodeling of Latah County's Almon Street Building; 2) Handle final inspections for tenants who are vacating the Almon Street Building; and 3) Coordinate with the building transition team (Henrienne Westberg, Wayne Rausch, Joan Cass, Karen Richel, Alan Martinson, Laurel Caldwell, Jim Kremer, Mauri Knott, and Commissioner Walser).

By Motion and Order, approved the Chair's signature on a Contract between Community Anti-Drug Coalitions of America (CADCA) and Latah County, for training and support for the Latah County Youth Advocacy Council effective October 1, 2015 through February 28, 2017 in an amount not to exceed \$3,500. Debi Dockins to be the Latah County contact.

By Motion and Order, appointed Tom Trail to be the Latah County representative to the Area II Agency on Aging Senior Citizen Advisory Council.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:00 a.m. on December 14, 2015, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:55 a.m.

By Motion and Order, approved and signed a First Amendment to Lease Agreement between Canon Solutions America, Inc. and Latah County, as successor-in-interest to HWA Rentals by Team Idaho Real Estate, Inc. (DBA Team Idaho Property Management) for the termination of the Lease dated March 31, 2014 for Suite #211 at 200 South Almon, Moscow, which will now expire on December 31, 2015.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 11:31 a.m. on December 14, 2015, to consider personnel matters; annual evaluation & personnel issue. Adjourned at 11:56 a.m.

Denied, signed and filed a request by Robert Utke regarding property taxes on Parcel Number RPJ14200001830A.

Reviewed and approved Monthly Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 10:03 a.m. on December 16, 2015, to consider personnel matters; personnel issue. Adjourned at 10:22 a.m.

By Motion and Order, approved and signed a Solid Waste Collection Agreement Amendment: Appendix G, Schedule of Reimbursement between Latah County and Latah Sanitation, Inc. The amendment reflects the Annual Rate Adjustment beginning January 1, 2016 for a 1.5% (percent) increase based on the Consumer Price Index (CPI) formula.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 11:23 a.m. on December 16, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 11:38 a.m.; three cases were approved and no cases were denied.

Signed and filed Latah County Youth Advocacy Council BOCC Meeting talking points dated December 16, 2015.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of December 7, 2015.
- Approval of a 20 year incremental increase for Amanda Bashaw, Solid Waste Coordinator; BOCC, Solid Waste Department; Department 05C, Line 01, effective December 1, 2015.

By Motion and Order, approved the Chair's signature on a Memorandum of Understanding between the University of Idaho and Latah County for a jointly funded Associate 4-H Extension Educator Position in an amount not to exceed \$28,106 per year effective October 1, 2015 through September 30, 2016.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 3:14 p.m. on December 16, 2015, to discuss records that are exempt from public disclosure; hardship. Adjourned at 4:13 p.m.

Denied, signed and filed an Application for Hardship by Teri Wolverton-Gaylord, Parcel Number RPD1280021005AA.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 4:21 p.m. on December 16, 2015, to consider personnel matters; annual evaluation. Adjourned at 4:47 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners