

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 74-206)

MONDAY, FEBRUARY 22, 2016

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Maintenance Work Requests on SharePoint – Commissioner Walser
 2. Accident and Injury Claims Reporting – Henrienne Westberg
 3. *County Communication Officer Discussion – Commissioner Lamar*
 4. Department Updates
 5. Items for Future Agenda
- 10:00 AM Civil Counsel
1. *Delinquent Property Taxes at Syringa Mobile Home Park Discussion*
 2. *Personnel Policy Handbook Appendix H (Mileage and Per Diem) Discussion*
 3. Executive Session – Records Exempt from Public Disclosure
 4. Motion to waive attorney-client privilege for legal memo 16-012
 5. Department Update
 6. Items for Future Agenda
- 11:00 AM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- File Separation From Employment for: Scott Butler, Maintenance Tech II (February 29, 2016)
 - Approval of junior college tuition aid for: James Huggins (College of Southern Idaho)
 - *Denial of junior college tuition aid for: Brandon Eszlinger (College of Southern Idaho)*
 - *File the resignations of Murray Stanton and Barbara Coyner from the Latah County Historic Preservation Commission*
 - *Approval of the Commissioners’ Proceedings for the week of February 8 and February 15, 2016*
 - *Approval to surplus equipment and transfer equipment – Auditor’s Office*
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
 2. Request to designate Latah County representative to the Moscow Urban Renewal Agency
 3. File notice of office vacancy at Almon Street by Clearwater Resource Conservation & Development Council at Almon Street (#214A on February 12, 2016)
 4. Request for Taxpayer’s Adjustment on behalf of Joanne Bruegeman, Parcel Number RPG1380002001BA
 5. Request to accept a Proposal by KACI General Contractor for Fairgrounds gutter work

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF FEBRUARY 22, 2012

6. Request for Solid Waste Exemptions by:
 - Nadine Olmsted, Account #0549, Parcel Number RP41N03W327802A
 - Matthew Longo, Account #3398-1, Parcel Number RPO14900050120A
 7. Request to approve and sign Exhibit A - Annual Employer Certification Regarding HRA Integration with a Qualified Group Plan
 8. Request to approve the Chair's signature on the Idaho Department of Correction Vocational Work Project Work and Financial Plan for 2016
 9. Request to approve the renewal of the following Renewal of Property Tax Exemptions:
(63-602B – Religious)
 - Upper Columbia Mission Society of Seventh Day Adventists, Parcel Numbers RPD1280017007AA, RPD1280017020AA (63-602C only), RPD1280006009AA, RPM00000074820A, RPT1540002013AA, RP39N05W167500A, & RP40N04W361666A
 - Emmanuel Lutheran Church, Parcel Numbers RPM00000074950A, RPM01270010020A, & RPM0127001003AA
 - Cordelia Church, Parcel Number RP38N05W019260A
 - Juliaetta Church of the Nazarene, Parcel Numbers RPJ139000E005AA & RPJ1390014018AA
 - Troy Church of the Nazarene, Parcel Number MHT1570010006AA, RPT1540004013AA, RPT1540004013BA, RPT1570010001AA, RPT1570010003AA, RPT1570010006AA, & RPT1570011001AA
 - Deary Community Bible Church, Parcel Number RP04004022201AA
 - All Souls Christian Church, Parcel Number RPM0600002011BA
(63-602C – Fraternal, Benevolent, Charitable)
 - Avon Busy Bees, Inc., Parcel Number RP01830001013AA
 10. Review and Approve Claims Report
 11. *Request to reappoint Loren Ownby as the Latah County director to the District #1 Animal Damage Control Board*
 12. *Request by Team Latah (Relay For Life) to hold bake sale fundraisers for Team Latah at the courthouse (March 21, 23, 28 & 30, 2016)*
 13. *Request to approve and sign a Release of Interest for one 2002 Mercury Sable (VIN 1MEFM5OU12G613896)*
 14. *Request to reappoint Zach Wnek to the Latah County Historic Preservation Commission*
- 1:30 PM Request to approve an Application for Hardship by Shannon Guier, Parcel Number MH25CT00065AA
- Executive Session – Records Exempt from Public Disclosure (as needed)
- 2:00 PM Disaster Services Regular Meeting – *rescheduled to Wednesday*
- ~~1. Meet and Greet with Robert Feeley, Homeland Security Field Officer~~
 - ~~2. AED Discussion~~
 - ~~3. Department Update~~
 - ~~4. Items for Future Agenda~~
- 2:00 PM Executive Session – Personnel (*from 3:30 p.m.*)
- 2:30 PM Indigent Appeal #3924

WEDNESDAY, FEBRUARY 24, 2016

- 9:00 AM Request for Indigent Funds – not needed
- 10:00 AM Planning and Building Regular Meeting
1. Department Update
 2. Items for Future Agenda
- 10:30 AM Latah County Youth Advocacy Council (LCYAC) Regular Meeting
1. *Request to approve and sign a Trade Contract with KLEW-TV on behalf of the Latah County Youth Advocacy Council*
 2. Office Update
 3. Items for Future Agenda
- 10:50 AM** ***Motion to amend the agenda for:***
Request for Taxpayer's Adjustment on behalf of Joanne Bruegeman, Parcel Number RPG1380002001BA (continued from Monday, February 22)
- 11:00 AM Building and Grounds Regular Meeting
1. Department Update
 2. Items for Future Agenda
- All of the afternoon meetings of the Board of County Commissioners will be held at Deary City Hall, 401 Line Street, Deary*
- 2:00 PM Museum Regular Meeting – Dulce Kersting
1. Department Update
 2. Items for Future Agenda
- Disaster Services Regular Meeting – Mike Neelon*
1. *Meet and Greet with Robert Feeley, Homeland Security Field Officer*
 2. Deary Fire Table Top Exercise Discussion
 3. *Department Update*
 4. *Items for Future Agenda*
- BOCC Weekly Review
1. Moose Creek Reservoir & Spring Valley Projects Discussion – Andy Grant, Parks and Recreation Director
 2. Solid Waste Current Events and Programs – Amanda Bashaw, Solid Waste Coordinator
 3. Committee and Meeting Reports
 4. Schedule/Calendar Review
 5. Items for Future Agenda
- Approve/Deny, Sign, and File
1. *Request to reappoint Leslie Sprouse and Sandye Crooks to the Latah County Historic Preservation Commission*
 2. Review and Approve Claims
 3. *Request to approve a Retail Alcohol Beverage License for Last Frontier Pizza Co. LLC DBA Last Frontier Pizza Co., 100 West 4th St., Moscow*
- 2:30 PM**
- Public Comment and Questions
- In addition to the departments listed above representatives from the following offices will also be present to field questions and comments from the public during this time:
- Henrienne Westberg, County Clerk
 - Bill Thompson, County Prosecutor
 - Lois Reed, County Treasurer
 - ***Patrick Vaughan, County Assessor***

OTHER MEETINGS

WEDNESDAY, FEBRUARY 24, 2016

12 NOON League of Women Voters, 1912 Center – Commissioner Lamar

THURSDAY, FEBRUARY 25, 2016

8:30 AM Clearwater Management Council, Orofino – Commissioner McGraw

9:30 AM Employee Benefits Committee, Room 2B, Courthouse

10:15 AM Historic Preservation Commission, *Potlatch*

1:30 PM Board of Health, Lewiston – Commissioner McGraw

6:00 PM Clearwater Economic Development Association (CEDA) Board, Lewiston –
Commissioner McGraw

2/23/2016 5:09 PM

Amended Agenda