

COMMISSIONERS' PROCEEDINGS
Week of January 23, 2017

Commissioners Thomas C. Lamar, David McGraw, and Richard Walser met in regular session on Monday, January 23, 2017, and again on Wednesday, January 25, 2017 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:14 a.m. on January 23, 2017, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 11:08 a.m.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of January 9, 2017.
- Approval to surplus equipment – Solid Waste Department.
- File Courthouse Security Committee Meeting Minutes dated October 11, 2016.
- File Courthouse Security Committee Meeting Minutes dated January 10, 2017.
- Filed Latah Board of County Commissioners' Committees and Board Assignments as updated.
- Approval to transfer Tim Besst from Support Services Lieutenant; Sheriff, Administration; Department 04A, Line 01 to Chief Deputy; Sheriff, Command; Department 04, Line 01, effective January 9, 2017.
- Approval to transfer Scott Mikolajczyk from Patrol Deputy; Sheriff, Operations; Department 04B, Line 14 to Patrol Deputy – Civil Field Service; Sheriff, Operations, Department 04B, Line 19, effective January 17, 2017.
- Approval to hire Kyle Tesky, Patrol Deputy; Sheriff, Operations; Department 04B, Line 14, effective January 17, 2017.

By Motion and Order, approved Administrative Leave with pay for Wednesday, January 18, 2017 for those employees scheduled to work that day who were unable to do so due to closure of Latah County Courthouse, District Court and County Offices that day due to extreme winter weather conditions. Those employees who were not scheduled to work on Wednesday, or who were out on scheduled sick and/or vacation leave, will not receive administrative pay. Timesheets will reflect either actual hours worked at 'straight time' or scheduled hours not worked at 'straight time' with a note in the 'Comments' section stating "Courthouse Closed".

Approved, signed and filed a request by Fountain Flying Service LLC to fly over congested areas in the unincorporated areas of Latah County during the 2017 growing season.

Approved, signed, and filed a Taxpayer's Adjustment on behalf of Poe Asphalt Paving Inc., Parcel Number TPP129; cancellation in the amount of \$2,382.98 due to erroneously assigned tax code.

By Motion and Order, ratified the Chair's signature on a Notice of Termination of Lease Agreement with Gritman Medical Park for county offices located at the Gritman Federal Building dated January 11, 2017.

By Motion and Order, appointed Cassie Williams to the Latah County Parks Board (position 1) for a term to expire December 31, 2017.

By Motion and Order, approved and signed a Latah County Professional Services Agreement with Associated Architects, LLP for work associated with preparing a Building Evaluation Report, Recommendations for Repairs, Restoration or Replacement, and Construction Cost Estimate for the McConnell Mansion in an amount not to exceed \$2,300.00.

By Motion and Order, approved the designation of Latah County Precinct 20, Farmington, with 31 registered electors and Precinct 25, Linden with 79 registered electors, to be Mail Ballot Precincts. This is pursuant to Idaho Code 34-308 which states... "A precinct within the county which contains no more than one hundred twenty-five (125) registered electors at the last general election, may be designated by the board of county commissioners a mail ballot precinct no later than April 1 in an even-numbered year..." this will apply to all elections conducted by County Clerk for year 2017; effective January 19, 2017.

By Motion and Order, approved and signed Service Proposals and Contracts between Latah County and SimplexGrinnell, LP for work in the Latah County Jail as follows: replacement of heat detectors (\$908.12); perform fire sprinkler inspection (\$1,154.00); and troubleshoot and clean mechanical bell and replace if necessary (\$108.00 per hour).

By Motion and Order, appointed members to the Latah County Youth Advocacy Council for a term to expire December 31, 2017. For reappointment: Kip Jenkins, Charlie Gerke, Polly Teylor-Dennler, Kathi Jo Nygaard, Darren Duke, Barry Johnson, Ashley Jennings, James Fry, Christina Radmacher, and Katheryn Lingquist-Urquidi. New appointments: Linda Darby, Susan Harrington, Shaine Gunderson, and Aerius Franklin.

By Motion and Order, approved and signed an Idaho Department of Parks and Recreation Grant Application in the amount of \$66,000 with a match of \$17,000 (to be provided by the Latah Trail Foundation) for the Latah Trail Paving Phase 3 project to pave an additional ½ mile of trail out of Troy. Andy Grant to be the contact person for the Application and grant, should it be awarded.

Approved, signed and filed a request for a GIS Fee waiver by Latah Soil and Water Conservation District.

Approved, signed and file an Application for Renewal of Property Tax Exemption by The Crossing Ministries Inc., Parcel Number RPM00000174820A pursuant to Idaho Code 63-602B for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Country Chapel and Refuge, Inc., Parcel Number RP40N01W200755A pursuant to Idaho Code 63-602B for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Unitarian Universalist Church of the Palouse, Parcel Numbers RPM08900010080A & RPM08900010090A pursuant to Idaho Code 63-602B for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Upper Columbia Mission Society of Seventh Day Adventists, Parcel Numbers RPT1540002013AA, RP40N04W361666A, RPD1280017007AA, RPD1280017020AA (63-602C only), RPD1280006009AA, RP39N05W167500A, & RPM00000074820A pursuant to Idaho Code 63-602B for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Church of God, Parcel Numbers RPM07400020010A, RPM07400020020A, RPM07400020030A, RPM07400020040A, & RPM0740002005BA pursuant to Idaho Code 63-602B for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by St. Mark's Episcopal Church, Parcel Numbers RPM0001010006AA & RPM0001010007AA pursuant to Idaho Code 63-602B for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Trinity Reformed Church, Parcel Number RPM0990001002CA pursuant to Idaho Code 63-602B for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Mountain View Bible Church, Parcel Numbers RPM00000197070A, RPM00000197090A, & RPM0396000002BA pursuant to Idaho Code 63-602B for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Princeton Church of the Nazarene, Parcel Numbers MH41N04W103300A & RP41N04W103320A pursuant to Idaho Code 63-602B for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Alpha Kappa Epsilon, Parcel Number RPM0130002004BA pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Beta Chi Corp. (Delta Tau Delta), Parcel Number RPM0760001014AA pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Bear Ridge Community Club, Parcel Number RP39N02W291047A pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Latah County Grange, Parcel Number RP41N03W292299A pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Idaho Alumni Association of Alpha Gamma Rho, Inc., Parcel Number LRM0220002001AA pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Unity Lodge #32 - AF&AM of Idaho (Masonic Lodge), Parcel Number RPG1300005010BA pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Palouse River Community Center, Parcel Number RP01810007003BA pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Phi Alpha Psi Corp (Sigma Chi), Parcel Number LRM0220002001BA pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Salvation Army, Parcel Numbers RPM0540002004AA & RPM0540002041AA pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Veterans of Foreign Wars Post 3913, Parcel Number RPK1450027001AA pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Paradise Lodge 17 - AF&AM, Parcel Number RPM10400010060A (50% exempt) pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by American Legion Post No. 81, Parcel Number RPP00000065150A pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Cayuse Kids Saddle Club, Inc., Parcel Number LR41N04W105400A & RP41N04W105400A pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Princeton Grange #426, Parcel Number RP01810007002AA pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Kappa Phi Alpha (Phi Delta Theta), Parcel Number RPM0130003009AA pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Open Door Pregnancy Center (DBA Palouse Care Network), Parcel Number RPM00000120165A pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Zeta Delta Trust Co (Sigma Nu), Parcel Number RPM1050002007AA pursuant to Idaho Code 63-602C for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Timothy Brown, Parcel Numbers RPM05150040010A & RPM05150040020A pursuant to Idaho Code 63-602E for tax year 2017.

