

**COMMISSIONERS' PROCEEDINGS**  
**Week of December 5, 2016**

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Monday, December 5, 2016, and again on Wednesday, December 7, 2016 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of November 14, 2016.
- Approval of the transfer of Reid Hazelbaker from Patrol Deputy; Sheriff, Community Policing; Department 04G, Line 01 to Patrol Deputy; Sheriff, Operations; Department 04B, Line 16, effective December 1, 2016.
- Approval of the transfer of Branden DeMeyer from Patrol Deputy; Sheriff, Operations, Department 04B, Line 16 to Patrol Deputy; Sheriff, Community Policing; Department 04G, Line 01 to effective December 1, 2016.
- Approval of a 3 year incremental increase for Leona Ahles, Receptionist/Clerical Assistant, Prosecuting Attorney, Department 07, Line 13, effective December 1, 2016.
- Filed notice of non-renewal by Daniel Leonard for the Latah County Parks Board.

Approved, signed and filed an Amended Retail Alcohol Beverage License for Flying Seal LLC DBA Nectar, 105 W 6<sup>th</sup> St., Moscow.

By Motion and Order, approved the closure of Latah County offices on Thursday, December 15, 2016 from 11:45 a.m. to 1:45 p.m. to allow those employees working that day to attend the annual County Employee Holiday Party to be held at the Latah County Fairgrounds. District Court and Sheriff's Office will remain open as required by law.

Approved, signed and filed a request to surplus equipment – Fairgrounds.

By Motion and Order, corrected the Motion and Order dated November 30, 2016 to correct the amount being requested for reimbursement to read as follows: Approved and signed an Idaho Department of Parks and Recreation Request (#2) for Reimbursement/Close-out Report for the Moose Creek RV Improvements project in the amount of \$15,657.43.

By Motion and Order, approved and signed a Proposal (Number 15387) and Alarm Monitoring Agreement between Latah County and Certified Security & Sound for alarm equipment and monitoring services at the Latah County Annex in the amount of \$732 per year to include: monitoring service, backup communication, advanced app, and elevator monitoring. Said Proposal and Agreement will replace documents signed on November 21, 2016.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b) & (d), convened in executive session at 10:01 a.m. on December 5, 2016, to consider personnel and records exempt from public disclosure; attorney-client communication. Adjourned at 10:54 a.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:03 a.m. on December 7, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:12 a.m.; two cases were approved and no cases were denied.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 9:44 a.m. on December 7, 2016, to consider personnel matters; annual evaluations. Adjourned at 10:15 a.m.

Denied, signed and filed an Application for Hardship by Edward Adams, Parcel Number RP01660007010BA.

Denied, signed and filed a Solid Waste Exemption by Edward Adams, Account #3194 on Parcel Number RP01660007010BA.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of November 21, 2016.
- Approval of the Commissioners' Proceedings for the week of November 28, 2016.
- Approval of a junior college Certificate of Residency for Lisa Bockmier (North Idaho College).
- Approval of a junior college Certificate of Residency for Kassidy Woody (College of Southern Idaho).
- Filed Court Assistance Office Monthly Tally through November 2016.

By Motion and Order, reappointed the following individuals to the Latah County Parks Board for a term to expire December 31, 2017: Larry Meyer, Gail Cochran, and Kathy Dawes.

Reviewed and Approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners