

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 74-206)**

**MONDAY, JUNE 13, 2016**

9:00 AM Public Hearing to Adjust the 2015-2016 Budget

9:15 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- Approval of the Commissioners’ Proceedings for the week of May 30, 2016
- File Public Defender hours for May 2016 by: D. Ray Barker, Catherine M. Mabbutt (Mabbutt Law Office)
- File Conflict Public Defender hours for October 2016 – April 2016 by Jay Johnson
- Approval of junior college tuition aid for: Creed Thie (North Idaho College)
- File letter dated May 23, 2016 from Nez Perce County Board of Commissioners regarding juvenile detention
- File Separation Form Employment for: Blaine Holman, Youth Services Resource Officer (June 16, 2016)
- Approval the transfer of Adam Noorani from Youth Services Probation Officer Assistant to Youth Services Resource Officer (June 15, 2016)
- Approval to hire: Brice Garrison, Youth Services Probation Officer Assistant (June 13, 2016)
- File Court Assistance Office Monthly Tally through May 2016
- File vehicle sale information for one 1979 Dodge Van Truck CB4 (VIN C40CK9V722712)
- Approval of an incremental increase for: Leora Frei, Deputy Treasurer I (2 year)
- File Notice of Application and Notice of Intervention Deadline before the Idaho Public Utilities Commission in the matter of the application of Avista Corporation DBA Avista Utilities for authority to increase its rates and charges for electric service in Idaho
- Approval to surplus equipment – District Court

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request by Sheriff’s Office to authorize the installation of a drug diversion bin at the Latah County Courthouse
3. Request to approve and sign a Memorandum of Agreement with the Idaho State Historical Society for the Downtown Kendrick District Nomination to the Nation Register of Historic Places
4. File Compensation Committee Minutes dated May 26, 2016
5. Request for Taxpayer’s Adjustment on behalf of Judith Ann Tunnicliff, Parcel Number RPM00000082130

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JUNE 13, 2016

6. *Request for Taxpayer's Adjustment on behalf of Naomi Willow D'Mello, Parcel Number RP01620000056AA*
7. *Request to approve and sign the 1<sup>st</sup> Amendment to Addendum A to the Agreement with Access Idaho for electronic transaction access for the Assessor*
8. Request by Potlatch Riverside Festival Association for sponsorship of the Potlatch Country Music Festival to be held on August 6, 2016
9. Request for National Association of Counties (NACo) Voting Credentials for the 2016 Annual Conference
10. Request for Solid Waste Exemption by Robert Simmons, Account Number 2115, Parcel Number MH39N03W065245A
11. Request for Solid Waste Exemption by Jonathan Stoor, Account Number 2359-1, Parcel Number MH27CT00018A
12. *Request to approve and sign a Maintenance Agreement between Latah County and H&H Business Systems, Inc. for a Ricoh copier in the County Law Library*
13. *Request to approve and sign the Partnership for Economic Prosperity (PEP) Latah County Goals & Deliverables and to designate the County's member on the Board of Directors*
14. *Request to approve and sign an Agreement between Latah County and Quality Contractors, LLC for Latah County Almon Street Offices (Parking Lot)*

10:00 AM

Civil Counsel

1. Executive Session – Records Exempt from Public Disclosure
2. Department Update
3. Items for Future Agenda

11:00 AM

Request for Reconsideration by Nancy and William Dernell (AP 987) and William Rupp (AP 989) of CUP 976 (Nancy and William Dernell)

11:30 AM

Parks Regular Meeting

1. Parks Ordinance *Update* Discussion
2. *Pool Passes Discussion*
3. Department Update
4. Items for Future Agenda

1:15 PM

Pay Monthly Bills

1:30 PM

Budget Presentation – Probation Services Department

2:00 PM

Budget Presentation – Veterans Services Department

2:30 PM

Budget Presentation – Planning & Building Department/GIS

~~3:00 PM~~

~~Budget Presentation – Youth Advocacy Council – rescheduled~~

3:30 PM

Budget Presentation – Coroner Office

4:00 PM

Palouse Ice Rink Presentation

**WEDNESDAY, JUNE 15, 2016**

9:00 AM

Idaho Association of Counties (IAC) Webinar – Termination Pitfalls

10:00 AM

Meeting with Helbling Benefits Consulting regarding Employee Benefits Renewals for FY2016-2017

Request to approve the Employee Benefits Committee Recommendations for FY2016-2017

11:00 AM

Executive Session – Personnel

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JUNE 13, 2016**

- 11:30 AM Community Emergency Response Team (CERT) Training Discussion – Sandy Rollins and Mike Neelon
- 1:15 PM Budget Presentation – Treasurer’s Office
- 1:45 PM Budget Presentation – District Court Office
- ~~2:15 PM~~ Budget Presentation – Prosecuting Attorney’s Office – *move to 4:00 p.m.*
- 2:15 PM BOCC Weekly Review**
- 1. Committee and Meeting Reports**
  - 2. Schedule/Calendar Review**
  - 3. Items for Future Agenda**
- Approve/Deny, Sign, and File**
- 1. Review and Approve Claims**
- 2:45 PM Budget Presentation – Building and Grounds Department
- 3:15 PM Budget Presentation – Sheriff’s Office
- 4:00 PM BOCC Weekly Review – *move to 2:15 p.m.*
- 4:00 PM Budget Presentation – Prosecuting Attorney’s Office**

**OTHER MEETINGS**

**MONDAY, JUNE 13, 2016**

- 6:00 PM Community Emergency Response Team (CERT), Room 2B, Courthouse**

**TUESDAY, JUNE 14, 2016**

- 9:00 AM Compensation Committee, Room 2B, Courthouse – Commissioner McGraw

**WEDNESDAY, JUNE 15, 2016**

- 5:30 PM Zoning Commission, Room 2B, Courthouse

**THURSDAY, JUNE 16, 2016**

- 2:00 PM Wellness Planning Group, Room 2 B, Courthouse
- 2:00 PM Palouse Basin Aquifer Committee (PBAC), Pullman City Hall – Commissioner Lamar
- 4:00 PM Sheriff’s Office Training, Room 2B, Courthouse

**FRIDAY, JUNE 17, 2016**

- 4:00 PM Sheriff’s Office Training, Room 2B, Courthouse

**6/13/2016 10:54 AM Amended Agenda**