

COMMISSIONERS' PROCEEDINGS
Week of November 14, 2016

Commissioners Richard Walser and Thomas C. Lamar met in regular session on Wednesday, November 16, 2016 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:05 a.m. on November 16, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:20 a.m.; no cases were approved and three cases were denied.

Filed Planning and Building information dated November 16, 2016.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b) & (d), convened in executive session at 11:01 a.m. on November 16, 2016, to consider personnel and records exempt from public disclosure; attorney-client communication. Adjourned at 11:46 a.m.

Approval of Monthly Claims Report.

By Motion and Order, sitting as the County Board of Canvassers, having canvassed the returns, certified the results of the General Election and Latah County Soil and Water Conservation District Election held on November 8, 2016 in Precincts 1-32 and Absentee 36 as presented by the County Clerk, Henrienne K. Westberg; the Final Cumulative Report and the General Election Canvass with each candidate, each office and the total votes cast; and as per attached.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of October 10, 2016.
- Filed Public Defender hours for October 2016 by: D. Ray Barker.
- Approval of a change in status for Scott Ugelstad, Legal Intern, Prosecuting Attorney, Department 07, Line 14 from Part-time Irregular to unpaid; effective December 1, 2016.
- Filed fully executed Memorandum of Understanding with the University of Idaho for jointly-funded Associate 4-H Extension Educator Position.
- Approval to hire Michelle Henkins, Vehicle Registration Specialist; Assessor, Motor Vehicle; Department 02B, Line 06, effective November 15, 2016.
- Approval of an incremental increase for Keith Scholl, Deputy Prosecutor C, Prosecuting Attorney, Department 07, Line 06 (6 month).
- Filed Certificate of Liability Insurance for Mike's Pole Barns LLC.

By Motion and Order, approved and signed the Idaho State Historic Preservation Office Certified Local Government (CLG) Subgrant Application for FY2017 for the purpose of nominating properties to the National Register of Historic Places; total amount applied for is \$8,000 with a match of \$8,000 for a total of \$16,000. Historic Preservation Commission liaison Luke Sprague to be the County Contact for said Application.

By Motion and Order, approved and signed a Certified Local Government Letter of Agreement between Latah County and Preservation Solutions, LLC for the purpose of producing a National Register nomination for the Downtown Kendrick District in Latah County for the National Register of Historic Places in an amount not to exceed \$5,000 for work to be completed by August 31, 2017.

Signed and filed a request by Latah County Arts & Culture Committee for County to be fiscal agent on behalf of Potlatch Arts Council for a Potlatch Recreation District grant – request withdrawn.

Approved, signed and filed a request by Kootenai County for a letter of support and financial match for a Waterways Improvement Fund grant application for improvements to Mowry Park.

Approved, signed and filed an Extension Request for Personal Property Taxes by Tessa Geffre, Parcel Number MH02CT00030A; will pay by April 15, 2017.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners