



Latah County Youth Advocacy Council
Thursday, February 25, 2016
4:30 PM – 6:00 PM

	Council Members	Community/Group	Sector
X	Polly Taylor Dennler*	Kendrick/Juliaetta	Civic/Volunteer Org. – KJ7R
X	Darren Duke	Moscow	Law Enforcement Agency - County- SRO
	Brian Dulin	Moscow	Schools – University of Idaho
X	James Fry	Moscow	Law Enforcement Agency - City of Moscow
X	Charlie Gerke, Chair*	Moscow	Schools – Moscow School Dist.
	Clay Hansen *	Moscow	Health Care – Palouse View Dental
	Kip Jenkins*	Troy	Religious or fraternal organizations
	Ashley Jennings	Moscow	State Agency with expertise in the field of substance abuse – Latah County Prosecutor’s Office
X	Barry Johnson	Potlatch	Media – Latah Eagle
X	Katheryn Lindquist	Genesee	Civic & Volunteer Org. - iDFY
	Kelli Loftus	Moscow	Youth Serving Organization - 4-H
	Becky Martin	Moscow	Parent – Pharmacist
X	Emilie McLarnan	Moscow	Others involved in reducing substance abuse – Alternatives to Violence of the Palouse
	Kathi Jo Nygaard*	Potlatch	Civic/Volunteer - LGIS
X	Christina Radmacher	Moscow	Others involved in reducing substance abuse – Alternatives to Violence of the Palouse
X	Tera Reeves	Deary	Schools – Idaho Distance Education Academy

Executive Board Members*

Board of County Commissioners			
	Dave McGraw	Troy	Latah County Commissioner
	Richard “Dick” Walser	Potlatch	Latah County Commissioner
	Tom Lamar	Moscow	Latah County Commissioner

LCYAC Staff/Support			
X	Debi Dockins	Potlatch	Program Director
X	Erin McCall	Moscow	Youth Ambassador Coordinator
X	Molly Meyers	Moscow	Media Coordinator

Youth Sector	
Wyatt Reeves	Deary
Kael Stelck	Deary
Emily Winter	Deary
Brooke Swanson	Deary
Bailee Swanson	Deary
Cameron Barton	Genesee
Lane Funke	Genesee
Virginia Monk	Genesee
Brittany Young	Genesee
Frank Newman	Kendrick
Layne Harris	Kendrick
Emily Groseclose	Kendrick
Logan Blair	Kendrick
Cade Warner	Kendrick

Youth Sector	
Andrew Hall	Moscow
Dakota Pfaff	Moscow
Jill Ingram	Moscow
Hailey Gomez	Moscow
Kyra Hunter	Moscow
Zac Dockins	Potlatch
Allyson LeForce	Potlatch
Jamie Shattuck	Potlatch
Devin Richards	Potlatch
Katy Doumit	Troy
Erica Case	Troy
Jimmie Gilder	Troy
Hannah Christensen	Troy



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Youth, families and community organizations collaborating to reduce youth substance abuse in Latah County

MEETING MINUTES

Thursday February 25, 2016, 4:30 PM – 6:00 PM
Gritman/Federal Building 2nd Floor Conference Center
220 E. 5th Street Moscow ID 208.669.2625

I. Welcome & Call to Order

II. Minutes Approval, November 2015

- a. **Motion:** Darren moves to approve the November 2015 minutes, seconded by Polly, approved.

III. Financial Report

- a. SPF-SIG Quarters 1 & 2 were attached to the agenda.
 1. We have a new reporting system that requires quarterly submissions and updates. Debi is submitting expenses at the same time to continue with a quarterly reimbursement schedule.
 2. We continue to write for smaller grants to offset expenses.
 3. In the past, the County Commissioners awarded LCYAC \$500 from their general fund. This year they did not. The Youth and Probation Services Department, specifically youth services, honored their long time commitment to LCYAC with a \$1,000 unrestricted donation.
- b. SPF-SIG Written reports and grant funding documentation were attached to the agenda.
- c. DFC Grant. We have funds remaining in the account – the majority which were carry-over funds awarded and spent. The County Auditor did not have these funds adjusted in the budget, therefore, some expenses were paid through the sustainability account. When the DFC signs off on our final reports, these funds should be moved to the sustainability account and/or used to offset salary differences not accounted for in the SPF-SIG grant. (SPF-SIG currently does not cover all salaries for LCYAC Staff.)
- d. Sustainability Account balance
 - i. \$41,524.35 as of 12.31.2015. This account was established to provide at least one year's operating expenses in the case of no grant funding and our goal has been to build this account through donations and fundraising activities. It has also been used for board approved expenditures outside of what a grant might allow.

IV. Committee/Logic Model Updates

- a. Review by Barry, Polly & Molly on CADCA Week 2
 1. This team built on week one of CADCA. We are finalizing the evaluation plan. Barry will make an outline of what we have developed for CADCA so far and send to staff for review and distribution to board members

before our next board meeting. Molly is in charge of meeting the CADCA deadlines in regards to the Needs Assessment due January 15, the Evaluation plan due February 15 and the Sustainability plan due May 15, all after review by the team and the staff. CADCA week three is April 18-22 and Barry, Charlie and Molly are scheduled to attend.

2. Before the March meeting, we can discuss and make changes to the information before CADCA week 3.

ii. Prescription Drug Use – Logic Model

1. We are in the process of finalizing this logic model through the CADCA training. A model for review will be presented at the March meeting.

iii. Marijuana - Logic Model

1. At this time, we have last year's logic model. Once data is reviewed from our Positive Norms School Surveys, we will meet to determine next steps.

iv. Alcohol/Tobacco – Logic Model

1. The Alcohol Logic Model is also part of our SPF-SIG grant, therefore, submitted to the CADCA workstation for review along with the prescription drug logic model. These should be on the CADCA workstation, submitted by the teams, and back for review at the March 2016 meeting.

b. Fundraising

i. Fourth Awards Night & Talent Show, March 3, 2016

1. Twenty-Five acts will audition for 10-12 spots. Artwork will be displayed and judged at the Prichard. There will be three winners in each category. More than ten awards will be announced for community work by youth, adults and groups. Dress rehearsal is Wednesday, March 2 and we encourage board members to attend and to help then and the night of the event. Janeé Ryan from KLEW is our MC.
2. This is our only fundraiser this year. We appreciate the hard work of board member Polly in securing sponsorships. If you know of additional sponsors, please contact the staff and we will help you in any way that we can. We definitely need more sponsors this year! Thanks for your help and support.

c. Data Committee

i. Chair: Darren

1. The Positive Community Norm surveys have been distributed to the schools. Gayle Anderson, a local baker, baked several dozen cookies for us at the price of the ingredients, and when the surveys were delivered, cookies and a thank you card were also given to staff who are helping with the surveys in their classrooms. We hear it went well! The county surveys are back already. The Moscow schools will be back just before spring break. We are really hoping the data will be useful and will measure perceptions and 30 day use. There was a lot of questions that were added and removed after review by staff, Charlie and evaluator Steve Meier.

- d. Kaizen Report
 - i. We reviewed the report attached to the agenda. – Darren
 - 1. We appreciate all who came in for the survey. The report is back with some tasks to accomplish.
 - 2. Board members are to be assigned to help in certain categories: Capacity building, coalition education, engagement, and sustainability.
 - 3. The goal is to provide and receive information from board members to move forward with our goals. Please consider where you would like to serve. These board members offered to help in these areas:
 - a. Capacity Building: Charlie,
 - b. Coalition Education: Debi
 - c. Community Engagement & Team Building: Kaytee
 - d. Sustainability: Polly & Kathi Jo

V. Reports Due (Informational only)

- a. Spf-Sig quarter two report submitted 1.15.2016
- b. Spf-Sig quarter two expenses submitted 1.15.2016
- c. Spf-Sig reports to the County at the same time.
- d. Cardinal Health Grant written by Darren. Darren requested funds for a Latah County Youth Prescription Drug Diversion Project. Because the county is not a 501c3, Darren worked with Kathi Jo to request that the Scenic Six Development Council in Potlatch be the fiscal agent for this grant. If awarded, Debi will work with Scenic Six to submit required documentation to receive the funds for this project.
- e. 21st Century Grant for the Potlatch School District submitted and awards will be announced in April. We helped with this and the fiscal agent, if awarded, will be the City of Potlatch in collaboration with the Potlatch School District.
- f. Block grants available in February, 2016. Apply or Not Apply – that is the question. ODP block grant we need to have something to use this block grant. It is due March 25, 2016.
 - 1. Barry & Kaytee will take a look at the grant and its requirements.

VI. Discussion

- a. Coalition Updates:
 - i. Troy – Safe and Sober Youth (SASY) . No report.
 - ii. Kendrick/Juliaetta – Kendrick-Juliaetta 7 Ridges (KJ7R) Polly reporting.
 - 1. iDFY is up and running. There is a movie night scheduled at the end of March. The Youth Ambassadors have really been involved in service to the community. One role of the Youth Ambassadors is to get information out about Justserve.org. In May, in partnership with iDFY, they will have a youth mentoring day to show what volunteerism is.
 - iii. Moscow – iDFY. Charlie reporting.
 - 1. The high school chapter has been quiet this year. The middle school group has been doing a lot, with good attendance at all chapter activities.
 - iv. Potlatch – Let’s Get It Started (LGIS) Debi reporting for Kathi.
 - 1. iDFY game night was successful, there are some great connections in the community that help with this and the work of the Rec. Center. Planning a movie night. The Rec Center building is in need of repairs and maintenance, they rely on the community for help.

