

**COMMISSIONERS' PROCEEDINGS**  
**Week of December 12, 2016**

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Monday, December 12, 2016, and again on Wednesday, December 14, 2016 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of December 5, 2016.
- Approval of a junior college Certificate of Residency for Rachel Rockmier (North Idaho College).
- Approval of a junior college Certificate of Residency for Jessica Scott (North Idaho College).
- Filed fully executed Third Renewal of Office Lease Agreement with Gritman Medical Park, LLC for county offices located at the Gritman Federal Building.
- Approval to transfer Alyssa Hartford from Certified Appraiser II; Assessor, Revaluation; Department 02A, Line 08 to Senior Appraiser/Residential; Assessor, Revaluation; Department 02A, Line 04, effective December 1, 2016.
- Filed Public Defender hours for November 2016 by: Catherine M. Mabbutt.
- Approval to surplus vehicle – Assessor's Office.
- Filed notice of term non-renewal by Nora Locken for the Latah County Parks Board.
- Filed notice of term non-renewal by Cliff Swanson for the Latah County Waterways Committee.

Approved, signed and filed a request for years of service recognition for Latah County employees at the Annual Holiday Party with a certificate and eight hours of vacation time added to December 2016 payroll as follows: 5 years – Brian Pfiffner, Suzanne Ackerman, Charlotte Mansil, Tracy Dixon, Kyle Gehrlein, Alyssa Hartford; 10 years – Jason Alexander, Keith Ingalls, Melody Meuschke, Mike Cavanagh; 15 years – Mike Neelon, Scott Storrs; 20 years – Victoria Shortt, Jerry Coleman; 25 years – John Norbeck; 30 years – Maureen Coleman; and 45 years – Terry Odenborg.

Approved, signed and filed a Taxpayer's Adjustment for David & June Beyer, Parcel Number RP41N03W183608A; cancellation in the amount of \$780.46.

Approved, signed and filed a Taxpayer's Adjustment for Robert & Vera Milosh, Parcel Number RP40N05W082708A; cancellation in the amount of \$1,825.03 due to appraisal value error in 2012.