

**COMMISSIONERS' PROCEEDINGS**  
**Week of March 7, 2016**

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Monday, March 7, 2016, and again on Wednesday, March 9, 2016 the following actions were taken:

By Motion and Order, opened as a Board of Equalization at 9:03 a.m. on Monday, March 7, 2016.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of February 29, 2016.
- Approval of a five year incremental increase for Suzanne Akerman, Deputy Treasurer II, Treasurer, Department 03, Line 04, effective February 1, 2016.
- Approval of a one year incremental increase for Jennifer Treib, Deputy Auditor/Elections/Commissioners Minutes, Auditor/Recorder, Department 01B, Line 07, effective March 1, 2016.
- Filed a Separation From Employment for Skyler Pierson, Patrol Deputy; Sheriff, Operations; Department 04B, Line 16, effective March 3, 2016.
- Filed a Separation From Employment for D. Aaron Hooper, Deputy Prosecuting Attorney, Prosecuting Attorney, Department 07, Line 06, effective April 1, 2016.
- Filed Court Assistance Monthly Tally through February 2016.
- Filed Public Defender hours for Catherine M. Mabbutt (February, 2016).
- File Public Defender hours for Deborah McCormick (January and February, 2016).
- Approval to hire Mathew Pickar, Detention Deputy; Sheriff, Detention; Department 04E, Line 12, effective March 7, 2016.
- Approval to hire Kaitlyn Nipper, Detention Deputy; Sheriff, Detention; Department 04E, Line 11, effective March 7, 2016.

Approved, signed, and filed an Application for Renewal of Property Tax Exemption for Idaho Farm House Club Corp., Parcel Number LRM0220001001BA pursuant to Idaho Code 63-602C for tax year 2016.

Approved, signed, and filed an Application for Renewal of Property Tax Exemption for Princeton Grange #426, Parcel Number RP01810007002AA pursuant to Idaho Code 63-602C for tax year 2016.

Approved, signed, and filed an Application for Renewal of Property Tax Exemption for Gerald Weitz & Dustin Weitz, Parcel Number RPM00000175560A pursuant to Idaho Code 63-602E for tax year 2016.

Approved, signed and filed an estimate from Summit Utility Contractors LLC to TerraGraphics for fiber to the Almon Street Building.

Approved, signed and filed a request for letter of support by Clearwater Economic Development Association (CEDA) for a proposal to the Idaho Transportation Department.

By Motion and Order, approved and signed a Wells Fargo Equipment Lease Agreement between Latah County and Wells Fargo Financial Leasing, Inc. (on behalf of H&H Business Systems) for a Ricoh MP3554 copier for the Sheriff's Office in the amount of \$122 per month for a term of 60-months, plus a \$75.00 documentation/processing fee; also approve and sign an Addendum (Idaho Muni), Non-Appropriation Addendum, and Self-Insurance Addendum.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:22 a.m. on March 7, 2016, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:56 a.m.

By Motion and Order, sitting as a Board of Equalization, closed as a Board of Equalization at 11:07 a.m. on Monday, March 7, 2016.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:00 a.m. on March 9, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:41 a.m.; three cases were approved and no cases were denied.

By Motion and Order, having received three proposals for materials and labor for the installation of a drainage system on the East side of the main Exhibit Building at the Latah County Fairgrounds, and connect to existing catch basin in parking lot, accept the proposal from K&K Excavating in the amount of \$2,900. Further direct that Marshall Comstock be the project manager for said work.

Signed and filed Latah County Youth Advocacy Council Monthly Meeting information dated March 9, 2016.

Reviewed and approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners