

**COMMISSIONERS' PROCEEDINGS**  
**Week of April 18, 2016**

Commissioners Richard Walser and David McGraw met in regular session on Monday, April 18, 2016, and again on Wednesday, April 20, 2016 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:10 a.m. on April 18, 2016, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:16 a.m.

Signed and filed a letter to Synchrony Bank regarding Amazon.com Line of Credit rejection of Arbitration section of Agreement.

Approved, signed and filed a request by the Palouse Youth Hockey Association to place a temporary 8 foot x 16 foot equipment storage shed at the northwest corner of the current Ice Rink building.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of April 11, 2016.
- Approval of a 10 year incremental increase for Rod Wakefield, Certified Appraiser II; Assessor, Revaluation; Department 02A, Line 07, effective April 1, 2016.
- Filed a change in name on the Table of Organization from Heather Acker to Heather Cole, Deputy Clerk, Elections; Elections; Department 01C, Line 05, effective April 13, 2016.
- Approval to surplus and transfer equipment – Auditor's Office.
- Approval to transfer Scott Ugelstad from Law Student Pro Bono/Extern, Prosecuting Attorney, Department 07, Line 17 to Legal Intern, Prosecuting Attorney, Department 07, Line 14, effective May 16, 2016.
- Approval to hire Erin Gram, Law Student Pro Bono/Extern, Prosecuting Attorney, Department 07, Line 17, effective May 16, 2016.

By Motion and Order, approved the request for a renewal of a Temporary Second Dwelling, pursuant to § 4.04 of the Latah County Land Use Ordinance, for Dorothy Smith for the residence located at 1060 Tamarack Road, Troy on parcel #RP40N04W264886A. This renewal is for one year, beginning April 13, 2016 and ending April 13, 2017.

Approved, signed and filed a request by the Local Highway Technical Assistance Council for a Development Permit fee Waiver for the McGary Bridge Replacement Project located in Nez Perce and Latah Counties.

Approved, signed and filed a Solid Waste Exemption on behalf of Cynthia Schenk, Account number 3598 on Parcel Number MH22CT00042AA; refund in the amount of \$55.35 as home was sold, new owner will be billed.

Signed and filed March 8, 2016 Election Costs.

Adopted, signed and filed Resolution 2016-03 Records Destruction for the Auditor's Office/Elections.

Signed and filed Courthouse Security Committee Minutes dated April 12, 2016.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Presbyterian Church of Bovill, Parcel Number RPB1260018010AA pursuant to Idaho 63-602B for tax year 2016.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Mt. Home Grange #285, Parcel Number RP42N05W039000A pursuant to Idaho 63-602C for tax year 2016.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Good Samaritan Society, Parcel Number RPM100000000HBA (67% exempt) pursuant to Idaho 63-602C for tax year 2016.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Xi House Corporation of Gamma Phi Beta Sorority Inc., Parcel Number RPM1050003001BA pursuant to Idaho 63-602C for tax year 2016.

Denied, signed and file an Application for Renewal of Property Tax Exemption by Zeta Chi Alpha Trust Corp., Parcel Numbers RPM00000181975A & RPM00000182000A for tax year 2016.

Denied, signed and file an Application for Renewal of Property Tax Exemption by Nu House Corporation of Delta Gamma, Parcel Number RPM1050002006AA for tax year 2016.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Moscow Rotary Club (Rotary Veterans Memorial Pavilion, Inc.), Parcel Number LRM03100010010A pursuant to Idaho 63-602C for tax year 2016.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 11:45 a.m. on April 18, 2016, to consider personnel matters; annual evaluation. Adjourned at 11:57 a.m.

Approved, signed and filed a request for letter of support by City of Moscow for inclusion in a grant application for the Mountain View improvement project.

Signed and filed Latah County Disaster Services regular meeting discussion topics.

Signed and filed Planning and Building report for March 2016.

Signed and filed Moscow Chamber of Commerce Request for nominations to the Board of Directors.

Reviewed and Approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder.  
The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners