

**COMMISSIONERS' PROCEEDINGS**  
**Week of May 9, 2016**

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Monday, May 9, 2016, and Commissioners Richard Walser and David McGraw met again on Wednesday, May 11, 2016 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:00 a.m. on May 9, 2016, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 11:00 a.m.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of a 4 year incremental increase for Christopher Gilbertson, Patrol Deputy; Sheriff, Operations; Department 04B, Line 15, effective May 1, 2016.
- Approval of a 7 year incremental increase for Christine Nauman, Senior Auditor, Auditor/Recorder, Department 01B, Line 02, effective May 1, 2016.
- Approval of a 5 year incremental increase for Tracy Dixon, Deputy Auditor/Payroll/Accounts Payable/Insurance Records, Auditor/Recorder, Department 01B, Line 04, effective May 1, 2016.
- Filed Public Defender hours for April 2016 by Catherine Mabbutt (Mabbutt Law Office).
- Filed Public Defender hours for April 2016 by D. Ray Barker.
- Filed Notice of Application and Modified Procedure before the Idaho Public Utilities Commission in the matter of the application of the commission staff for an order approving the disposition of their 2 funds from the Qwest Performance Assurance Plan.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by First Presbyterian Church, Parcel Numbers RPM0890003001CA, RPM0890004001AA (also 63-602E), & RP40N05W158865A pursuant to Idaho Code 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by Lael, Inc., Parcel Number, Parcel Number RP40N03W228512A pursuant to Idaho Code 63-602C for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by Kappa Delta Sorority Inc., Parcel Number LRM0190001008AA pursuant to Idaho Code 63-602C for tax year 2016.

Denied, signed and filed an Application for Renewal of Property Tax Exemption by Delta Sigma Phi Fraternity, Parcel Number RPM0190001001AA pursuant to Idaho Code 63-602C for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by Pi Sigma Rho Corporation, Parcel Number RPM1050001011AA pursuant to Idaho Code 63-602C for tax year 2016.

Denied, signed and filed an Application for Renewal of Property Tax Exemption by Kappa Phi Alpha (Phi Delta Theta), Parcel Number RPM0130003009AA pursuant to Idaho Code 63-602C for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by Peters Trust Co. (Beta Theta Pi Fraternity), Parcel Number RPM1050003004AA pursuant to Idaho Code 63-602C for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by Latah Alliance for the Mentally Ill, Parcel Number RPM0560004001AA pursuant to Idaho Code 63-602C for tax year 2016.

By Motion and Order, pursuant to Idaho Code 63-602W, approved the Developer Site Improvement Exemptions for 2016 as presented by the Latah County Assessor and as per the attached memorandum dated April 25, 2016.

Approved, signed and filed a request for substitution of POST Physical Fitness Battery tests for Wellness Points for Sheriff's Office non-administrative employees.

Approved the recommendation by the Latah County Planning Commission and will not hold a public hearing to modify the Land Use Map in the Latah County Comprehensive Plan to reflect new boundaries for the Bovill and Potlatch Areas of City Impact as adopted in March, 2016.

Signed and filed Compensation Committee Minutes dated April 22, 2016.

Approved, signed and filed the Compensation Committee Review and Recommendations dated April 22, 2016 (Deputy Treasurer I, Deputy Treasurer II, Deputy Treasurer III description updates with no change in points or grade).

By Motion and Order, voided a Bill of Sale dated August 31, 2015 for one 1979 Dodge Van Truck CB4 (VIN C40CK9V722712) as the donation to Charitable Auto Resources was refused and did not take place. Further, the Board approved and signed an Indemnifying Affidavit for the Idaho Transportation Department for this vehicle and a Bill of Sale. Staff is directed to proceed with online auction of this vehicle.

Reviewed and approved Monthly Claims Report.

Signed and filed LCYAC (Latah County Youth Advocacy council) BOCC Meeting information for May 9, 2016.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 1:15 p.m. on May 11, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 1:47 a.m.; one case was approved and four cases were denied.

By Motion and Order, pursuant to Idaho Code 74-204, amended the agenda to consider Public Records Request Fees as the request was received on May 10 and is time sensitive and cannot wait until the next scheduled meeting of the Board.

Signed and filed a request to vote for members of the Moscow Chamber of Commerce Board of Directors.

Approved, signed and filed the Commissioners' Proceedings for the week of May 2, 2016.

Adopted, signed and filed Resolution 2016-05 Records Destruction Order – Social Services Records.

By Motion and Order, set fees and require prepayment for the public records request received from Amanda Cutlip on May 10, 2016 by the Treasurer's Office in the amount of \$179.08 as set forth on the record.

Reviewed and Approved Claims Report.

Approved, signed and filed a request for financial support of Clearwater Economic Development Association (CEDA) for development of an economic development training program for the City of Potlatch and to create a template for other communities; will contribute \$3,032.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners