

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 74-206)**

**MONDAY, DECEMBER 12, 2016**

9:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- Approval of the Commissioners’ Proceedings for the week of December 5, 2016
- Approval of a junior college Certificate of Residency for: Rachel Rockmier, *Jessica Scott* (North Idaho College)
- File fully executed Third Renewal of Office Lease Agreement with Gritman Medical Park, LLC for county offices located at the Gritman Federal Building
- Approval to transfer Alyssa Hartford from Assessor Certified Appraiser II to Assessor Senior Appraiser/Residential (December 1, 2016)
- File Public Defender hours for November 2016 by: Catherine M. Mabbutt
- Approval to surplus vehicle – Assessor’s Office
- File notice of term non-renewal by Nora Locken for the Parks Board
- File notice of term non-renewal by Cliff Swanson for the Latah County Waterways Committee

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. *Request* to approve years of service recognition for Latah County employees
3. Request for Taxpayer’s Adjustments for:
  - David & June Beyer, Parcel Number RP41N03W183608A
  - Robert & Vera Milosh, Parcel Number RP40N05W082708A
4. Request to approve and sign an Idaho Department of Parks & Recreation Request for Reimbursement/Close-out Report for the Spring Valley RV Area project
5. Request to approve and sign a Contractor Agreement with Park and Restroom Structures, Inc. for a bathroom structure at Phillips Farm – ***moved to Wednesday, December 14***
6. Request for an Extension for Personal Property Taxes by:
  - Penny Smith, Parcel Number MH23CT00048BA
  - Dennis White, Parcel Number MHB12600170040A
7. Request to complete the 2016 Election Ballot for Catastrophic Health Care Cost Program Board Members for District 2
8. ***Request to approve and sign a Unified Lease Agreement and Return Agreement with Canon Solutions America for a copier in Social Services***

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF DECEMBER 12, 2016

9. Request to approve 2016 LEVEL Club Rewards
- 10:00 AM Civil Counsel
1. Executive Session – Records Exempt from Public Disclosure
  2. Department Update
  3. Items for Future Agenda
- 11:00 AM ITS Regular Meeting
1. Backups Discussion
  2. Department Update
  3. Items for Future Agenda
- 11:30 AM Fairgrounds Regular Meeting
1. Request to approve the Chair's signature on the Second Revised Memorandum of Understanding Chip Gilliam Memorial Fund
  2. Department Update
  3. Items for Future Agenda
- 1:45 PM Pay Monthly Bills
- 1:30 PM Youth Probation Regular Meeting – *rescheduled*
- 2:00 PM Executive Session – Personnel

**WEDNESDAY, DECEMBER 14, 2016**

- 9:00 AM Idaho Association of Counties Webinar – Legislative Preview
- 10:00 AM Executive Session – Personnel
- 10:30 AM Building and Grounds Regular Meeting
1. Department Update
    - Annex Offices Relocation
    - LED Lighting Project
  2. Items for Future Agenda
- 11:00 AM Weed Control Regular Meeting
1. Department Update
  2. Items for Future Agenda
- 11:30 AM Parks Regular Meeting**
1. ***Request to approve and sign a Contractor Agreement with Park and Restroom Structures, Inc. for a bathroom structure at Phillips Farm***
  2. ***Department Update***
  3. ***Items for Future Agenda***
- 1:15 PM BOCC Weekly Review
1. Committee and Meeting Reports
  2. Schedule/Calendar Review
  3. Items for Future Agenda
- Approve/Deny, Sign, and File
1. Review and Approve Claims
- 1:45 PM Latah County Youth Advocacy Council Regular Meeting
1. Department Update
  2. Items for Future Agenda
- 2:00 PM Executive Session – Personnel

**OTHER MEETINGS**

**TUESDAY, DECEMBER 13, 2016**

10:00 AM Idaho Counties Risk Management Program Employee Sessions, Room 2B,  
& 2:00 PM Courthouse  
5:30 PM Planning Commission, Room 2B, Courthouse

**WEDNESDAY, DECEMBER 14, 2016**

12 NOON Environment, Energy and Land Use (EELU) Steering Committee Conference  
Call – Commissioner Lamar  
4:00 PM Deposition, Room 2B, Courthouse

**THURSDAY, DECEMBER 15, 2016**

7:00 AM Moscow Urban Renewal Agency (MURA) Board, Moscow City Council  
Chambers – Commissioner McGraw  
8:00 AM Dispatch Testing, Room 2B, Courthouse  
2:00 PM Palouse Basin Aquifer Committee (PBAC) – *cancelled*

**FRIDAY, DECEMBER 16, 2016**

12:15 PM Board of Community Guardians, Aspen Health Care  
1:30 PM Behavioral Health Board, Lewiston – Commissioner Lamar  
1:30 PM Public Health Board, Lewiston – Commissioner McGraw

Latah County Office will be closed  
11:45 AM to 1:45 PM  
on **Thursday, December 15, 2016**  
for the Annual Employee Holiday Party  
(District Court and Sheriff's Office to remain open)

*12/9/2016 4:13 PM*

*Amended Agenda*