2. A Sub coalition in Deary and Genesee would be great, youth who are not involved in sports need alternatives. Deary is going to be having an iDFY assembly called i2i.
- b. SRO Reports
- i. County – Darren Duke (see attached)
 1. Darren reported on presentations in schools and stopping and talking during school visits. He is working on a Mock DUI crash in Potlatch to show the dangers of drinking and driving.
 2. Drug Take Back. Darren recommended that we do not have a Deary drop off for the prescription drug take back as we have not had good results in that community. Drop sites will be in Troy, Kendrick/Juliaetta, Potlatch and Genesee.
- c. Other
- i. Christina reminded us that April is sexual assault awareness month. She is working with different partners at The University of Idaho to continue awareness. The Alternatives to Violence website is being revamped with the addition of a “ask a question” area that will remain private and confidential. ATVP is hoping to create school partnerships by October’s Red Ribbon Week with continuing education in the schools.

VII. Ambassador Update – Erin McCall

1. LCYAC hosted a very successful Youth ambassador Holiday party in January. Rio Harris, who now works for iDFY, provided a “You’re AWESOME” message. Heidi Henson with the Idaho Department of Health and Welfare and Darren Duke attended. The students participated in Ice skating and curling, lunch and a gift exchange.
2. iDFY youth summit is June 14-17, and we are encouraging communities to sponsor at least two students. We have funds set aside to pay for some camperships, and will work with school districts and iDFY local chapters to send as many students as possible from Latah County.

VIII. Media Update– Molly Meyers

1. No comments after Molly gave a summary of the media report attached to the agenda.

IX. Funding Requests

- a. iDFY Summit requests will be coming – see VII.2 above.
- b. \$960 Sherriff’s Department Request for staffing of Drug Take Back/Darren **Motion** to approve made by Polly, Seconded by Terra, *approved*.
- c. Other
 - i. No other requests.
 - ii. Note: Previous motions approved up to \$500 per school for 2016 Sober Grad. These will be approved upon receipt of school request.

X. Other business

- a. Executive Board Meeting following regular board meeting.
- b. Bylaws: Charlie requests a review of the Bylaws to correctly reflect the work of the coalition. Charlie asked for those interested in updating the bylaws for review by the board contact him to help. For example, the executive board should be:
 - i. Executive Board:
 - 1. LCYAC Current Chair
 - 2. LGIS Potlatch Chair
 - 3. KJ7 Kendrick/Juliaetta Chair
 - 4. SASY Troy Chair
 - 5. Immediate LCYAC Past Chair
 - 6. A Board nominated member
 - 7. Prevention Director or designated staff

XI. Adjourn

- a. **Motion:** Darren motions to adjourn, seconded by Polly, *adjourned. 6:02 pm*

Trainings/Events Attended:

- January 19-21: Debi & Molly to Prevention Specialist Training, Boise
- January 23: Erin to TATU (Teens Against Tobacco Use) Training for youth, Genesee
- January 25-29: Polly, Barry & Molly to CADCA Training, Week 2, Boise
- February 1-5: Debi to CADCA National Convention, Washington D.C.
- February 8: Debi, Erin & Molly held Talent Show Auditions, Moscow
- February: Artwork for the Talent Show on Display at the Prichard Art Gallery

Upcoming Events:

- March 2: Awards Night & Talent Show REHEARSAL
- March 3, 6:00 p.m., LCYAC AWARDS NIGHT & TALENT SHOW
- March 9-11: Darren, Barry, Debi, Molly to CCI Training, Boise
- March 17: LCYAC Committee Meetings
- April 21: LCYAC Board Meeting
- April 30: National Drug Take Back Day
- May 16-19: ICADD (Idaho Conference on Alcohol and Drug Dependency) Conference
- May 16-19 Prevention Specialist Final Training and Testing
- May 26: LCYAC Committee Meetings

Other:

Debi invites you to the Light A Candle BUNKO Fundraiser on March 24th.

2/24/16 9:54 AM iDFY Funds sent
 2015 to bank for 2016-2017 activities

Spent: \$ 17,315.00

Date	Vendor	Description/Invoice Number	Expense	Balance
8.1.2015	PrePaid Budget	Beginning Balance	\$ -	\$ 17,315.00
	Potlatch	iDFY Chapter Dues	\$ 410.00	\$ 16,905.00
	Kendrick/Juliaetta	iDFY Chapter Dues	\$ 465.00	\$ 16,440.00
	Deary	iDFY Chapter Dues	\$ 410.00	\$ 16,030.00
	Moscow	iDFY Chapter Dues	\$ 410.00	\$ 15,620.00
	Troy	iDFY Chapter Dues	\$ -	\$ 15,620.00
	Genesee	iDFY Chapter Dues	\$ 410.00	\$ 15,210.00
	3 iDFY Convention registrations	\$200/ea Hunter, Swanson Bailee, Christiansen, Hannah	\$ 600.00	\$ 14,610.00
2.15.2016	Summit Registrations			