

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 74-206)

MONDAY, JANUARY 23, 2017

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Office and Courthouse Closures Discussion
 2. Social Media Policy Discussion
 3. Department Updates
 4. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Executive Session – Records Exempt from Public Disclosure
 2. Department Update
 3. Items for Future Agenda
- 11:00 AM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- Approval of the Commissioners’ Proceedings for the week of January 9, 2017
 - Approval to surplus equipment – Solid Waste Department
 - File Courthouse Security Committee Meeting Minutes dated October 11, 2016 and January 10, 2017
 - File Latah Board of County Commissioners’ Committees and Board Assignments as updated
 - Approval to transfer: Tim Besst from Sheriff Support Services Lieutenant to Sheriff Chief Deputy (January 9, 2017); Scott Mikolajczyk from Sheriff Patrol Deputy to Sheriff Patrol Deputy – Civil Field Service (January 17, 2017)
 - Approval to hire: Kyle Tesky, Sheriff Patrol Deputy (January 17, 2017)
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
 2. Motion to approve Administrative Leave with Pay for the January 18, 2017 Courthouse Closure
 3. Request by Fountain Flying Service LLC to fly over congested areas in the unincorporated areas of Latah County during the 2017 growing season
 4. Request for Taxpayer’s Adjustment on behalf of Poe Asphalt Paving Inc., Parcel Number TPP129
 5. Motion to Ratify the Chair’s signature on a Notice of Termination of Lease Agreement to Gritman Medical Park
 6. Request for appointment to the Latah County Parks Board by Cassie Williams
 7. Request to approve and sign a Professional Services Agreement with Associated Architects for inspection and recommendation for possible repairs to the McConnell Mansion
 8. Motion to designate Latah County Mail Ballot Precincts for 2017

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 23, 2017

9. ~~Request to approve termination notice to VEBA Services Group and move current assets to Idaho VEBA Group~~ – *rescheduled to Wednesday*
10. Request to approve and sign Proposals and Contracts with TYCO/SimplexGrinnel for work in the Latah County Jail
11. Request to appoint members to the Latah County Youth Advocacy Council
12. Request to approve an Idaho Department of Parks and Recreation Grant Application for improvements to the Latah Trail – Bear Creek Canyon
13. Request for a GIS Fee waiver by Latah Soil and Water Conservation District
14. Request to approve the following Renewals of Property Tax Exemption:
 - (63-602B – Religious)
 - The Crossing Ministries Inc., Parcel Number RPM00000174820A
 - Country Chapel and Refuge, Inc., Parcel Number RP40N01W200755A
 - Unitarian Universalist Church of the Palouse, Parcel Numbers RPM08900010080A & RPM08900010090A
 - Upper Columbia Mission Society of Seventh Day Adventists, Parcel Numbers RPT1540002013AA, RP40N04W361666A, RPD1280017007AA, RPD1280017020AA (63-602C only), RPD1280006009AA, RP39N05W167500A, & RPM00000074820A
 - Church of God, Parcel Numbers RPM07400020010A, RPM07400020020A, RPM07400020030A, RPM07400020040A, & RPM0740002005BA
 - St. Mark's Episcopal Church, Parcel Numbers RPM0001010006AA & RPM0001010007AA
 - Trinity Reformed Church, Parcel Number RPM0990001002CA
 - Mountain View Bible Church, Parcel Numbers RPM00000197070A, RPM00000197090A, & RPM0396000002BA
 - Princeton Church of the Nazarene, Parcel Numbers MH41N04W103300A & RP41N04W103320A
 - (63-602C – Fraternal, Benevolent, Charitable)
 - Alpha Kappa Epsilon, Parcel Number RPM0130002004BA
 - Beta Chi Corp. (Delta Tau Delta), Parcel Number RPM0760001014AA
 - Bear Ridge Community Club, Parcel Number RP39N02W291047A
 - Good Samaritan Society, Parcel Number RPM100000000HBA (67% exempt)
 - Latah County Grange, Parcel Number RP41N03W292299A
 - Idaho Alumni Association of Alpha Gamma Rho, Inc., Parcel Number LRM0220002001AA
 - Unity Lodge #32 - AF&AM of Idaho (Masonic Lodge), Parcel Number RPG1300005010BA
 - Palouse River Community Center, Parcel Number RP01810007003BA

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 23, 2017

- Phi Alpha Psi Corp (Sigma Chi), Parcel Number LRM0220002001BA
 - Salvation Army, Parcel Numbers RPM0540002004AA & RPM0540002041AA
 - Veterans of Foreign Wars Post 3913, Parcel Number RPK1450027001AA
 - Paradise Lodge 17 - AF&AM, Parcel Number RPM10400010060A (50% exempt)
 - American Legion Post No. 81, Parcel Number RPP00000065150A
 - Cayuse Kids Saddle Club, Inc., Parcel Number LR41N04W105400A & RP41N04W105400A
 - Princeton Grange #426, Parcel Number RP01810007002AA
 - Kappa Phi Alpha (Phi Delta Theta), Parcel Number RPM0130003009AA
 - Open Door Pregnancy Center (DBA Palouse Care Network), Parcel Number RPM00000120165A
 - Zeta Delta Trust Co (Sigma Nu), Parcel Number RPM1050002007AA
- (63-602 E – Educational)
- Timothy Brown, Parcel Numbers RPM05150040010A & RPM05150040020A
 - Washington State University, Parcel Number RP42N05W310601A

15. Request to approve the following Retail Alcohol Beverage Licenses for:

- Lucky Naz LLC DBA The Perch, 509 University Ave., Moscow
- Moscow Hotel Partners I LP DBA Fairfield Inn & Suites, 1000 W Pullman Rd., Moscow
- Oro Enterprises Inc. DBA La Casa Lopez, 415 S. Main Street, Moscow
- Apple Idaho LLC DBA Applebee's Neighborhood Grill & Bar, 105 Warbonnet Dr., Moscow
- Moscue Inc. DBA Mingles of Moscow, 102 S. Main St., Moscow
- H&S Associates Inc. DBA Winger's Roadhouse Grill, 1484 S. Blaine St., Moscow
- Hillbilly Bar & Grill LLC DBA Hillbilly Bar & Grill, 707 E. Main, Kendrick
- Crossroads Convenience Store LLC DBA Crossroads Convenience Store, 700 Second Ave., Deary
- Uncorked LLC DBA Camas Prairie Winery, 207 Main Street, Bovill
- Palouse Entertainment LLC DBA Martin's Smoke House, 115 East Second St., Moscow
- The Garden Lounge Ltd. Co. DBA Garden Lounge, 313 S. Main St., Moscow
- Wal-Mart Stores Inc., DBA Walmart Store #5869, 2470 W. Pullman Rd., Moscow
- Walgreen Co. DBA Walgreens #12503, 414 N. Main St., Moscow

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 23, 2017

- Moscow Lodge #249 BPOE Inc. DBA Moscow Elks Golf Club, 3080 Highway 8 East, Moscow
 - Floyd's Thrift Store Inc., DBA Floyd's Harvest Foods, 150 SE 6th St., Potlatch
 - James W. Sims DBA Pasttime Bar & Grill, 134 E. Walnut, Genesee
 - Moose Lodge #871 LOM Inc. DBA Moose lodge #871, 210 N. Main Street, Moscow
 - Garry Collins DBA Genesee Food Center, 216 W Chestnut St., Genesee
 - Garry P. Collins DBA Troy Market, 339 Main Street, Troy
16. *Request to authorize the addition of part-time employees not on county medical to the Employee Assistance Program (EAP)*
17. Review and Approve Claims Report
- 1:30 PM Meeting with Stephen Bonnar regarding Sojourners Alliance
- 2:00 PM Building and Grounds Regular Meeting
1. Department Update
 2. Items for Future Agenda
- 2:30 PM Fairgrounds Regular Meeting
1. Ratify submission of a Grant Application to Idaho Community Foundation for the Grange bathroom project
 2. Department Update
 3. Items for Future Agenda
- 3:00 PM Executive Session – Personnel
- Motion to approve employee timesheets for January, 2017 Payroll

WEDNESDAY, JANUARY 25, 2017

- 9:00 AM Request for Indigent Funds
Meeting Place: Gritman Federal Building, 220 East 5th Street, Moscow, 2nd Floor Conference Room (#204)
- 10:00 AM ITS Regular Meeting
1. Department Update
 2. Items for Future Agenda
- 10:30 AM LCYAC Regular Meeting
1. Department Update
 2. Items for Future Agenda
- 11:30 AM Court Assistance Office Quarterly Meeting
1. Office Update
 2. Items for Future Agenda
- 1:15 PM BOCC Weekly Review
1. Committee and Meeting Reports
 2. Schedule/Calendar Review
 3. Items for Future Agenda
- Approve/Deny, Sign, and File
1. *Request to approve termination notice to VEBA Services Group and move current assets to Idaho VEBA Group (from Monday 1/23/17)*
 2. *Request to approve and sign a Binder Repair Services Agreement with Tri-State Binders*

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3. *Request to approve the following Retail Alcohol Beverage Licenses for:*

- *Diana Lynn Branting DBA BD Troy Tavern, 525 S. Main St., Troy*
- *New Big Smoke LLC DBA Big Smoke #118, 730 W. Pullman Rd., Moscow*
- *Colter's Creek Winery Inc. DBA Colter's Creek, 308 Main St., Juliaetta*
- *D Willy's Blues Brew and BBQ LLC DBA D Willy's Blues Brew & BBQ, 112 W. 6th St., Moscow*
- *Elk Saloon LLC DBA Elk Saloon, 114 Main St., Bovill*
- *Zana L. Sherman DBA First Bank of Pizza, 301 Main Street, Juliaetta*
- *Los Acuarios LLC DBA Labadrid Mexican Restaurant, 1420 S. Blaine St. Suite 20, Moscow*
- *Barham Hospitality Group Inc. DBA Lodgepole, 106 N. Main Street, Moscow*
- *Mailina Moscow Inc. DBA Maialina, 602 South Main Street, Moscow*
- *Spokane Valley Pizza LLC DBA Pizza Hut 27731, 1429 S. Blaine, Moscow*
- *Thrifty Payless Inc. DBA Rite Aid #5421, 1810 W. Pullman Rd., Moscow*
- *Sangria Moscow Inc. DBA Sangria Grille, 2124 W. Pullman Rd., Moscow*
- *Phil's Food City Inc. DBA White Pine Foods, 402 2nd Ave., Deary*
- *Bucer's LLC DBA Bucer's Coffehouse Pub, 201 S. Main Street, Moscow*

4. Review and Approve Claims

2:00 PM Latah County Outside Audit for FY2016 Discussion with Clerk and Treasurer

OTHER MEETINGS

TUESDAY, JANUARY 24, 2017

8:00 AM Elections Training, Room 2B, Courthouse
2:00 PM Wellness Planning Group, Room 7B, Courthouse

THURSDAY, JANUARY 26, 2017

8:30 AM Clearwater Management Council, Orofino – Commissioner McGraw
10 AM & Wellness Workshop – Metabolic Q&A, Room 2B, Courthouse
2PM
6:00 PM Clearwater Economic Development Association (CEDA) Board, Lewiston – Commissioner McGraw
6:30 PM Communities Talk Town Hall Meeting, 1912 Center, Moscow

1/23/2017 1:03 PM

Amended Agenda