Approved, signed and file an Application for Renewal of Property Tax Exemption by Washington State University, Parcel Number RP42N05W310601A pursuant to Idaho Code 63-602E for tax year 2017.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Lucky Naz LLC DBA The Perch, 509 University Ave., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Moscow Hotel Partners I LP DBA Fairfield Inn & Suites, 1000 W Pullman Rd., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Oro Enterprises Inc. DBA La Casa Lopez, 415 S. Main Street, Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Apple Idaho LLC DBA Applebee's Neighborhood Grill & Bar, 105 Warbonnet Dr., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Moscue Inc. DBA Mingles of Moscow, 102 S. Main St., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for H&S Associates Inc. DBA Winger's Roadhouse Grill, 1484 S. Blaine St., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Hillbilly Bar & Grill LLC DBA Hillbilly Bar & Grill, 707 E. Main, Kendrick.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Crossroads Convenience Store LLC DBA Crossroads Convenience Store, 700 Second Ave., Deary.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Uncorked LLC DBA Camas Prairie Winery, 207 Main Street, Bovill.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Palouse Entertainment LLC DBA Martin's Smoke House, 115 East Second St., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for The Garden Lounge Ltd. Co. DBA Garden Lounge, 313 S. Main St., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Wal-Mart Stores Inc., DBA Walmart Store #5869, 2470 W. Pullman Rd., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Walgreen Co. DBA Walgreens #12503, 414 N. Main St., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Moscow Lodge #249 BPOE Inc. DBA Moscow Elks Golf Club, 3080 Highway 8 East, Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Floyd's Thrift Store Inc., DBA Floyd's Harvest Foods, 150 SE 6th St., Potlatch.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for James W. Sims DBA Pasttime Bar & Grill, 134 E. Walnut, Genesee.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Moose Lodge #871 LOM Inc. DBA Moose Lodge #871, 210 N. Main Street, Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Garry Collins DBA Genesee Food Center, 216 W Chestnut St., Genesee.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Garry P. Collins DBA Troy Market, 339 Main Street, Troy.

By Motion and Order, authorized that the County Employee Assistance Program (EAP) benefits be made available to those part-time employees not enrolled in Blue Cross medical to allow these part-time employees to access the EAP benefits. The County will designate the number of said employees to be covered annually at a rate of \$2.50 per month per employee to be paid by the County. Funding is available in the current year budget.

Reviewed and Approved Claims Report.

By Motion and Order, ratified the submission of a Grant Application to the Idaho Community Foundation – North Region Grant Cycle for the Grange restroom installation project as originally submitted online by Fair Director James Logan in the amount of \$4,000.00. If the grant is awarded, James Logan will be the project director and grant administrator.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 3:02 p.m. on January 23, 2017, to consider personnel matters; timesheet review. Adjourned at 3:32 p.m.

By Motion and Order, approved timesheets for 14 employees as were reviewed by the Board on January 23, 2017.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:06 a.m. on January 25, 2017, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:27 a.m.; no cases were approved and one case was denied.

Signed and filed Latah County Youth Advocacy Council (LCYAC) meeting information for January 25, 2017.

By Motion and Order, approved and signed a VEBA Services Group Plan Termination/Transition Request letter to terminate current contract effective February 28, 2017 and to move the County employees VEBA plan to the Idaho VEBA Group in the month of March.

By Motion and Order, approved and signed a Binder Repair Services Agreement between Latah County and Tri-State Binders for professional binding repair services for Latah County binders as stated in said Agreement in an amount not to exceed \$10,116.00.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Diana Lynn Branting DBA BD Troy Tavern, 525 S. Main St., Troy.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for New Big Smoke LLC DBA Big Smoke #118, 730 W. Pullman Rd., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Colter's Creek Winery Inc. DBA Colter's Creek, 308 Main St., Juliaetta.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for D Willy's Blues Brew and BBQ LLC DBA D Willy's Blues Brew & BBQ, 112 W. 6th St., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Elk Saloon LLC DBA Elk Saloon, 114 Main St., Bovill.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Zana L. Sherman DBA First Bank of Pizza, 301 Main Street, Juliaetta.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Los Acuorios LLC DBA Lamadrid Mexican Restaurant, 1420 S. Blaine St. Suite 20, Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Barham Hospitality Group Inc. DBA Lodgepole, 106 N. Main Street, Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Mailina Moscow Inc. DBA Maialina, 602 South Main Street, Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Spokane Valley Pizza LLC DBA Pizza Hut 27731, 1429 S. Blaine, Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Thrifty Payless Inc. DBA Rite Aid #5421, 1810 W. Pullman Rd., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Sangria Moscow Inc. DBA Sangria Grille, 2124 W. Pullman Rd., Moscow.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Phil's Food City Inc. DBA White Pine Foods, 402 2nd Ave., Deary.

Approved, signed, and filed the renewal of a Retail Alcohol Beverage License for Bucer's LLC DBA Bucer's Coffeehouse Pub, 201 S. Main Street, Moscow.

Reviewed and Approved Claims Reports.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners