

COMMISSIONERS' PROCEEDINGS
Week of October 24, 2016

Commissioners David McGraw and Thomas C. Lamar met in regular session on Monday, October 24, 2016, and again on Wednesday, October 26, 2016 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of a 20 year incremental increase for Scott Mikolajczyk, Patrol Deputy; Sheriff, Operations; Department 04B, Line 14, effective October 1, 2016.
- Approval of a 20 year incremental increase for Brannon Jordan, Field/Patrol Lieutenant; Sheriff, Operations; Department 04B, Line 01, effective October 1, 2016.
- Approval of a 20 year incremental increase for Jennifer Strampher, Civil Deputy; Sheriff, Administration; Department 04A, Line 04, effective October 1, 2016.
- Approval of a 20 year incremental increase for Brenda Peterson, Detention Corporal; Sheriff, Detention; Department 04E, Line 03, effective October 1, 2016.
- Approval of a 20 year incremental increase for Deanna Vance, Records Manager; Sheriff, Administration; Department 04A, Line 03, effective October 1, 2016.
- Approval of a 5 year incremental increase for Martha Fairley, Communications Specialist; Sheriff, Communications; Department 04D, Line 06, effective October 1, 2016.
- Approval of a 20 year incremental increase for Ryan Weaver, Patrol Corporal; Sheriff, Investigations; Department 04C, Line 02, effective October 1, 2016.
- Approval of a 25 year incremental increase and transfer for John Norbeck, Housekeeper, 50% BOCC, Building and Grounds; Department 05F, Line 06 and 50% BOCC, Fairgrounds Management; Department 05D, Line 04, effective October 1, 2016.
- Approval of a 25 year incremental increase for James Kremer, Maintenance Director; BOCC, Building & Grounds; Department 05F, Line 01, effective October 1, 2016.
- Approval of a 3 year incremental increase for Shawna Meyers, Problem Solving Court Coordinator, Clerk of the Court, Department 01AA, Line 03, effective October 1, 2016.

- Approval to add to the Table of Organization Festus Olubunmi, UI Volunteer (change in title from Americorps Volunteer) – unpaid internship, County Extension Office, Department 09, Line 10, effective October 10, 2016.

Approved, signed and filed a Solid Waste Exemption on behalf of David Wilbur, Account number 1270 on Parcel Number RPO1490009001EA; refund in the amount of \$130.00 for 2016 and new tenant will pay future bills.

By Motion and Order, approved and signed a fixed price construction contract between Latah County and Quality Fencing & Construction Inc. for Latah County Moose Creek Campground Improvement Project in the amount of \$11,420 with a final completion date of November 30, 2016.

Approved signed and filed an amended Fiscal Year 2016-2017 Pay increases for Auditor/Recorder (Department 01B).

Approved signed and filed an amended Fiscal Year 2016-2017 Pay increases for BOCC, Fairgrounds (Department 05D).

Approved signed and filed an amended Fiscal Year 2016-2017 Pay increases for Prosecuting Attorney (Department 07).

Approved signed and filed an amended Fiscal Year 2016-2017 Pay increases for Sheriff (Department 04).

Approved signed and filed Fiscal Year 2016-2017 Pay increases for Assessor (Department 02).

Approved signed and filed Fiscal Year 2016-2017 Pay increases for Probation and Youth Services (Department 08).

Approved, signed and filed an Indemnity Bond in the amount of \$15.00 for Mike Neelon.

By Motion and Order, amended the Motion and Order dated October 17, 2016 regarding a Latah County Parks and Recreation Volunteer Camp Host Agreement with Eric Baunach for services as Camp Host for Spring Valley Park to correct the reimbursement rate to be \$320 per month rather than \$310 per month as stated in the motion.

By Motion and Order, approved the request to open the courthouse for absentee voting on October 29th, 2016 from 10:00 a.m. to 4:00 p.m.

Approved, signed and filed Claims Reports.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (c) & (d), convened in executive session at 10:02 a.m. on October 24, 2016, to deliberate regarding an acquisition of an interest in real property and consider records that are exempt from public disclosure; attorney-client communication, property acquisition. Adjourned at 10:23 a.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 11:02 a.m. on October 24, 2016, to consider personnel matters; personnel. Adjourned at 11:22 a.m.

Approved, signed and filed the Joint Treasurer/Auditor Reports for July – August, 2016.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 1:38 p.m. on October 26, 2016, to consider personnel matters; personnel issue. Adjourned at 2:11 p.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 2:27 p.m. on October 26, 2016, to discuss records that are exempt from public disclosure; application for hardship. Adjourned at 3:39 p.m.

By Motion and Order, approved waiving \$5,689.64 of property taxes on the occupied parcel, RP017100000120A, if a payment of \$5,771.81 is received in 10 days, November 16, 2016, and makes monthly payments of \$900.00 until taxes are current. Also approved, signed and filed an Application for Hardship by Lona Suomi, Parcel Numbers RP01710000009BA, RP017100000100A, RP017100000110A, RP017100000120A, RP38N01W131210A & RP38N01W131220A as per Motion and Order.

By Motion and Order, approved and signed an Agreement between Latah County and Thomson Reuters for Westlaw services for the Prosecuting Attorney's Office in an amount not to exceed \$950.64 per month effective October 26, 2016 through October 26, 2021.

Reviewed and Approved Claims Reports.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners